From:

Violi, Maria

Sent:

Monday, 15 October 2012 1:54 PM

To:

Duckworth, lan

Subject:

FW: Australia Post tax invoice for period ending 30Sep12

Attachments:

Tax\_Invoice.pdf; Tax\_Invoice.pdf

From: Violi, Maria

Sent: Monday, 15 October 2012 1:50 PM

To: Lemke, Rachel Cc: White, Clinton

Subject: FW: Australia Post tax invoice for period ending 30Sep12

### Hello Rachel

Could you please organise for the two outstanding invoices that total \$20,105.41 to be reversed out of Zeds Australia Post account asap. There seems to be some confusion with Zed's account and the Canberra Liberals account.

Regards,

Maria Violi Adviser

Office of Zed Seselja LEADER OF THE OPPOSITION

### Member for Molonglo

e <u>maria.violi@parliament.act.gov.au</u>

p 6205 0323 f 6205 3001

From: Lemke, Rachel

Sent: Thursday, 11 October 2012 8:16 AM

To: Seselja, Zed

Subject: FW: Australia Post tax invoice for period ending 30Sep12

Good Morning Mr Seselja

Would you please provide advice on the processing of the attached Australia Post invoices?

Both invoices are due for payment, with the August invoice showing overdue on the September invoice and I am concerned that they may have been overlooked by your office. It would be appreciated if you could provide some advice as I would like to have this matter sorted before the end of the 7<sup>th</sup> Assembly.

If you require any further information, please do not hesitate to contact me. I appreciate your assistance in my enquiry, thank you.

#### RACHEL LEMKE

SENIOR FINANCE AND ADMINISTRATION OFFICER CORPORATE SERVICES OFFICE

OFFICE OF THE LEGISLATIVE ASSEMBLY

From: Lemke, Rachel On Behalf Of LA Sec Finance

Sent: Wednesday, 3 October 2012 9:57 AM

To: Seselja, Zed

**Subject:** Australia Post tax invoice for period ending 30Sep12

Good Morning Mr Seselja

Please find attached an electronic copy of your latest Australia Post Account tax invoice/statement noting that this account is due for payment on the 15th day of the current month.

Due to tight timeframe, from receipt of invoice to payment due date, we have requested Australia Post to provide electronic statements in order to enable payment within Australia Post's 14 day terms and thus ensuring that no additional charges are incurred have to be met from your DOA.

Under this arrangement, you will still receive a paper version through the postal system and, unfortunately, we are unable to stop the additional advice as this is an Australia Post policy.

To facilitate prompt payment, would you please endorse the receipt of goods & services and return the tax invoice to Corporate Services by COB <u>Tuesday 09 October 2012</u>.

Failure to meet this deadline may result in a late fee being applied to the account, this fee will be recognised as a DOA expense.

By acknowledging the following, you can finalise this by return email:

"Claim for payment of the attached Australia Post tax invoice:

Please pay the attached claim from my Discretionary Office Allocation for goods/serviced provided. I certify that the expense being claimed is in accordance with the guidelines on the use of Discretionary Office Allocation and, in particular, is not for campaign, party political or private purposes."

I would also like to draw you attention to point 16 of the attached letter regarding the use of the DOA for the distribution of publications. As the attached Australia Post invoice includes a significant publication distribution, it would be appreciated if prompt payment of this expense can be arranged. Alternatively, if this is distribution was arranged prior to 01Sep12, please provide some supporting documentation to be retained with the invoice payment to ensure we meet our audit obligations.

Your prompt attention to this request is appreciated, thank you.

### RACHEL LEMKE

SENIOR FINANCE AND ADMINISTRATION OFFICER CORPORATE SERVICES OFFICE

#### OFFICE OF THE LEGISLATIVE ASSEMBLY

Civic Square, London Circuit (GPO Box 1 020) Canberra ACT 2601

T (02) 6205 0151 F (02) 6205 0442 E Rachel.Lemke@parliament.act.gov.au W www.parliament.act.gov.au

Undeliverable mail address only Credit Management Australia Post GPO Box 2137 MELBOURNE VIC 3001

**Total Amount Due** 

Zed Seselja MLA - ACT Legislative Assembly For The ACT Civic Square, London Circuit CANBERRA NSW 2601

### **Summary** Your last Tax Invoice \$4,267.92 Payments Received \$0.00 **Balance - Overdue Payable Immediately** \$4,267.92 Total Supply this Period Ending 30/09/2012 \$15,837.49 Adjustments this Period \$0.00 \$15,837.49

### **Account Enquiries:**

Aida Oliveria

Telephone 03 9322 06592065 Fax 03 8214 6842

Email Aida.Oliveria@auspost.com.au For Pricing Statement copies, please call 1300 656 772 and say "Pricing Statement"

ABN 28 864 970 579

### Tax Invoice

### **Duplicate**

Page 1 of 2

Date of Issue

03/10/2012

Account Number

Tax Invoice Number

1000987138

**Payment Due** 

\$20,105.41

17/10/2012

**Total Amount Due** 

\$20,105.41

See over for payment options



Date of Issue

03/10/2012

Account Number Zed Seselja MLA - ACT

Credit Representative

2A Aida Oliveria

**Payment Due** 

17/10/2012

**Total Amount Due** 

\$20,105.41

### . Supply this Period Tax Invoice

Tax Invoice Number 1000987138

Page 2 of 2

Description		Quantity	Unit Price	Total Price	GST in Price
Late Payment Fee PreSort Letters: Small Plus Reply Paid Letters Small	,		15.00000	15.00 15,821.80 0.69	0.00 1,438.35 0.06
			Total Supply	\$15,837.49	\$1,438.41

Total GST free supplies this period Total GST inclusive supplies this period

\$15.00 \$15,822.49 (GST component is \$1,438.41)

### **How to Pay**



Payment by Mail
Please tear off this payment slip and mail with your
payment to the address below.



Payment in Person

billpay
Pay in person at any post office.

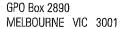


Payment by Direct Debit Call 03 9322 06592065 to apply



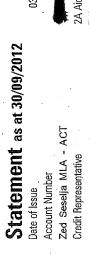
Payment by EFT
Please quote the following details when making an EFT payment (for use within Australia only):
BSB: 064-787

Account No.



Australia Post

Accounts Receivable Team



. 03/10/2012	2A Aida Oliveria

	Customer Reference	Mailing Statement No.	Transaction ID	Amount (GST incl.)	GST
Overdue Transactions					
24/08/2012 JS 5 RP:1020	24/08/2012 JS 5721 RP:1020	1688727	1240083463 1240132805	4,266.54 1.38	387.87
•				4,267.92	388.00
ionis RP:1020	RP:1020		1241692997	0.69	90.0
Total - CANBERRA GPO - 229219				0.69	90.0
14/09/2012 JS 57	14/09/2012 JS 5778	1710773	1241227948	15,821.80	1,438.35
Total - SEVEN HILLS BUS C - 243985				15,821.80	1,438.35
LPF 03.09.2012	LPF 03.09.2012 - Late Payment Fee	LPF 03.09.	1241584843	15.00	00.00
Total - Credit Management - 253438		•		15.00	00.0
			•	15,837.49	1,438,41
Total GST Total Amount Due (GST incl.)				20,105.41	1,826.41

Undeliverable mail address only Credit Management Australia Post GPO Box 2137 MELBOURNE VIC 3001

**Total Amount Due** 

Zed Seselja MLA - ACT Legislative Assembly For The ACT Civic Square, London Circuit CANBERRA NSW 2601

### **Summary** \$15,810.57 Your last Tax Invoice Payments Received - Thank you \$15,810.57CR **Balance** \$0.00 Total Supply this Period Ending 31/08/2012 \$4,267.92 Adjustments this Period \$0.00 \$4,267.92

\$4,267.92

### **Account Enquiries:**

Benita Kitanovski Telephone 02 9202 6234 Fax 02 8214 6842 Email Benita.Kitanovski@auspost.com.au For Pricing Statement copies, please call 1300 656 772 and say "Pricing Statement"

ABN 28 864 970 579

### Tax Invoice

Duplicate	Page 1 of 2
Date of Issue	03/09/2012
Account Number	
Tax Invoice Number	1000877001
Payment Due	17/09/2012
Total Amount Due	\$4,267.92

See over for payment options



Account Number

03/09/2012

Zed Seselja MLA - ACT



Credit Representative

2A Benita Kitanovski

**Payment Due** 

17/09/2012

**Total Amount Due** 

\$4,267.92

### Supply this Period Tax Invoice

Tax Invoice Number 1000877001

Page 2 of 2

Description		Quantity	Unit Price	Total Price	GST in Price
PreSort Letters: Small Reply Paid Letters Small				4,266.54 1.38	387.87 0.13
	•		Total Supply	\$4,267.92	\$388.00

Total GST free supplies this period Total GST inclusive supplies this period

\$0.00 \$4,267.92 (GST component is \$388.00)

### **How to Pay**



Payment by Mail
Please tear off this payment slip and mail with your
payment to the address below.



