

PROJECT USER GROUP MEETINGS - RECORD TRACKING REGISTER												
MEETING DETAILS						Draft issued		Comments		Final Meeting Record Issued		Design Issues logged in DIR (if applicable)
STAGE	DATE	TIME	MEETING TITLE	ATTENDEES:	MINUTED BY:	DATE2	ACONEX REF.	ICBR/TT COMMENTS	ACONEX REF. 3	DATES	ACONEX REF. 4	UPLOADED
Design Stage 1 (Concept Design)	05/08/2025	9:30 AM	BOH Wardsperson # 1	MPX, ICBR, CHS, T&T, BVN, JSP	JSP	14/08/2025	MPX-CLIENTCOM-000187	15/08/2025	TTPM-GCOR-000202			
Design Stage 1 (Concept Design)	05/08/2025	10:45 AM	BOH Cleaning & Hospital Assistants # 1	MPX, ICBR, CHS, T&T, BVN, JSP	JSP	14/08/2025	MPX-CLIENTCOM-000187	15/08/2025	TTPM-GCOR-000202			
Design Stage 1 (Concept Design)	05/08/2025	12:30:00 PM	BOH Waste # 1	MPX, ICBR, CHS, T&T, BVN, JSP	JSP	14/08/2025	MPX-CLIENTCOM-000187	15/08/2025	TTPM-GCOR-000202			
Design Stage 1 (Concept Design)	05/08/2025	1:45:00 PM	BOH Facilities Management, Biomed & HTM, Stores & Docks and Central Equipment # 1	MPX, ICBR, CHS, T&T, BVN, JSP	JSP	14/08/2025	MPX-CLIENTCOM-000187	15/08/2025	TTPM-GCOR-000202			
Design Stage 1 (Concept Design)	05/08/2025	4:00:00 PM	BOH Kitchen # 1	MPX, ICBR, CHS, T&T, BVN, JSP	JSP	14/08/2025	MPX-CLIENTCOM-000187	15/08/2025	TTPM-GCOR-000202			
Design Stage 1 (Concept Design)	26/08/2025	10:00:00 AM	Round 1 NHP BPSD PUG	MPX, ICBR, CHS, T&T, BVN, JSP	JSP	04/09/2025	MPX-CLIENTCOM-000259					
Design Stage 1 (Concept Design)	26/08/2025	2:00:00 PM	Round 1 Education and Training	MPX, ICBR, CHS, T&T, BVN, JSP	JSP	04/09/2025	MPX-CLIENTCOM-000259					
Design Stage 1 (Concept Design)	27/08/2025	8:30:00 AM	Round 1 NHP Ambulatory Care	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 1 (Concept Design)	27/08/2025	9:30:00 AM	Round 1 NHP Emergency Department	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 1 (Concept Design)	27/08/2025	11:00:00 AM	Round 1 NHP Surgical IPU	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 1 (Concept Design)	27/08/2025	12:30:00 PM	Round 1 NHP Intensive Care Unit	MPX, ICBR, CHS, T&T, BVN, JSP	JSP	04/09/2025	MPX-CLIENTCOM-000259					
Design Stage 1 (Concept Design)	27/08/2025	1:00:00 PM	Round 1 NHP Pathology	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 1 (Concept Design)	27/08/2025	2:45:00 PM	Round 1 NHP Sterilising Services	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 1 (Concept Design)	27/08/2025	3:00:00 PM	Round 1 NHP Maternity & Gynaecology	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 1 (Concept Design)	28/08/2025	9:00:00 AM	Round 1 NHP Cardiology	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 1 (Concept Design)	28/08/2025	10:00:00 AM	Round 1 NHP Perioperative & Endoscopy	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 1 (Concept Design)	28/08/2025	11:00:00 AM	Round 1 NHP Medical IPU	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 1 (Concept Design)	28/08/2025	1:00:00 PM	Round 1 NHP Mental Health	MPX, ICBR, CHS, T&T, BVN, JSP	JSP	04/09/2025	MPX-CLIENTCOM-000259					
Design Stage 1 (Concept Design)	28/08/2025	1:30:00 PM	Round 1 NHP Radiology / Medical Imaging	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 1 (Concept Design)	28/08/2025	3:00:00 PM	Round 1 NHP Pharmacy	MPX, ICBR, CHS, T&T, BVN, JSP	JSP	04/09/2025	MPX-CLIENTCOM-000259					
Design Stage 2 (Concept Design)	14/08/2025	9:30 AM	BOH Wardsperson # 2	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	14/08/2025	10:45 AM	BOH Cleaning & Hospital Assistants # 2	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	14/08/2025	12:30:00 PM	BOH Waste # 2	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	14/08/2025	1:45:00 PM	BOH Facilities Management, Biomed & HTM, Stores & Docks and Central Equipment # 2	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	14/08/2025	4:00:00 PM	BOH Kitchen # 2	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	09/09/2025	10:00:00 AM	Round 2 NHP BPSD PUG	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	09/09/2025	2:00:00 PM	Round 2 Education and Training	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	10/09/2025	9:00:00 AM	Round 2 NHP Ambulatory Care	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	10/09/2025	9:30:00 AM	Round 2 NHP Emergency Department	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	10/09/2025	11:00:00 AM	Round 2 NHP Surgical IPU	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	10/09/2025	12:30:00 PM	Round 2 NHP Intensive Care Unit	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	10/09/2025	1:00:00 PM	Round 2 NHP Pathology	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	10/09/2025	2:45:00 PM	Round 2 NHP Sterilising Services	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	10/09/2025	3:00:00 PM	Round 2 NHP Maternity & Gynaecology	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	11/09/2025	9:00:00 AM	Round 2 NHP Cardiology	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	11/09/2025	10:00:00 AM	Round 2 NHP Perioperative & Endoscopy	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	11/09/2025	11:00:00 AM	Round 2 NHP Medical IPU	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	11/09/2025	1:00:00 PM	Round 2 NHP Mental Health	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	11/09/2025	1:30:00 PM	Round 2 NHP Radiology / Medical Imaging	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 2 (Concept Design)	11/09/2025	3:00:00 PM	Round 2 NHP Pharmacy	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 3 (Concept Design)	23/09/2025	10:00:00 AM	Round 3 NHP BPSD PUG	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							
Design Stage 3 (Concept Design)	23/09/2025	2:00:00 PM	Round 3 Education and Training	MPX, ICBR, CHS, T&T, BVN, JSP	JSP							

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