



213A
EDU

I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Team Gump Pty Ltd as Trustee for Team Gump Trust
Provider Number	PR-40007989
Provider Approval Status	Approved

Service

Service Legal Entity Name	The Trustee for Sage Belconnen Trust
Service Trading Name	Sage Education and Childcare Belconnen
Service Approval Number	SE-40016571
Service Approval Status	Approved

Incident Details

Incident Type	Injury Trauma
Incident Date	17/01/2025
Incident Time	17/01/2025 12:54 PM
Location	Outdoors
Sub Location	Play space
General Activity at the time	Play-based program
Cause of Injury/Trauma	Fall/Trip
Did Emergency Services attend	No
Further Details of the Incident	Child was riding one of the small red push bikes and as he has pedalled and gone around the corner he has tipped to the side and hit his head on the window frame alongside the bike track resulting in a bump to the head on the right side and some bleeding. The child's parent had just left the service after collecting their younger child doing orientation in the babies room and when called decided to come and get him as she was close by and take him home for the afternoon.



Details of Action Taken (e.g. First Aid)	An educator that was alongside the bike path saw P01 falling and went straight to his aid to help him up and then to the bathroom to clean his head, apply pressure with a cold washer and ice pack . Bleeding stopped very quickly and there was signs of a lump and cut on the right side of the forehead. P01's parents did not seek medical attention following the incident either immediately after or in the days following , however mum is a nurse so she treated his head cut at home. Initially with steri strips and then she applied glue to the cut . P01 showed no signs of concussion and did not see a GP, hospital or medical practitioner. Mum informed the centre on 20.1.25 on drop off about the glue applied and how P01 had been over the weekend.
Please detail what steps were taken to ensure parents were notified as soon as practicable, including time, date and nature of notification	P01 was contacted via phone as she had just left after collecting her younger child from his orientation session. As she was close by she decided to come and collect P01 and take him home for the afternoon and monitor. Notified by phone at 1258PM Parent sent email later in the afternoon saying that P01 was doing well and appeared fine.
Name of Witness to the incident	P01
Please detail what steps were taken or will be taken to prevent or minimise this type of incident in the future	Bike helmets ordered by the centre to be worn when using the bikes, safety reminders for children when riding bikes in the playground to be discussed at group times with children
Photos and Evidentiary Documents	
P01 report 17.1.25.pdf	Incident report P01

Child Details

Child's Name	P01
Child's Gender	Male
Child's Date of Birth	P02
Parent(s)/Guardians(s) Name	P01
Parent's Email	P03
Parent(s)/Guardians(s) Phone	P03
Was urgent medical attention required by a registered practitioner/hospital?	No
Type of Injury/Trauma	Head Injury/Concussion
Part of the Body	Face/head

Contact Details

Name	P01
Phone Number	P03
Email Address	P03

Submitted By: **P01**