Descripion Payment in Person

billpay Pay in person at any post office.



Payment by Direct Debit Call 02 9202 6234 to apply



Payment by EFT
Please quote the following details when making an EFT payment (for use within Australia only):
BSB: 064-787

Account No.

Accounts Receivable Team Australia Post GPO Box 2890 MELBOURNE VIC 3001





Credit Representative	2A Benita Kitanovski				Page 1 of 1
Date Pricing Statement No./ Job Name/Reference	Customer Reference	Mailing Statement No.	Transaction ID	Amount (GST incl.)	GST
Current Transactions 28/08/2012 RP:1020	RP:1020		1240132805	1.38	0.13
Total - CANBERRA GPO - 229219				1.38	0.13
24/08/2012 24/08/2012 JS 5	24/08/2012 JS 5721	1688727	1240083463	4,266.54	387.87
Total - SEVEN HILLS BUS C - 243985			·	4,266.54	387.87
Total Current				4,267.92	388.00
Total GST Total Amount Due (GST incl.)				4,267.92	388.00

From:

Violi, Maria

Sent:

Tuesday, 16 October 2012 10:19 AM

To:

Duckworth, lan

Subject:

RE: Z Seselja AC

Docs 1240083463 & 1241227948 in dispute

HI lan

Thank you for sending this email. Hopefully we will hear back soon.

Regards,

Maria Violi Adviser

Office of Zed Seselja LEADER OF THE OPPOSITION

Member for Molonglo

e ·

maria.violi@parliament.act.gov.au

р

6205 0323

f

6205 3001

From: Duckworth, Ian

**Sent:** Monday, 15 October 2012 5:20 PM **To:** steve.dawson@auspost.com.au

Cc: Violi, Maria; Lemke, Rachel; Boudsingkhone, Ruth

Subject: FW: Z Seselja AC

Docs 1240083463 & 1241227948 in dispute

Hi Steve

I have been in discussions this afternoon with the office of Mr Zed Seselja MLA, and it is clear from those discussion that the transactions identified below are disputed.

My office is involved in paying those balances of members' postal accounts that are authorised and certified as being part of their parliamentary duties – but Mr Seselja's dispute of these transactions mean that he will obviously not be authorising the Assembly to pay these amounts.

I have advised his office to communicate the same message to you (although the ACT is five days out from an election and so those people have other pressures as well just now) – hence I am relaying this as a courtesy.

I have also suggested that Mr Seselja's office speak to Paragon Printers who presumably have lodged some letters and quoted this account number (apparently in error).

#### Ian Duckworth

Corporate Manager | Office of the Legislative Assembly

Phone: (02) 6205 0181 | Mobile: 0417 663389 | Fax: (02) 6205 0442

Email: ian.duckworth@parliament.act.gov.au

GPO Box 1020 Canberra ACT 2601 | http://www.parliament.act.gov.au



From: Violi, Maria

Sent: Monday, 15 October 2012 1:54 PM

To: Duckworth, Ian

Subject: FW: Z Seselja AC

Docs 1240083463 & 1241227948 in dispute

From: Dawson, Steve [mailto:steve.dawson@auspost.com.au]

Sent: Thursday, 11 October 2012 4:39 PM

To: Oliveria, Aida Cc: Violi, Maria

Subject: RE: Z Seselja AC

Docs 1240083463 & 1241227948 in dispute

Hi Maria/Aida

There were two lodgements of bulk pre-sort letters made through mailing house J & S Mailing, Blacktown NSW.

The first was on 24/8 reference JS5721 PARAGON.

The second was on 14/9 JS5778 PARAGON – REF CANBERRA LIBERALS.

Regards

Steve

From: Oliveria, Aida

Sent: Thursday, 11 October, 2012 3:08 PM

To: Dawson, Steve Cc: maria.violi@act.qov.au

Subject: Z Seselja AC

Docs 1240083463 & 1241227948 in dispute

Hi Steve – I received a request from the customer for some support documentation for the below transactions. I gave them the PO Details and the Type of Products, however, not sufficient for them to organize payment. I copied in Maria and she is waiting for a reply today. Thanks in advance for your help.

### These are before GST Amounts:

BML Invoice	1240083469	Net Value	3,878.67 AUD
⊃ayer		Zed Seselja MLA -	- ACT / Civic Square, London Circuit / .
∃illing Date	27.08.2012		

ltem	Description		Billed Quant	ty SI	J Net vali	ue 💮	NAME OF THE	Materia
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40	<u>PreSort Letters: Small</u>			<b>S</b> EA	Yallow.		59,04	B10

Purchase order		
Purchase order no.	1688727	
PO date	24.08.2012	
Pur: ord, type		
Supplement		
Last contact date		
Number of contacts		
Ordering party		
Name i	24/08/2012 JS 5721	
Your Reference		
Telephone .	02-62050323	

BML:invoice 1241227948	Net Val	ue [	- Payja	14:	383.45	AUD
Payer.	Zed Se	selja MLA - AC	T / Civic	Square,	London	Circuit /
Billing Date 19, 89, 2012	el Ty	h, a				

	ltem	Description	Billed Quantity	SU: Net value	Mate
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	20	PreSort Letters: Small Plus		EA	2.64 B09
	30	PreSort Letters: Small Plus		EA	1.32 B09
100	40	PreSort Letters: Small Plus	And the state of t	<b>EA</b>	210.40 B09

(tem: 1997)	10 (д)	Created by	ZEINNEE	
Item category	ZBML	Created on	19.09.2012 Time	15:01:58
Material	B09	PreSort Letters:	Small Plus	·.
Batch				

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Purchase order	
Purchase order no.	1710773
P0 date	14.09.2012
Pur, ord, type	
Supplement	
Last contact date	
Number of contacts	0
Ordering party	
Name	14/09/2012 JS 5778
Your Reference	
Telephone	02 62050323
item /	andre) - company of the Control of t
Purchase order item	10
Customer Material	

Thanks and regards,

### Aida Oliveria

Credit Management - AUSTRALIA POST A

T: 02 9202 6234, 03 9322 0659 | F: 03 8214 6842 E: Aida.Oliveria@auspost.com.au | W: auspost.com.au

### **Contact Guide:**

Want a copy of a pricing statement? Call 1300 656 772 and say "Pricing Statement"

Missing / Tracking Article – Phone 13 11 18

Wine Industry Customers (tracking or damaged item[s]) - Phone 1300 795 741 or email

wine@auspost.com.au

eParcel Technical Support (NSW only) - Phone 02 8755 9342 or email

nsw.eparcelonline@auspost.com.au

### Statement Guide:

What does LPF on my statement mean? LPF refers to a Late Payment Fee, which is charged when payment for your account is received by Australia Post after the due date.

Australia Post is committed to providing our customers with excellent service. If we can assist you in any way please telephone 13 13 18 or visit our website.

The information contained in this email communication may be proprietary, confidential or legally professionally privileged. It is intended exclusively for the individual or entity to which it is addressed. You should only read, disclose,

From:

Talbot, Emma

Sent:

Monday, 15 July 2013 1:46 PM

To:

Duckworth, Ian

Subject:

FW: URGENT - Lodgement paperwork - A/C\_

**Attachments:** 

SKMBT\_C55413071212520.pdf; PRD0000275901SCRIPT 1234 JAINA2.pdf;

20120627112046694.pdf

Importance:

High

Hi lan

When you catch your breath at work – lets discuss

**Emma Talbot** | Manager, HR and Workplace Management Business Support | Office of the Legislative Assembly

From: Lemke, Rachel

Sent: Friday, 12 July 2013 5:24 PM

To: Talbot, Emma Cc: Carr, Melody

Subject: FW: URGENT - Lodgement paperwork - A/C

Importance: High

Emma

Please see attached documentation from:

1. Australia Post – a bulk lodgement document

2. Australia Post – invoice of charges applied to Senator Gary Humphries account, and

3. Paragon Printing – authorisation from Mr Seselja to accept charges on his account.

Australia Post are going to apply these charges to Mr Seselja's account as they were incorrectly applied to Mr Humphries account, and as you can see this is a very large expense to incur. I am reluctant to allow these charges to be applied to the account without some further investigations to be conducted and most likely some consultation with Mr Seselja, as I believe we would be issuing an invoice to him for any charges incurred on the account.

Would you please review this information and provide some further guidance and instruction? I would hesitate to add that this is a matter that may warrant urgent attention and a speedy resolution. Thanks.

