

PROPOSAL FOR NON-EXECUTIVE MEMBER TO UNDERTAKE "STUDY TRAVEL"

(Updated Nov 08)

The relevant Remuneration Tribunal Determination (copied overleaf) provides non-Executive Members with an entitlement to financial assistance for the purposes of studies and investigations ("study travel") as well as an accompanied travel entitlement when travelling on Assembly Business.

Consistent with the requirements of the Determination and the Assembly's **Guidelines for non-Executive Members' Travel**, a non-Executive Member proposing to utilise this entitlement is required to submit certain details of their proposal to the Speaker for approval. Non-Executive Members should complete the following details to address these requirements.

Members should note that approval to utilise this entitlement cannot be sought retrospectively.

Mr Speaker

I am proposing to utilise my "study travel" entitlement and seek your approval accordingly. To enable you to consider my proposal, the following details are provided:

Brief Description of the Proposed Activity (including the purpose of the journey/activity and details of any conferences to be attended or training to be undertaken):

Travel to Hobart, Tasmania to meet with Federal and State members of parliament to discuss policy issues relating to young people. I will be inquiring about policies and programs related to youth unemployment and crime and possible linkages between the two.

Detailed itinerary (including dates and times) of the places to be visited/activity to be undertaken:

Visit to Hobart:

Dates:

3-6 March 2010

Subjects to be studied:

Employment (including Federal, State/Territory programs and economic conditions), youth unemployment and crime (with youth focus)

Meetings arranged:

Office of Sen the Hon. Eric Abetz, Shadow Minister for Employment and Workplace Relations 3, 4 March
Office of Sen David Bushby, Member, Senate Select Committee: State Govt Financial Mgmt 4 March
Office of the Hon. Vanessa Goodwin MLC, Shadow Attorney-General 5 March

Estimated costings:

Flights (economy) \$450
Travel Allowance (3 x \$270) \$810

Estimated Cost of Activity \$1260.....
(cost should include fares, travelling allowances, conference fees and other training expenses)

I have confirmed with the Secretariat's Corporate Services Office that I have \$17619.50 available/remaining of my "study travel" entitlement.

I understand that, if the proposal is approved, I will submit to you, within eight weeks of completing the activity, a written report detailing the travel undertaken and expenses incurred (including any reimbursement received for nominee accompanied travel), names and area of responsibility of persons contacted, a summary of business undertaken, and, in relation to any approved training undertaken, a report on that training.

AZISTAIR COE
Member's Name

[Signature]
Signature

1/3/10
21/2/10

APPROVED / NOT APPROVED

[Signature]
Speaker

21/3/10

Attachment B

REPORTS ON MEMBER'S STUDY TRIPS

(Version 2.2- December 02)

A study trip report must be submitted within eight weeks of completing any travel made under the Member's study entitlement. The report will be presented in the Assembly by the Speaker. The following format may be used by Members or may act as a guideline for Members in preparing reports.

STUDY TRIP REPORT

Name: Alistair Coe MLA

Purpose of Visit:

Places visited and dates of visit:

3 – 6 March Hobart

Expenses incurred (including any reimbursement received for spouse accompanied travel):

Travel Allowance	\$810.00
Flights	\$444.73
Other	\$40.00
Total	\$1,294.73

Organisation(s) and individuals visited:

Advisor to Sen the Hon. Eric Abetz

Advisor to Sen David Bushby

The Hon. Vanessa Goodwin MLC

Area of responsibility of persons contacted:

Meetings to discuss Federal Government Stimulus Package and its impact on youth employment, other general issues regarding youth unemployment and anti-crime measures targeted at young people.

Business undertaken:

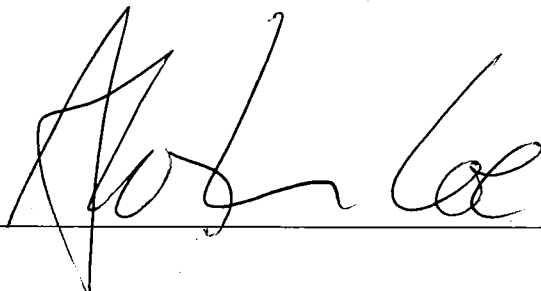
Meetings at Parliament House of Tasmania and Electorate Offices

Conclusions and/or recommendations:

Gained a greater understanding of:

- the law in Tasmania as it relates to youth criminal offenders (especially with regard to bail and parole)
- how States and Territories are implementing the Federal Government Stimulus package and the impact on employment (especially youth employment)
- the economic climate in Tasmania and the push and pull factors regarding employment

Signed:



Date: 7 May 2010