



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	YWCA Canberra
Provider Number	PR-00005876
Provider Approval Status	Approved

Service

Service Legal Entity Name	YWCA Majura School Age Care
Service Trading Name	YWCA Majura School Age Care
Service Approval Number	SE-00009691
Service Approval Status	Approved

Incident Details

Incident Type	Allegation of sexual or physical abuse
Please supply the following information: -Detailed description of the incident including nature of risk, cause etc -Detailed description of impact on the operation of the service -Involvement of emergency services or other authorities (if relevant) -Action taken by Approved Provider to manage the risk -Any other relevant information	Allegation was made by P01 P01 that an educator had pushed him after the educator was trying to redirect him away from a piece of the schools equipment. The educator in question had explained that the child had smacked them on the backside. Initially the Program Manager, P01 P01 spoke to the child and the educator, and it was unclear what had occurred due to the child initially being reluctant to speak with the Program Manager. The child did confirm that they had smacked the educator, in response to the educator allegedly pushing them.
Incident date	29/08/2024
Incident Time	4:52 PM
Location	Play space/classroom
General activity at the time	Leisure-based program
Interaction Type	Child/Adult
Witness full name	Not Witnessed
Referral to any other third party	Seeking advice from ombudsman
What action is required?	Allegation of sexual or physical abuse

Submitted By: **P01** **P01**



Please upload any relevant documentation

Documents to be submitted later.

Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

The Father was notified of the incident upon arrival and then a follow up phone call was made the next day to the Father who said that they had not discussed the matter further with **P01** when they left the program. They were made aware that an internal investigation had begun, and they were happy to await further details at the conclusion of the investigation.

An incident report was provided on the service's online platform OWNA and are awaiting it to be signed by the family.

The ombudsman has been contacted for advice on reporting while internal investigations have begun. Statements are being gathered and the formal investigation has commenced.

The educator, who was distressed by the situation was rostered at a different site for the following day.

Risk due to

Localised issue type

Detailed description of the incident including nature of risk, time, cause, etc.

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name

P01 P01

Phone Number

P03

Email Address

P03

Submitted By: **P01 P01**