Regards

RACHEL LEMKE

SENIOR FINANCE AND ADMINISTRATION OFFICER GOVERNANCE & COMMUNICATIONS

OFFICE OF THE LEGISLATIVE ASSEMBLY

Civic Square, London Circuit (GPO Box 1020) Canberra ACT 2601

T (02) 6205 0151 F (02) 6205 0442 E Rachel.Lemke@parliament.act.gov.au W www.parliament.act.gov.au

From: Jain, Abhishake [mailto:Abhishake.Jain@auspost.com.au]

Sent: Friday, 12 July 2013 2:39 PM

**To:** OLA Finance **Cc:** Robinson, Nicole

**Subject:** FW: URGENT - Lodgement paperwork - A/C

Dear Valued Customer

As per our conversation, I have attached the original lodgemnet documents and the transaction reports for your reference. Please note that these charges will appear on your next Tax invocie.

Kind Regards

#### Abhishake Jain

Credit Representative - Govt
Finance Operations, Finance and Business Services
GPO Box 2137, Melbourne VIC 3001
P: 02 9202 6234 | F 02 8214 6842

E abhishake.jain@auspost.com.au | W auspost.com.au

Please consider the environment before printing



Australia Post is committed to providing our customers with excellent service. If we can assist you in any way please telephone 13 13 18 or visit our website.

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If you are not the addressee or intended recipient please notify us by replying direct to the sender and then destroy any electronic or paper copy of this message. Any views expressed in this email communication are taken to be those of the individual sender, except where the sender specifically attributes those views to Australia Post and is authorised to do so.

Please consider the environment before printing this email.

### PreSort Letters Lodgement document

Dojant fessives on that form Horus for External Territories Longovand. Refer to the Supplementary Statement for External Territories Form No. 8838485.

[MPORTANT: See Privacy Notice on reverse Aids.

BRUUNUKE PLUM

	Whay's the MAIN purpose of this mailing? (Nok one)
	Premotional Transactional Don't know (eg. advertising, offers, (eg. statements,
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Please note: To be oligible for Presont Letters prices, a minimum of 300	And these articles eligible for Charity Mail discount?
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<ul> <li>be somed into trays and correctly labelled.</li> <li>not contain a mix of payment streams, i.e. metered and pastage paid imprint and</li> <li>comply with the addressing and other conditions of the service.</li> </ul>	
Litigation to watersting and bater community that service,  Litigation to will be accepted only if official approval has been obtained from  Alistratio Post. Hefer to the Present Letters service guide (8833700).	Smell Medium Large
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( Jaragan )	acknowledge that Australia Post will have accepted this lodgement for cantage only when this form is correctly leasifeted and stamped provided that Australia Post reserves the right to inspect the lodgement to ensure that the mailing details are correct and the terms and conditions have been completely with.  5 Articles budged under The Charity Mail Service contain contents originating from
Address	are correct and the terms and conditions have been complied with.  5 Articles bulged under The Chanty Mail Service contain contents originating from
Postrode	this approved charity.  6. Contained within this lodgement, including the DPO contained within this lodgement, including the DPO contained within the 4 etate barcade, are current against the latest version.
C. Politone	of AMAS candided software: 'f'  of AMAS candided software: 'f'  of AMAS candided software: 'f'
Are these mail costs to be charged to your Australia Post Charge Account?	Signature (Customer or agent)
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Att Nicole Robinson	

### PreSort Letters Lodgement document

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" be the same article size classification and weight range. Charity Meil Appioval No. ( )Yes be somed into trays and correctly labelled. Article size / weight category (tick one only) - not contain a mix of payment streams, i.e. metered and postage paid imprint; and - comply with the addressing and other conditions of the service. Medium Small Large Lodgoments will be essepted only if official approval has been obtained from Australia Post. Refet to the PreSort Latters service guide (9933700). - Up to 125g Up to 125g Up to 125g Over 125g up to 250g Name of facility where louging mail Over 125g up to 250g Small Plas Over 250g up to 500g Up to 125g Does this longament contain Identical weight articles? Talephone number Braakdown Number of articles Number of presorting OF TROVE Other state Same state Total Business/company name Direct trays Residue trays Unbarcoded pays Telephone number Total Department/section Fax number I hereby declare that: Emeil I am the customer and/or authorised agent of the customer. I have read and agree to the PreSon Letters Terms and Conditions, All information contained on this document is to the best of my knowledge true and correct.

I acknowledge that Australia Post will have accepted this lodgement for corriage only when this fam, is correct the lodgement to ensure that Australia Post reserves the hight to inspect the lodgement to ensure that the mailing details are correct and the terms and conditions have been complied with. Company/business name Address Articles ledged under the Charity Mall Service contain contains originating from Articles ranges unions in a stating contained within this loopement, including the libertify that the address details contained within this loopement, including the DPID contained within the 4-state barcode, are current against the latest version of the Postal Audress file (PAF) and have been chacked using a current version of AMAS certified softwere. Postcode Signature (Customer of agent) Are these mail coats to be charged to your Australia Post Charge Account? Date Charge Account Reference details for invoice Name (Block capitals please) के कि में में दिल्ली के जिल्ली के कर है है है के कि Surface Meil (formerly Off Peak)

· Original - Australia Post

· Duplicate · Customer copy

Att. Nicole Robinson.

Do you require any special services (e.g. Registered Post)?

Specify Type

final check performed by

6835114 - A.J. 2015

62370975

Accounts Receivable Team Australia Post GPO Box 2890 MELBOURNE VIC 3001

Senator Gary Humphries

148 Bunda Street

CANBERRA ACT 2600



ABN: 28 864 970 579

DUPLICATE

### Invoice/Receipt

Your Account No. Lodgement at

SEVEN HILLS BH

Your Document No. 02/55565 P/O Date 19.10.2012

Reference no. Transaction ID. 1242677542 Transaction Date 19.10.2012

1688727

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	<del></del>					



DUPLICATE

Senator Gary Humphries 148 Bunda Street CANBERRA ACT 2600

Date/Doc. no. Page 19.10.2012 / 1242677542 2

Jtem Qty	Material Description Price \$ Disc \$ Disc %	The state of the s	GST Amount	Price Including GST
000030	B10 PreSort Letters: Small			
	Item 30 EA Base Actual Order Valu Minimum Fee Surch GST Actual Total incl. Tax 0.53 AUD With the following configuration: EFFECTIVE DATE Content - Promotional Destination for States Delivery Type for Presort Presort Dst/Del Type	3.36 1 1 1 1 1 02.04.2012 P O R BRES OR	0.34 EA EA	3.70 3.70 3.70 0.34 3.70
000040	B10 PreSort Letters: Small			
	Item 40 EA Base Actual Order Valu Minimum Fee Surch GST Actual Total incl. Tax 0.56 AUD With the following configuration: EFFECTIVE DATE Content - Promotional Destination for States Delivery Type for Presort Presort Dst/Del Type	59.04 1 1 1 1 02.04.2012 P S R URES SR	5.90 EA EA	64.94 64.94 64.94 5.90 64.94
Total amo	unt due	3,878.67	387.87	4,266.54

62370975

Accounts Receivable Team Australia Post GPO Box 2890 MELBOURNE VIC 3001

> Senator Gary Humphries 148 Bunda Street

CANBERRA ACT 2600



ABN: 28 864 970 579

DUPLICATE

### Invoice/Receipt

Your Account No. Lodgement at

SEVEN HILLS BH

Your Document No. 02/55567 P/O Date 19.10.201

19.10.2012 1710773

 Reference no.
 1710773

 Transaction ID.
 1242677543

 Transaction Date
 19.10.2012

Item Qty	Maferial Description Price \$ 1 Disc \$ Disc % Disc %	Price Excluding GST	GST Amount	Price
000010	B09 PreSort Letters: Small	Plus		
	Item 10 EA Base Actual Order Valu Minimum Fee Surch	14,169.09 1 1	1,416.92	15,586.01 15,586.01 15,586.01
	GST Actual Total incl. Tax 0.61 AUD With the following configuration: EFFECTIVE DATE Content - Promotional Destination for States Delivery Type for Presort Presort Dst/Del Type	1 1 02.04.2012 P S R BDIR SR	EA EA	1,416.92 15,586.01
000020	B09 PreSort Letters: Small	Plus		
	tem 20 EA Base Actual Order Valu Minimum Fee Surch	2.64 1 1 1	0.26	2.90 2.90 2.90
	GST Actual Total incl. Tax 0.73 AUD With the following configuration: EFFECTIVE DATE Content - Promotional	1 1 02.04.2012	EA EA	0.26 2.90
	Destination for States Delivery Type for Presort Presort Dst/Del Type	S R BRES SR		
		,		



