



## I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

### Notification of Incident

#### Provider

Provider Name	Guardian Community Early Learning Centres Pty Ltd
Provider Number	PR-00000823
Provider Approval Status	Approved

#### Service

Service Legal Entity Name	
Service Trading Name	Guardian Childcare & Education Bruce
Service Approval Number	SE-40004913
Service Approval Status	Approved

#### Incident Details

Incident Type	Reg 12-Any emergency for which emergency services attended
Incident Date	5/03/2024
Incident Time	10:30 AM
Further Details of the Incident	<b>P01</b> was sitting in the room when an educator, <b>P01</b> , who was walking in the room stopped and observed <b>P01</b> was holding a strip of medication in his hand. Upon approach <b>P01</b> was holding a strip of Panadol Extra 500mg tablets. The Panadol was immediately removed. <b>P01</b> appeared to be chewing, educators assessed his mouth however did not locate any medication or residue of medication. The incident was immediately reported to the Centre Manager.
Details of Action Taken (e.g. First Aid)	<p>Educators did not locate any Panadol caplets within the area. <b>P01</b> was closely monitored for symptoms/reactions.</p> <p>Emergency services called and an Ambulance requested. Paramedics arrived at the service and assessed <b>P01</b>. <b>P01</b> was awake and alert. Paramedics did not suspect <b>P01</b> had ingested any medication however recommended he be transported to Hospital for further observation. <b>P01</b> was transported with Mum via Ambulance.</p>



Please detail what steps were taken to ensure parents were notified as soon as practicable, including time, date and nature of notification

Team member, **P01** called and notified Mum, **P01** **P01** of **P01**'s incident at 10:32am. Mum who works in the **P05**

The Centre Manager called and spoke with Mum. Mum confirmed **P01** was responding well and was not displaying any signs of reaction. The Hospital ran blood tests at 3:30pm to determine if there are traces of Paracetamol in **P01** system. Mum will continue to monitor and update should there be any change in **P01** condition.

Name of Witness to the incident

**P01**

Please detail what steps were taken or will be taken to prevent or minimise this type of incident in the future

The Centre has commenced an initial investigation into the incident. ACT Portfolio Manager, **P01** **P01**, has been engaged to provide support. As an immediate response the Centre Manager commenced conversations and collected witness statements to obtain further information into what had occurred. Communication shared with educators and families (attached) reminding of the importance medication storage. Additionally the Centre Manager has reinforced active supervision practices with educators.

Photos and Evidentiary Documents

20240305_113314.jpg	Nursery 2 Supervision Plan
20240305_113821.jpg	Active Supervision Checklist
BeSafe.pdf	Serious Incident Report
community post.PNG	Storypark Communication
staff email.PNG	Team Memo
supervision steps .jpg	Supervision Steps
teacher educator log.jpg	Educator Room Log

## Child Details

Child's Name	<b>P01</b>
Child's Gender	Male
Child's Date of Birth	<b>P01</b>
Parent(s)/Guardians(s) Name	<b>P01</b>
Parent's Email	<b>P03</b>
Parent(s)/Guardians(s) Phone	<b>P03</b>

## Contact Details

Name	<b>P01</b> <b>P01</b>
Phone Number	<b>P03</b>
Email Address	<b>P03</b>