



213A
EDU

I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Woden Early Childhood Centre Inc
Provider Number	PR-00005884
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Woden Early Childhood Centre
Service Approval Number	SE-00009858
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service	
Incident date	1/07/2022	
Incident Time	AM	
Did Emergency Services attend?	No	
Risk due to	Localised Issue	
Please upload any relevant documentation		
	incident report P01 .pdf	incident report
	Soy Milk Action Plan 2022.doc	Soy Milk action plan
	P01 communication plan.pdf	Communication plan created 22.3.22



Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

Detailed description of the incident including nature of risk, time, cause, etc.

A child was given dairy who has a mild allergy to dairy.
During morning tea an educator inadvertently gave dairy to a child who should have been given soy milk. The child was in earlier then usual and educators had yet to get the soy milk from the kitchen.
The child ingested less then 100mls.
The child's face became red and small welts formed below his chin (approximately 3)
As soon as it was realised educators gave the child water and contacted the parents.
We have Telfast on hand for this child and have permission to give to them which we did in this instance.
Educators created an incident report and this was sent to the family via the centres app.
Within 10 minutes of having the Telfast the child's face cleared up and educators contacted family to let them know.

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name

P01 P01

Phone Number

P03

Email Address

P03