### DUPLICATE

Senator Gary Humphries 148 Bunda Street CANBERRA ACT 2600

Date/Doc. no. Page 19.10.2012 / 1242677543 2

Item Otv	Material Description Price \$ Disc \$ Disc % Disc %	Price	GST	Price _
		Excluding	THE RESERVE AMERICAN	Including GST
000030	B09 PreSort Letters: Small	Plus		
	Item 30 EA		0.10	
	Base	1.32	0,13	1.45 1.45
	Actual Order Valu	1 1		1.45
	Minimum Fee Surch	. 1		T.40
	GST Actual	1	EA	0.13
	Total incl. Tax 0.73 AUD With the following configuration:	1	EA	1.45
	EFFECTIVE DATE	02.04.2012		
	Content - Promotional	P		•
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	Delivery Type for Presort	R		
	Presort	BRES		•
	Dst/Del Type	OR	•	
000040	B09 PreSort Letters: Small	Plus		
	Item 40			,
	EA	210.40	. 21.04	231.44
	Base	1,		231.44
	Actual Order Valu Minimum Fee Surch	1 1		231.44
	GST Actual	1	EA	21.04
	Total incl. Tax 0.88 AUD	1	EA	231.44
	With the following configuration:		<u> </u>	201.44
	EFFECTIVE DATE	02.04.2012		
	Content - Promotional	P		
	Destination for States	S		
	Delivery Type for Presort	R		
	Presort	URES		
	Dst/Del Type	SR		
Total amo	unt due	14,383.45	1,438.35	15,821.80
		•		



### Zed Seselja MLA

Australian Capital Territory

## **Leader of the Opposition**

Member for Molonglo

Shadow Minister for Planning Shadow Minister for Housing Affordability Shadow Minister for Transport Planning

Shadow Minister for Ageing

Shadow Minister for Environment and Climate Change

Shadow Minister for Human Rights

To whom it may concern,

I hereby give Paragon Printing permission to lodge a bulk mail order on behalf of Zed Seselja MLA, ACT Legislative Assembly, London Circuit, Canberra.

Yours sincerely,

Zed Seselja MLA

June 2012

# PreSort Letters Lodgement document



IMPORTANT: See Privacy Notice on reverse side.	,
Important: One of these numbers must appear on all mail tags/labels with this lodgement.  Your lodgement number  OR  OR	What is the MAIN purpose of this mailing? (tick one)  Promotional (eg. advertising, offers, customer relationship material)  Transactional (eg. statements, invoices, receipts)  Don't know
Please note: To be eligible for PreSort Letters prices, a minimum of 300 barcoded articles is required. These items must:  • be the same article size classification and weight range.  • be sorted into trays and correctly labelled.  • not contain a mix of payment streams, i.e. metered and postage paid imprint; and ecomply with the addressing and other conditions of the service.  Lodgements will be accepted only if official approval has been obtained from Australia Post. Refer to the PreSort Letters service guide (8833700).  Name of facility where lodging mail  Mailing agent's details (if applicable)	Are these articles eligible for Charity Mail discount?  No Yes Charity Mail Approval No.  Article size / weight category (tick one only)  Small Medium Large  Up to 125g Up to 125g Up to 125g  Small Plus Over 125g up to 250g Over 125g up to 250g  Up to 125g  Does this lodgement contain identical weight articles?  No Yes
Contact name  Telephone number  ( )  Business/company name	Breakdown Number of articles Number of preserting Same state Other state Total  Direct trays
Customer's details  Contact name  Telephone number  (1 O2 ) 6205 0323	Residue trays Unbarcoded trays Total
Department/section  Zed Seselia MLA  Email  SESELITA @ parliament. act. gov. ay  Company/business name  ACT Legislative Assembly  Address  GPO BOX 10 20, CANBERRA  ACT Postcode 260	I hereby declare that:   1   am the customer and/or authorised agent of the customer.   2   I have read and agree to the PreSort Letters Terms and Conditions.   3   All information contained on this document is to the best of my knowledge true and correct.   4   acknowledge that Australia Post will have accepted this lodgement for carriage only when this form is correctly receipted and stamped provided that Australia Post reserves the right to inspect the lodgement to ensure that the mailing details are correct and the terms and conditions have been complied with.   5   Articles lodged under The Charity Mail Service contain contents originating from the approved charity.   6   Certify that the address details contained within this lodgement, including the DPID contained within the 4-state barcode, are current against the latest version of the Postal Address File (PAF) and have been checked using a current version
Payment/invoice details  Are these mail costs to be charged to your Australia Post Charge Account?  No Syes Charge Account Number  Reference details for invoice  Paragon Printing Material	of AMAS certified software.  Signature (Costomer or agent)  Date  27/6/12  Name (Block capitals please)
Mail details  Delivery standard Regular Surface Mail (formerly Off Peak)  Do you require any special services (e.g. Registered Post)?  No Yes Specify Type	Australia Post use only  Received by  Time  FAP220/221/225 number  Final check performed by

Australia Post use only				
				Revenue Check
Total Weight kg	ULD weight	No. of trays	Individual tray Total tr weight weigh	
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10	20 50		Total Article Weig	ht (IAW)
Sample article weights		(No	of articles x weight specified Expected Total Article Weigh	on front)
Mail prepared correctly?  Yes  Type of check performed  Basil	O No			riation %
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	Customer use	Australia Pos official use
. Address block requirements		
Address lines (excluding barcode placement) must be aligned left	Ļ	Ļ
Address labels straight and firmly affixed		, <u>L</u> .
Address block clearly visible through window panel when the article is presented for lodgement	П.	L.J
Second last line Number and name of street or box/bag no		
<b>Bottom line</b> Must contain the locality and the postcode. Australia Post recommends that the state abbreviation is printed on the same line after the locality.		
Australia Post strongly recommends that this line is printed in CAPITALS.		
Additional address information above the last two lines of the address		
arcoded articles		. ,
Barcode clear zones		
No printing 6mm to the left and right of barcode		
No printing 2mm from the top and bottom of barcode		
Barcode location		
Barcode located within Barcode and Delivery Address Zone		
Barcode quality		
Meets dimensions and skew specifications		

From:

Hagan, lan

Sent:

Friday, 19 July 2013 3:10 PM

To:

Duckworth, lan

Subject:

RE: URGENT - Lodgement paperwork - A/C

Hi lan,

As discussed, there are several issues with this.

Firstly, I confirm that Zed did not authorise the mailout as described in the Australia Post invoice, which has both Senator Humphries name on it and an account number that is not Zed's. There is no link between that invoice and the Assembly Members or their accounts, and therefore should not be paid for from the Assembly at all.

Second, the authorisation letter signed by Zed is from June 2012, (not October, which is the date on the invoice) and would seem to relate to a different mailout.

Last, The authorisation note of Australia Post has the signature of a person I do not recognise and who has no connection to the Assembly. Also, the account number on that note is different to the account number on the invoice, which means the authorisation does not relate to the invoice..

In short, I do not believe this is a bill due to or payable by an MLA.

It is possible that this relates to a divisional mailout, and their inquiries should go there, or it is indeed a Humphries mailout as the invoice states and the accounts/invoices have become mixed up.

Please advise if there are any further developments

Regards

lan Hagan
CHIEF OF STAFF

Office of Jeremy Hanson CSC MLA **LEADER OF THE OPPOSITION** ACT Legislative Assembly

p 6205 3669

f 6205 3001

m '

ian.hagan@parliament.act.gov.au

From: Duckworth, Ian

Sent: Thursday, 18 July 2013 4:59 PM

To: Hagan, Ian Cc: Lemke, Rachel

Subject: FW: URGENT - Lodgement paperwork - A/C

Importance: High

#### I lan

As discussed earlier this afternoon, Australia Post have advised us that they intend to apply charges totalling approximately \$15,000 to the Assembly postal a/c operated by Mr Seselja, based on "their" understanding that these charges were authorised and incurred by Mr Seselja as an MLA.

Pages 1 and 3 of the middle attachment show the big ticket items which you will see have been shown on an a/c for Senator Humphries. Australia Post have apparently advised us that Sen Humphries' office has disputed that those charges were incurred by the Senator and , apparently, they must have persuaded A/Post that the charges were Assembly matters (I am not sure what information was relied upon for this).

Other attachments provided by A/Post include authorities given by Mr Seselja to Paragon Printing (who I observed to you have been involved previously in some other disputed or mixed up Canberra Liberal postal transactions).

I acknowledge your observation that you doubt these charges would have been incurred by Mr Seselja but if, in fact, these charges were not incurred by Mr Seselja, it will be important to obtain some substantive correspondence from him that disputes the charges and that we can present to A/Post. If, as you indicated might have been the case, there were some postal costs that Mr Seselja incurred in his final period of office, it would be particularly helpful if any lodgement documentation or cost estimates documentation could be supplied

Thanks for agreeing to inquire into these transactions. If you could relay any advice to myself and Rachel Lemke, that would be appreciated.

