



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Teloepa Park School Parents and Citizens Association Incorporated
Provider Number	PR-00005871
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Teloepa Park P&C School Age Care Program
Service Approval Number	SE-00009710
Service Approval Status	Approved

Incident Details

Incident Type	Reg 12-Any incident involving serious injury or trauma to a child occurring while that child is being educated and cared for by an education and care service which a reasonable person would consider required urgent medical attention from a registered medical practitioner; or for which the child attended, or ought reasonably to have attended, a hospital
Incident Date	4/07/2023
Incident Time	10:45 AM
Location	Outdoors
Sub Location	Play Space/Classroom
General Activity at the time	Play-based program
Cause of Injury/Trauma	Fall/trip
Did Emergency Services attend	No



Further Details of the Incident

P01 P01 was playing a game of 'Lava Monsters' with educator **P01 P01** and some other children when she tripped over her foot and fell onto the soft fall underneath the Kindergarten Playground at Telopea Park School Holiday Program. As **P01** fell, she cushioned her fall by outstretching her arms. Upon falling, **P01** indicated that her right forearm was sore.

First aid treatment and range of movement testing was completed for **P01** and her mother, **P01**, was contacted and a voice message was left. **P01** indicated that her mother was currently delivering a drama program as part of a School Holiday Program and would be finished by 12:00pm. **P01** was comforted and was supported to stay comfortable and content. When we had not heard from **P01** prior to departing on excursion, **P01** indicated that she was still happy to go on the excursion and was taken on excursion with her arm bandaged and a sling was applied. **P01** engaged with the excursion program, however over time, her arm continued to give her pain and was causing her distress.

Upon our return to TPSOSHC, **P01**'s mother, **P01**, was contacted again, as was **P01**'s father, **P01 P01**. **P01** returned the call and collected **P01** from TPSOSHC at 4:47pm. **P01** was absent from TPSOSHC for her bookings on both Wednesday and Thursday at which times TPSOSHC attempted to contact **P01** for an update. **P01** contacted TPSOSHC and spoke with Director, **P01 P01**, on the afternoon of Thursday, July 6th, thanking him and the service for their support of **P01** and that she had taken **P01** for follow-up investigation and xrays. **P01** told **P01** on Thursday that **P01**'s arm had been partially splinted while at hospital for a suspected elbow fracture and that **P01** would have to return to hospital in 10 days for further xrays and possible treatment.

There has been some delays in notifying this incident for a collection of reasons. Firstly, TPSOSHC attempted to contact **P01** on both Wednesday and Thursday before **P01** returned the call on Thursday afternoon. Additionally, Director, **P01 P01**, was absent due to illness for all of Wednesday and Thursday morning, which has caused delays in the reporting process.

Details of Action Taken (e.g. First Aid)

P01 was brought inside by Educator, **P01 P01** and was consoled in the office. An ice pack was applied to **P01**'s arm and after 10 minutes, **P01** indicated that the ice pack was not helping with the pain in her arm. Range of movement and strength tests were completed for **P01** and **P01**'s right forearm and wrist were immobilised with a heavy crepe bandage and her arm was put into a sling to reduce her range of movement and provide stability and comfort. **P01** remained with Telopea Park School Holiday program and came on excursion with us before returning to the school site and being collected by her mother, **P01**, who signed **P01** out of TPSOSHC holiday program at 4:47pm.



Please detail what steps were taken to ensure parents were notified as soon as practicable, including time, date and nature of notification

After the initial impact, P01 was brought into the TPSOSHC Office to be consoled and the range of movement testing was completed. After 10 minutes with the ice pack had no measurable improvement on P01's comfort, her mother, P01 as attempted to be contacted for the first time, at 11:11am by Director, P01P01. P01 left a voice message on P01's phone requesting that she call him back and collect P01. P01 indicated that her mother was teaching at a School Holiday Program and would be finished by 12:00pm, so P01's father, P01P01, was not contacted. Unfortunately, there was no response from P01 before TPSOSHC departed for excursion. Upon return from excursion at 4:00pm, P01 indicated that her arm was still in pain and so P01 was called again at 4:03pm and a second voice message was left. P01's father, P01P01 was called 4:05pm and a voice message was left on his phone. P01 returned P01's call at 4:08pm and P01 conveyed to P01 the narrative of P01's day and her arm. P01 indicated that she would come to collect P01 immediately and arrived and signed P01 out of TPSOSHC at 4:47pm on Tuesday afternoon.

Aware of P01's situation from Tuesday, Team Leader, P01 P01 attempted to contact P01 at lunchtime on Wednesday, July 4 when P01 had not been dropped off for her booking. P01 left a voice message, following up with P01 regarding P01 at 1:35pm asking P01 to call TPSOSHC back. On Thursday, having still not heard from P01 and also aware that P01 was again absent, Director, P01P01, attempted to contact P01 at 12:59pm, again leaving a voice message. P01 returned P01's call at 2:09pm on Thursday afternoon indicating that she had taken P01 home on Tuesday and they had rested at home. P01 then indicated that because the pain hadn't subsided, she took P01 to the doctor and to subsequent xrays and treatment at hospital on the morning of Wednesday, July 4, thus triggering the incident reporting requirement.

Name of Witness to the incident P01 P01

Please detail what steps were taken or will be taken to prevent or minimise this type of incident in the future

It is difficult to be sure of how this could have been prevented, given that the play was occurring with an educator and it was on a soft-fall surface. We consistently appraise supervision and safety checks at TPSOSHC, with hazard checks being completed routinely of our outdoor space and the soft fall is well maintained by the Telopea Park School. Most of the educators at TPSOSHC have completed first aid training in June of 2023, including P01 P01, so that there are equipped and confident educators who can respond to injuries and illnesses promptly and with a sound knowledge base.

Photos and Evidentiary Documents

TPSOSHC Incident Report - P01 P01 - 2023-07-04.PDF

TPSOSHC Incident Report - P01 P01 - 2023-07-04



Child Details

Child's Name	P01 P01
Child's Gender	Female
Child's Date of Birth	P02
Parent(s)/Guardians(s) Name	P01
Parent's Email	P03
Parent(s)/Guardians(s) Phone	P03
Was urgent medical attention required by a registered practitioner/hospital?	No
Type of Injury/Trauma	Broken bone/fracture/dislocation (known or suspected)
Part of the Body	Arm/hand/finger

Contact Details

Name	P01 P01
Phone Number	P03
Email Address	P03