



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Emmaus Christian School Canberra Limited
Provider Number	PR-00005855
Provider Approval Status	Approved

Service

Service Legal Entity Name	Emmaus Christian School Canberra Limited
Service Trading Name	Emmaus Christian School Canberra
Service Approval Number	SE-00009670
Service Approval Status	Approved

Incident Details

Incident Type	Injury Trauma
Incident Date	16/07/2024
Incident Time	16/07/2024 04:00 PM
Location	Indoors
Sub Location	Play space/classroom
General Activity at the time	Play-based program
Cause of Injury/Trauma	Child/Child interaction
Did Emergency Services attend	No
Further Details of the Incident	It was reported by a parent on Wednesday the 17 July that an incident/injury had occurred in the classroom where a child had been poked in the vagina with a texta by another child the day before on Tuesday 16 July. Attached is a detailed timeline which shows the progression and investigation taken by Emmaus School to determine the type of incident and report needed. Please note that the injured child had not told staff of this incident/injury and were unaware. At the time of writing the incident report the parents of the injured child were present and information was given by them, as staff working on Tuesday had not been made aware that there was an incident. The child who had caused the injury had been spoken to earlier in the day regarding hands off behavior by staff and staff had responded appropriately to this behaviour management.



<p>Details of Action Taken (e.g. First Aid)</p>	<p>In this situation P01's family informed the school of the incident on Wednesday 17 July 2024 as P01 had not told staff of this injury at school. Once staff were informed, we sought advice from Halloran Morressy Group to determine what type of report and incident this was, i.e. was it a child protection report to CYPS and CECA or was it a non-sexual incident. Please see the attached timeline and additional notes which helped us to determine what type of incident report needed to be made and to whom.</p>
<p>Please detail what steps were taken to ensure parents were notified as soon as practicable, including time, date and nature of notification</p>	<p>Please see the additional notes and timeline as in this incident/injury the parents brought it to the schools attention as no report or complaint of the injury and behaviour of the other child, had been made to Preschool staff. Please note that P01 parents were advised by phone on Wednesday morning at 10:44am that the school was taking the incident seriously and would be investigating and writing a report. Parents were grateful and very happy to assist in this. On Thursday 18 July, Preschool Director met with P01 & P01 (P01 parents) to write an incident report together and to gather any further information of the incident/injury.</p>
<p>Name of Witness to the incident</p>	<p>N/A - Staff were unaware of the incident/injury however had been monitoring behaviors of children though out the day.</p>
<p>Please detail what steps were taken or will be taken to prevent or minimise this type of incident in the future</p>	<ul style="list-style-type: none"> * The two children will be closely supervised by staff on days which they attend simultaneously. * Age appropriate consent education will be explicitly taught, Brave Talk program will continue and Hands Off education in the classroom will occur. * Advice from Halloran Morressy Group will take place * Staff have been reminded of our Behavioural Guidance Procedures and will discuss in our scheduled training day on Tuesday 23rd July. * The two children will be placed in separate Kindergarten classes in 2025 * Staff are reminded to be vigilant in all supervision occurring inside and outside in the Preschool.
<p>Photos and Evidentiary Documents</p>	
<p>Timeline.docx</p>	<p>Timeline</p>
<p>GP.jpg</p>	<p>Medical Report</p>



Child Details

Child's Name	P0 P01
Child's Gender	Female
Child's Date of Birth	P02
Parent(s)/Guardians(s) Name	P01 P01 P01
Parent's Email	P03
Parent(s)/Guardians(s) Phone	P03
Was urgent medical attention required by a registered practitioner/hospital?	No
Type of Injury/Trauma	None of the above
Type of Injury/Trauma (none of the above)	Bruising
Part of the Body	Genitals/bottom

Contact Details

Name	P01 P01
Phone Number	P03
Email Address	P03