Regards

#### Ian Duckworth

Director, Business Support | Office of the Legislative Assembly Phone: (02) 6205 0181 | Mobile: 0417 663389 | Fax: (02) 6205 0442

Email: <u>ian.duckworth@parliament.act.gov.au</u>

GPO Box 1020 Canberra ACT 2601 | http://www.parliament.act.gov.au



Please consider our environment before printing this e-mail.

From: Talbot, Emma

Sent: Monday, 15 July 2013 1:46 PM

To: Duckworth, Ian

Subject: FW: URGENT - Lodgement paperwork - A/C

Importance: High

Hi lan

When you catch your breath at work – lets discuss

**Emma Talbot** | Manager, HR and Workplace Management Business Support | Office of the Legislative Assembly

From: Lemke, Rachel

**Sent:** Friday, 12 July 2013 5:24 PM

**To:** Talbot, Emma **Cc:** Carr, Melody

Subject: FW: URGENT - Lodgement paperwork - A/C

Importance: High

#### Emma

Please see attached documentation from:

- 1. Australia Post a bulk lodgement document
- 2. Australia Post invoice of charges applied to Senator Gary Humphries account, and
- 3. Paragon Printing authorisation from Mr Seselja to accept charges on his account.

Australia Post are going to apply these charges to Mr Seselja's account as they were incorrectly applied to Mr Humphries account, and as you can see this is a very large expense to incur. I am reluctant to allow these charges to be applied to the account without some further investigations to be conducted and most likely some consultation with Mr Seselja, as I believe we would be issuing an invoice to him for any charges incurred on the account.

Would you please review this information and provide some further guidance and instruction? I would hesitate to add that this is a matter that may warrant urgent attention and a speedy resolution. Thanks.

Regards

### RACHEL LEMKE

SENIOR FINANCE AND ADMINISTRATION OFFICER GOVERNANCE & COMMUNICATIONS

### OFFICE OF THE LEGISLATIVE ASSEMBLY

Civic Square, London Circuit (GPO Box 1020) Canberra ACT 2601

T (02) 6205 0151 F (02) 6205 0442 E Rachel.Lemke@parliament.act.gov.au W www.parliament.act.gov.au

From: Jain, Abhishake [mailto:Abhishake.Jain@auspost.com.au]

Sent: Friday, 12 July 2013 2:39 PM

**To:** OLA Finance **Cc:** Robinson, Nicole

Subject: FW: URGENT - Lodgement paperwork - A/C

### Dear Valued Customer

As per our conversation, I have attached the original lodgemnet documents and the transaction reports for your reference. Please note that these charges will appear on your next Tax invocie.

Kind Regards

#### Abhishake Jain

Credit Representative - Govt
Finance Operations, Finance and Business Services
GPO Box 2137, Melbourne VIC 3001
P: 02 9202 6234 | F 02 8214 6842

E abhishake.jain@auspost.com.au | W auspost.com.au

Please consider the environment before printing

### A

Australia Post is committed to providing our customers with excellent service. If we can assist you in any way please telephone 13 13 18 or visit our website.

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Please consider the environment before printing this email.

From:

Hagan, lan

Sent:

Tuesday, 6 August 2013 3:52 PM

To:

Duckworth, Ian

Subject:

RE: The Australia Post Billing Saga

Hi lan,

I thought Paragon may have made this assumption.

It is, as you say, a campaign bill and should be directed to the division. I can help liaise with division in this regard as far as accepting it is divisional matter and will let you know.

Regards

lan Hagan

**CHIEF OF STAFF** 

Office of Jeremy Hanson CSC MLA LEADER OF THE OPPOSITION **ACT Legislative Assembly** 

6205 3669

6205 3001

ian.hagan@parliament.act.gov.au

From: Duckworth, Ian

Sent: Tuesday, 6 August 2013 3:28 PM

To: Hagan, Ian Cc: Lemke, Rachel

Subject: The Australia Post Billing Saga

Hello Ian

As agreed, I spoke to Paragon Print yesterday who got back to me today and have just sent the relevant publications through (see attached email messages)

As you will see, the material is clearly campaign related and would not qualify as a DOA expense. Paragon have confirmed that, in assigning Zed's LA postal account number to the lodgement document, they were relying on the authority Zed signed on 27/6/12 (previously provided).

I guess the issue for OLA right now is not to pursue or spend time trying to establish/resolve whether or not Zed's authority was/wasn't given, etc. The issue for us is to get someone to instruct Australia Post (with a copy to us so that we're in the loop) to bill them instead so that it is taken off the LA Seselja postal account.

Your continuing assistance in resolving this will be appreciated.

Regards

lan Duckworth Director, Business Support

From:

Sent:

@paragonprint.com.au] Tuesday, 6 August 2013 11:50 AM

To:

Duckworth, lan

Subject:

Files

Attachments:

107572 CanLibs.pdf

Hello lan,

Further to our discussion attached are is one of the jobs, I will follow this with the second If there is anything else I can help you with feel free to contact me.

Kind Regards

Sales Print Consultant

Paragon Printers Australasia www.paragonprint.com.au 13 - 15 Wiluna St **FYSHWICK ACT 2609** P 02 6280 1111 F 02 6280 1152 M

### Canberra can be better



**Canberraliberals** 

I am writing to let you know that we are ready to fight the 2012 ACT election on October 20.

We have a Labor/Greens Government that has ruined the health system, continually misled the community about it, and continues to hit Canberrans with tax after tax.

Now, ACT Labor and the Greens have announced a plan that will mean your rates will triple in years to come.

The Canberra Liberals team have spent four years building a strong plan to make Canberra better. With a focus on health care, housing affordability, reducing the cost of living, improving education, lowering taxes, supporting small business, and a greater investment in roads and parking, our plan is based on a return to real local services.

Your financial support will help the team spread the message that Canberra can do better and we have the plan to make it happen. Only a community-based movement for change can make this happen; be one of the Canberrans responsible for helping Canberra become better.

To fight the Labor/Green plan to triple your rates we need your help. Please complete the donation form (below) and return it today. Every contribution will help us achieve the change in Government that Canberra needs.

Now is the time. We are ready to take up the fight and put behind us over a decade of Labor and the Greens. Help us today, donate today, and let's make Canberra the city it should be.

Yours sincerely

Zed Sevelja Zed Seselia

diede de de la control de la c	1. FO BOX 301, CIVIC SQUORE ACT 2008
would like to donate   \$5   \$10   \$25   \$50   \$100   Other:	Or please debit my credit card: \$
by:	Card number:
I would like to letterbox my local area	
Name:	Name on card:
Address	Expiry date: /
Address:	Signature:
Phone: Mobile:	Fax/return payment to:
Email:	Post: PO Box 501, Civic Square ACT 2608 Visit Canberra Liberals office: Level 5, 221 London Circuit
Cheques payable to: The Liberal Party of Australia ACT Division	Email: info@canberraliberals.org.au Fax: (02) 6273 0449 Enquiries: (02) 6273 5155

e. Canberra Liberals, Level 5, 221 London Circuit, ACT-2601 ABN 65 727 304 134

From:

Sent:

To:

Subject: Attachments:

@paragonprint.com.au] Tuesday, 6 August 2013 11:50 AM Duckworth, lan 2nd 107741 SESELJA Letterhead.pdf

Hi lan, Here is the 2<sup>nd</sup> file

Kind Regards

Sales Print Consultant

Paragon Printers Australasia www.paragonprint.com.au 13 - 15 Wiluna St FYSHWICK ACT 2609 P 02 6280 1111 F 02 6280 1152 M



# ZED SESELJA MLA

### Canberra Liberals Leader

Phone (02) 6273 5155 | Mail PO Box 501, Civic Square ACT 2608 Email zed.seselja@canberraliberals.org.au | Web www.canberraliberals.org.au

I'm Zed Seselja.

I was born in Woden Valley Hospital and grew up in Tuggeranong. I attended St Thomas the Apostle Primary School in Kambah, then Padua and St Peter's (now St Mary MacKillop College) in my senior years. I graduated from the Australian National University and became a Senior Lawyer in the Commonwealth Public Service.

I have lived in Tuggeranong my entire life, and my wife Ros and I are now raising our own family of four children in the local area.

After 11 years of ACT Labor, rates have increased by more than 100% in many suburbs, and there is far worse to come. Water costs have tripled; electricity has risen by 85%, and the cost of an average first home is now over \$400,000.

We have the lowest GP numbers and the lowest bulk billing rates in the country, and the longest emergency and elective surgery waiting times in the country.

