



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Communities@Work
Provider Number	PR-00005824
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Communities@Work Charles Weston Out of School Hours Care
Service Approval Number	SE-40005645
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service
Incident date	16/02/2024
Incident Time	AM
Did Emergency Services attend?	No
Risk due to	Localised Issue
Please upload any relevant documentation	Documents to be submitted later



Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future	
Risk due to	Localised Issue
Localised issue type	
Detailed description of the incident including nature of risk, time, cause, etc.	<p>P01 P01, P02</p> <p>At 4:10pm, after a brief prompt from an educator to show the services expectations within the hall space P01 P01 (child) ran out towards the outdoor environment and exited through a side gate of the school grounds. He then ran through the service car park and back into the entrance of the service while being followed by P01 P01 (Program Coordinator) and P01 P01 (Senior Educational Leader).</p> <p>P01P01s (Assistant Program Coordinator) phoned P01P01 (Mother) for early collection at 4:14pm.</p> <p>Following this P01 proceeded to turn chairs and tables within the hall upside down with force, alongside throwing of resources. Educator attempts to deescalate were unsuccessful and all children within the hall were evacuated for their safety. P01 proceeded with this behaviour for a few minutes before making his way outside and heading to a play space on the other side of the school. P01 supported P01 during this time before bringing him back inside when P01 arrived for collection at 5:00pm.</p> <p>This is the first time P01's behaviour has escalated to this severity. We have reached out to Charles Weston Primary School and P01 for a meeting to discuss ongoing strategies to support P01 and to develop a positive behaviour support plan. P01 suspects that a change to medication was the primary factor involved in the escalation.</p>

Child Details

Child's Name	
Child's Gender	
Child's Date of Birth	
Parent(s)/Guardians(s) Name	
Parent's Email	
Parent(s)/Guardians(s) Phone	

Contact Details

Name	P01 P01
Phone Number	P03
Email Address	P01 P01

Submitted By: P01 P01