We have a plan for better local services and lower rates and charges.

I am very proud to present an overview of that plan, covering health, education, roads and transport, better basic services, and lower cost of living.

I have the plan, and I have the people to make it happen. We're ready, but we need your help. Please Vote 1 Zed Seselja and then for the rest of the Canberra Liberals' team in the order of your preference.

Zed Seselja

Canberraliberals

### 6

### Duckworth, lan

From:

Duckworth, lan

Sent:

Sunday, 8 September 2013 2:52 PM 'abhishake.jain@auspost.com.au'

To: Cc:

Lemke, Rachel

Subject:

Charges on A/C Number

Hi Abhishake

My Office has finally received the advice we have been chasing for some time from the Canberra Liberals to accept responsibility for the charges that had been associated with the above account number, which was used by Mr Seselja when he was an MLA.

Everyone involved in this lengthy saga has acknowledged that Mr Seselja's Assembly postal a/c no had been used on the lodgement paperwork for the relevant jobs - but it has also been acknowledged that it was used in error because the nature of the mail out was campaign/political and was to have been paid for by the Canberra Liberals. MLA are not permitted to use their Assembly funds for that type of mail out.

The message I have received below form the President of the Canberra Liberals confirms that they will be responsible for that amount.

Could you please arrange a credit on the relevant account. Could you also please confirm that the Late Payment Fee will also be part of that credit.

I appreciate your patience with this long standing issue. It has been very frustrating but, hopefully, is now finalised.

Regards

#### ian Duckworth

Director, Business Support | Office of the Legislative Assembly Phone: (02) 6205 0181 | Mobile: 0417 663389 | Fax: (02) 6205 0442

Email: ian.duckworth@parliament.act.gov.au

GPO Box 1020 Canberra ACT 2601 | http://www.parliament.act.gov.au



Please consider our environment before printing this e-mail.

From: Tio Faulkner [mailto:tiofaulkner@ Sent: Friday, 6 September 2013 4:41 PM

To: Duckworth, Ian Cc: Hagan, Ian Subject: Auspost

Dear Ian,

Re: Seselja mail piece

I have confirmed this outstanding bill applies to Canberra Liberals. In fact Auspost has sent me a bill directly. Please forward any further correspondence to the Division.

Yours sincerely,

Tio Faulkner

President

Canberra Liberals

From: Sent:

Lemke, Rachel on behalf of OLA Finance Monday, 4 November 2013 11:36 AM

To:

Purcell, Rachel

Cc:

Duckworth, lan; Talbot, Emma; Boudsingkhone, Ruth

Subject:

RE: Australia Post - October invoices - payments required by Thursday 14Nov13 to avoid

late fees

Hi Rachel

Let's leave that one for lan, he has been working with the Liberal's staff to resolve this issue. Thanks.

### RACHEL LEMKE

SENIOR FINANCE AND ADMINISTRATION OFFICER GOVERNANCE & COMMUNICATIONS

### OFFICE OF THE LEGISLATIVE ASSEMBLY

Civic Square, London Circuit (GPO Box 1020) Canberra ACT 2601

T (02) 6205 0151 F (02) 6205 0442 E Rachel.Lemke@parliament.act.gov.au W www.parliament.act.gov.au

From: Purcell, Rachel

Sent: Monday, 4 November 2013 10:59 AM

To: OLA Finance

Cc: Duckworth, Ian; Talbot, Emma; Boudsingkhone, Ruth

Subject: RE: Australia Post - October invoices - payments required by Thursday 14Nov13 to avoid late fees

Hi Rachel,

Zed's invoice is attached. Could you please advice as to what I should do with this invoice?

Thanks

Rachel

Rachel Purcell | Business Support & Payroll Officer Business Support | Office of the Legislative Assembly

From: Lemke, Rachel On Behalf Of OLA Finance Sent: Monday, 4 November 2013 9:38 AM

To: Purcell, Rachel

Cc: Duckworth, Ian: Talbot, Emma: Boudsingkhone, Ruth

Subject: Australia Post - October invoices - payments required by Thursday 14Nov13 to avoid late fees

Hello Rachel

Please find attached the invoices for the non-executive members postal accounts – and only the accounts with the finance email attached to the account (there may be more out there in the normal post). These invoices must be back for financial processing by 1200hrs on Wednesday 13Nov13, as the preparation for the payment run commences on that same afternoon, to ensure a late fee is not incurred.

Would you please forward these for the necessary authorisations to enable payment on 14Nov13?

Again, I am including you in this process to assist with your reporting responsibilities and to progress the authorisation process smoothly.

Thank you for your assistance and do not hesitate to contact Ruth or me if you have any queries or concerns.

RACHEL LEMKE
SENIOR FINANCE AND ADMINISTRATION OFFICER GOVERNANCE & COMMUNICATIONS

OFFICE OF THE LEGISLATIVE ASSEMBLY
Civic Square, London Circuit (GPO Box 1020) Canberra ACT 2601
T (02) 6205 0151 F (02) 6205 0442 E Rachel, Lemke@parliament.act.gov.au W www.parliament.act.gov.au

# Duckworth, lan

From:

Lemke, Rachel on behalf of OLA Finance

Sent:

Thursday, 3 October 2013 7:56 AM

To:

Duckworth, lan

Subject:

FW: Charges on A/C Number

Attachments:

img-912110712-0001.pdf; Tax Invoice.pdf

### lan

Please see attached tax invoice from Australia Post as the charges on the Seselja Legislative Assembly account have not been resolved as indicated below.

Would you please let me know if you would like me to pursue further?

Thank you.

Regards

### RACHEL LEMKE

SENIOR FINANCE AND ADMINISTRATION OFFICER GOVERNANCE & COMMUNICATIONS

# Office of the Legislative Assembly

Civic Square, London Circuit (GPO Box 1020) Canberra ACT 2601

T (02) 6205 0151 F (02) 6205 0442 E Rachel.Lemke@parliament.act.gov.au W www.parliament.act.gov.au

From: Jain, Abhishake [mailto:Abhishake.Jain@auspost.com.au]

Sent: Thursday, 12 September 2013 12:03 PM

To: tiofaulkner@

Cc: Lemke, Racher; Duckworth, Ian Subject: RE: Charges on A/C Number

Hi Tio

Firstly, thank you for helping us in resolving the matter.

I have attached the relevant mailing documents and the pricing statements for your reference. Could you please confirm, when can we expect the payment.

If you have any questions, please do not hesitate to ccontact me directly.

Kind Regards

# Abhishake Jain

Credit Representative - Govt
Customer Operations
GPO Box 2137, Melbourne VIC 3001
P: 02 9202 6234 | F 02 8214 6842
E abbiebake isin@auspect.com an IW auspe

E abhishake.jain@auspost.com.au | W auspost.com.au



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Register now > auspost.com.au/mybusinessaccount

Please consider the environment before printing

From: Duckworth, Ian [mailto:Ian.Duckworth@parliament.act.gov.au]

Sent: Sunday, 08 September, 2013 2:52 PM

To: Jain, Abhishake

Cc: Lemke, Rachel

Subject: Charges on A/C Number



Hi Abhishake

My Office has finally received the advice we have been chasing for some time from the Canberra Liberals to accept responsibility for the charges that had been associated with the above account number, which was used by Mr Seselja when he was an MLA.

Everyone involved in this lengthy saga has acknowledged that Mr Seselja's Assembly postal a/c no had been used on the lodgement paperwork for the relevant jobs - but it has also been acknowledged that it was used in error because the nature of the mail out was campaign/political and was to have been paid for by the Canberra Liberals. MLA are not permitted to use their Assembly funds for that type of mail out.

The message I have received below form the President of the Canberra Liberals confirms that they will be responsible for that amount.

Could you please arrange a credit on the relevant account. Could you also please confirm that the Late Payment Fee will also be part of that credit.

I appreciate your patience with this long standing issue. It has been very frustrating but, hopefully, is now finalised.

Regards

### Ian Duckworth

Director, Business Support | Office of the Legislative Assembly Phone: (02) 6205 0181 | Mobile: 0417 663389 | Fax: (02) 6205 0442

Email: <u>ian.duckworth@parliament.act.gov.au</u>

GPO Box 1020 Canberra ACT 2601 | http://www.parliament.act.gov.au



Please consider our environment before printing this e-mail.

From: Tio Faulkner [mailto:tiofaulkner@]

Sent: Friday, 6 September 2013 4:41 PM

To: Duckworth, Ian Cc: Hagan, Ian Subject: Auspost

Dear Ian,

Re: Seselja mail piece

I have confirmed this outstanding bill applies to Canberra Liberals. In fact Auspost has sent me a bill directly. Please forward any further correspondence to the Division.

Yours sincerely,

Tio Faulkner

President

Canberra Liberals

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to

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any	other	person.

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Undeliverable mail address only Credit Management Australia Post GPQ Box 2137 MELBOURNE VIC 3001

> Zed Seselja MLA - ACT Legislative Assembly For The ACT Civic Square, London Circuit CANBERRA NSW 2601

# Summary

· · · · · · · · · · · · · · · · · · ·	 
Your last Tax Invoice	\$20,103.34
Payments Received	\$0.00
Balance - Overdue Payable Immediately	\$20,103.34
Total Supply this Period Ending 30/09/2013	\$0.00
Adjustments this Period	 \$0.00
	 \$0.00
Total Amount Due	<b>\$20</b> ,103.34

### **Account Enquiries:**

Abhishake Jain Telephone 02 92026234 Fax 02 82146842 Email Abhishake.Jain@auspost.com.au For Pricing Statement copies, please call 1300 656 772 and say "Pricing Statement"

ABN 28 864 970 579

# **Statement**

# **Duplicate**

Page 1 of 2

Date of Issue

03/10/2013

Account Number

Statement Number

1002156021

**Payment Due** 

**Immediately** 

**Total Amount Due** 

\$20,103.34

See over for payment options



03/10/2013

Account Number Zed Seselja MLA - ACT



Credit Representative

2A Abhishake Jain

**Payment Due** 

**Immediately** 

**Total Amount Due** 

\$20,103.34

# **How to Pay**



Payment by Mail
Please tear off this payment slip and mail with your
payment to the address below.

Description Payment in Person

| billpay | Pay in person at any post office.



Payment by Direct Debit Call 02 92026234 to apply



Payment by EFT
Please quote the following details when making an EFT payment (for use within Australia only):
BSB: 064-787
Account No.

MELBOURNE VIC 3001

Accounts Receivable Team

Australia Post GPO Box 2890



2A Abhishake Jain

Page 1 of 1

Date	Pricing Statement No./ Job Name/Reference	Customer Reference	Mailing Statement No.	Transaction ID	Amount (GST incl.)	est.
Overdue Transactions	sactions					
15/07/2013	0000243985-0255565	0000243985-0255565 - Business use		1255443275	4,266.54	387.87
15/07/2013	0000243985-0255567	0000243985-0255567 - Business use		1255443276	15,821.80	1,438.35
18/08/2013	LPF 03.08.2013	LPF 03.08.2013 - Late Payment Fee	. LPF 03.08.	1257566961	. 15.00	0000
Total Overdue					20,103.34	1,826.22
Total GST Total Amou	Total GST Total Amount Due (GST incl.)				20,103.34	1,826.22



# LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

# OFFICE OF THE LEGISLATIVE ASSEMBLY

Mr Zed Seselja
Senator for the Australian Capital Territory
PO Box 6100
Senate
Parliament House
CANBERRA ACT 2600

### Dear Senator Seselja

I am writing to draw your attention to an unresolved matter involving charges on your Legislative Assembly postal account and to seek your assistance to have the Canberra Liberals formally accept responsibility for those charges so that they can be removed from your Assembly account.

I understand the charges relate to election/ campaign material for the 2012 Assembly election and the reason that the matter remains unresolved (from the Assembly's perspective) is that the Canberra Liberals are yet to formally notify Australia Post that they will be responsible for the charges.

There is a lengthy history to the charges in question and, while it seems clear to me that your Assembly postal account number was used in error, Australia Post have confirmed that they are unable to transfer the charges to another account until that account holder formally notifies them they will accept those charges. I can confirm that the President of the Canberra Liberals has notified Assembly officials on 6 September this year that the Canberra Liberals will be responsible for the charges. The Assembly forwarded this notification to Australia Post but was advised by Australia Post that, in accordance with their credit policy and procedures, they must receive such notification directly from the party accepting responsibility for the charges. Despite repeated urging from Assembly officials and several requests from Australia Post, the Canberra Liberals have failed to formally communicate this to the relevant credit representatives in Australia Post, and this has resulted in the charges continuing to show on your Assembly postal account.

My primary reason for writing to you is that this matter has the potential to cause embarrassment to both you and the Assembly and it is increasingly clear to me that the extensive and repeated efforts made by Assembly officials to resolve this matter are having no effect. The time that has been devoted to this matter over a period of many months is of particular concern.

If the matter remains unresolved, the Assembly will face further difficulties in accounting for the charges which, at present, have not been taken up as a creditor because of the understanding that another party will be accepting responsibility for those charges.

I am seeking your assistance in making representations to the Canberra Liberals to have them formally notify Australia Post that they accept responsibility for the charges. From the Assembly's perspective, once this occurs, Australia Post will remove the charges from your Assembly postal account.

Please do not hesitate to contact me if you wish to discuss any aspect of this matter.

Yours sincerely

Tom Duncan
Clerk of the Legislative Assembly
T 62050191
M 0419982902
E tom.duncan@parliament.act.gov.au

24 October 2013

c.c. Mr Tio Faulkner
President, Canberra Liberals

# Duckworth, lan

From:

Duncan, Tom

Sent:

Thursday, 14 November 2013 8:29 AM

To:

Duckworth, lan

Subject:

FW: Seselja AustraliaPost Account

For information.

Tom Duncan

Clerk of the Legislative Assembly for the Australian Capital Territory

P 02 62050191 F 02 62053109

M 0419982902

E tom.duncan@parliament.act.gov.au

From: Morten, Brigitte (Sen Z. Seselja) [mailto:Brigitte.Morten@aph.gov.au]

Sent: Monday, 11 November 2013 8:38 AM

To: Duncan, Tom

Subject: RE: Seselja AustraliaPost Account

Hi Tom,

Thank you for this information. I will make it a priority to ensure that this information is communicated to Australia Post today.

Kind Regards,

# **Brigitte Morten**

**Chief of Staff** 

Office of Senator Zed Seselja

Liberal Senator for the Australian Capital Territory

### **Parliament House Office**

Suite S1.34 | Parliament House | Canberra ACT 2600

# **Electorate Office**

148 Bunda Street, Canberra City, ACT 2600 Phone: (02) 6247 6444 | Fax: (02) 6257 4140

# Building A stronger Australia. A better future.

From: Duncan, Tom [mailto:Tom.Duncan@parliament.act.gov.au]

Sent: Friday, 8 November 2013 2:53 PM To: Morten, Brigitte (Sen Z. Seselja)

Cc: Duckworth, Ian

Subject: RE: Seselja AustraliaPost Account

Dear Brigitte

Thank you for your advice of 5 November.

The Business Support Director has since spoken to Australia Post who did confirm that a direct approach from the Canberra Liberals accepting responsibility for the charges had been received (via e-mail). Significantly, however, Australia Post also confirmed that the notification did not include details of the account to which the charges are to be transferred, which they have repeatedly requested. This information is crucial to a resolution of the matter from the Assembly's perspective because it is the mechanism that allows the transfer of the charges from the Assembly account where those charges are currently sitting.

Australia Post confirmed that they had, again, requested those details by reply e-mail (e-mail address: president@canberraliberals.com.au).

So, while some progress has been made, the key obstacle has still not been addressed and, as such, the potential issues and risks I outlined to Senator Seselja in my letter of 24 October 2013 remain active. I continue to be concerned that this matter could cause embarrassment to the Assembly and to Senator Seselja and so I would be grateful if you could brief him on the status of this matter and, if you are able, encourage the party to provide the information repeatedly requested by Australia Post.

### Kind regards

Tom Duncan
Clerk of the Legislative Assembly for the Australian Capital Territory
P 02 62050191
F 02 62053109
M 0419982902
E tom.duncan@parliament.act.gov.au

From: Morten, Brigitte (Sen Z. Seselja) [mailto:Brigitte.Morten@aph.gov.au]

Sent: Tuesday, 5 November 2013 12:00 PM

To: Duncan, Tom

Subject: Seselja AustraliaPost Account

Dear Tom,

Thank you for your letter, dated 24 October 2013, regarding outstanding charges on the AustraliaPost account under Zed's name.

I have spoken with the Party and I understand that the action requested, of ensuring the transfer to the Party's account, has been requested from AustraliaPost.

Please let me know if there is anything further required to ensure this matter is sorted.

Kind Regards,

Brigitte Morten
Chief of Staff
Office of Senator Zed Seselja
Liberal Senator for the Australian Capital Territory

Parliament House Office
Suite S1.34 | Parliament House | Canberra ACT 2600

**Electorate Office** 

148 Bunda Street, Canberra City, ACT 2601 Phone: (02) 6247 6444 | Fax: (02) 6257 4140

# Duckworth, lan

From:

Hagan, lan

Sent:

Friday, 15 November 2013 4:02 PM

To: Subject: Duckworth, lan Australia Post account

Attachments:

AusPostAuth.pdf

lan,

I have been following up the Australia Post billing issue. I attach copies of the written emails from Division which give proper authority for the account to be transferred to Division. I hope this allows the Assembly to finalise this matter and properly transfer any outstanding amounts finally and completely to the Division, and to remove them from the Assembly account.

Regards

lan Hagan
CHIEF OF STAFF

Office of Jeremy Hanson CSC MLA LEADER OF THE OPPOSITION ACT Legislative Assembly

p 6205 3669

f 6205 3001

m

ian.hagan@parliament.act.gov.au

From:

Sent:

Thursday, 14 November 2013 12:38 PM

To:

'Marincic, Barbara'

Subject:

RE: ACT

OK... Account

cheers.



From: Marincic, Barbara [mailto:Barbara.Marincic@auspost.com.au]

Sent: Wednesday, 13 November 2013 5:15 PM

To:

Subject: RE: AC

Hi .



It isn't possible. Please provide the account you would like the charges to go on and I will arrange the transfer today.

Regards,

Barbara Marincic

Team Leader-Government

Australia Post

Finance Operations, Finance and Business Services

P (03) 9322 0776 (VIC)

E barbara.marincic@auspost.com.au | W auspost.com.au

From:

@canberraliberals.org.au]

Sent: Wednesday, 13 November, 2013 4:11 PM

To: Marincic, Barbara Cc: Jain, Abhishake Subject: ACT

Dear Barabara,

I would prefer an invoice separate to our account so it can be treated differently as there is no dispute with this invoice. If that is not possible put it on the Liberal Party of Australia (ACT Division) account.

Thank You

---- Forwarded message ---

From: Jain, Abhishake < Abhishake.Jain@auspost.com.au>

Date: 6 November 2013 12:27 Subject: RE: A/C 9511969

@gmail.com> To: Cc: "president@canberraliberals.org.au" president@canberraliberals.org.au>

Good afternoor

Please provide me with the account number that you would like the charges to be transferred and I will arrange it today.

Regards,

Barbara Marincic **Team Leader-Government** 

Australia Post

Finance Operations, Finance and Business Services P (03) 9322 0776 (VIC) E barbara.marincic@auspost.com.au | W auspost.com.au

> From: ngmail.com Sent: Tuesday, 05 November, 2013 2:32 AM

To: Jain, Abhishake

Cc: president@canberraliberals.org.au

Subject: A/C

Dear Abhishake,

Please be advised that the Liberal Party Accepts responsibility for the expenses outstanding on the above account. Please transfer liability to an invoice account in our name and payment will be processed immediately. Obviously we cannot pay an account that is not in our name and more importantly in a government account.

Thank you for your time and consideration.

# Duckworth, lan

From:

Duncan, Tom

Sent:

Friday, 15 November 2013 4:31 PM

To:

Duckworth, lan

Subject:

FW: Seselja AustraliaPost Account

Can we discuss.

Tom Duncan
Clerk of the Legislative Assembly for the Australian Capital Territory
P 02 62050191
F 02 62053109
M 0419982902
E tom.duncan@parliament.act.gov.au

From: Morten, Brigitte (Sen Z. Seselja) [mailto:Brigitte.Morten@aph.gov.au]

Sent: Friday, 15 November 2013 4:06 PM

To: Duncan, Tom

Subject: RE: Seselja AustraliaPost Account

Dear Tom,

Today, I have brought this matter to the attention of Senator Seselja and the urgent nature of having this issue resolved.

I have since received written confirmation from the Party that the account details have been provided to Australia Post and it has been confirmed that the debt will no longer be held against the Assembly account. It would be appreciated if the account could now be closed, as per my discussions with the business support unit on the 7<sup>th</sup> June prior to Mr Seselja's departure from the Assembly.

I have spoken with the Office of the Leader of the Opposition (ACT) and confirmed that they will also ensure that this debt is no longer showing against the Assembly account.

I understand that Australia Post is in the process of issuing the invoice with the correct details for the Party.

Please give me a call on the details below if there is any other action that is required to ensure this matter is resolved.

Kind Regards,

Brigitte Morten
Chief of Staff
Office of Senator Zed Seselja
Liberal Senator for the Australian Capital Territory

Mobile:



# **Parliament House Office**

Suite \$1.34 | Parliament House | Canberra ACT 2600

Phone: 6277 3187 &

### **Electorate Office**

148 Bunda Street, Canberra City, ACT 2600 Phone: (02) 6247 6444 | Fax: (02) 6257 4140

# Building A stronger Australia. A better future.

From: Duncan, Tom [mailto:Tom.Duncan@parliament.act.gov.au]

**Sent:** Friday, 8 November 2013 2:53 PM **To:** Morten, Brigitte (Sen Z. Seselja)

Cc: Duckworth, Ian

Subject: RE: Seselja AustraliaPost Account

Dear Brigitte

Thank you for your advice of 5 November.

The Business Support Director has since spoken to Australia Post who did confirm that a direct approach from the Canberra Liberals accepting responsibility for the charges had been received (via e-mail). Significantly, however, Australia Post also confirmed that the notification did not include details of the account to which the charges are to be transferred, which they have repeatedly requested. This information is crucial to a resolution of the matter from the Assembly's perspective because it is the mechanism that allows the transfer of the charges from the Assembly account where those charges are currently sitting.

Australia Post confirmed that they had, again, requested those details by reply e-mail (e-mail address: <a href="mailto:president@canberraliberals.com.au">president@canberraliberals.com.au</a>).

So, while some progress has been made, the key obstacle has still not been addressed and, as such, the potential issues and risks I outlined to Senator Seselja in my letter of 24 October 2013 remain active. I continue to be concerned that this matter could cause embarrassment to the Assembly and to Senator Seselja and so I would be grateful if you could brief him on the status of this matter and, if you are able, encourage the party to provide the information repeatedly requested by Australia Post.

Kind regards

Tom Duncan
Clerk of the Legislative Assembly for the Australian Capital Territory
P 02 62050191
F 02 62053109
M 0419982902
E tom.duncan@parliament.act.gov.au

From: Morten, Brigitte (Sen Z. Seselja) [mailto:Brigitte.Morten@aph.gov.au]

Sent: Tuesday, 5 November 2013 12:00 PM

To: Duncan, Tom

Subject: Seselja AustraliaPost Account

Dear Tom,

Thank you for your letter, dated 24 October 2013, regarding outstanding charges on the AustraliaPost account under Zed's name.

I have spoken with the Party and I understand that the action requested, of ensuring the transfer to the Party's account, has been requested from Australia Post.

Please let me know if there is anything further required to ensure this matter is sorted.

# Kiermaier, Max

From: Sent:

Abhishake.Jain@auspost.com.au Thursday, 4 July 2013 9:29 AM

To:

OLA Finance

Subject:

Australia Post Account

Attachments:

Tax\_Invoice.PDF

Hello,

Tax Invoice period ending 30.06.2013.

Regards,

Abhishake Jain

Ph:

9202623482146842

Fax:

Email: Abhishake.Jain@auspost.com.au

Credit Management, Australia Post.

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Undeliverable mail address only Credit Management Australia Post GPO Box 2137 MELBOURNE VIC 3001

> Zed Seselja MLA - ACT Legislative Assembly For The ACT Civic Square, London Circuit CANBERRA NSW 2601

# SummaryYour last Tax Invoice\$0.00Payments Received\$0.00Balance\$0.00Total Supply this Period Ending 30/06/2013\$85.75Adjustments this Period\$0.00\$85.75Total Amount Due\$85.75

### **Account Enquiries:**

Abhishake Jain
Telephone 02 92026234 Fax 02 82146842
Email Abhishake.Jain@auspost.com.au
For Pricing Statement copies, please call 1300 656 772
and say "Pricing Statement"

ABN 28 864 970 579

# Tax Invoice

Duplicate	Page 1 of 2		
Date of Issue	03/07/2013		
Account Number			
Tax Invoice Number	1001863418		
Payment Due	17/07/2013		
Total Amount Due	\$85.75		

See over for payment options



Date of Issue

03/07/2013

Account Number Zed Seselja MLA - ACT



Credit Representative

2A Abhishake Jain

**Payment Due** 

17/07/2013

**Total Amount Due** 

\$85.75

### Supply this Period Tax Invoice

Tax Invoice Number 1001863418

Page 2 of 2

Description	Quantity	Unit Price	Total Price	GST in Price
Reply Paid Letters Small	190	0.45132	85.75	7.80
	•	Total Supply	\$85.75	\$7.80

Total GST free supplies this period Total GST inclusive supplies this period

\$0.00 \$85.75 (GST component is \$7.80)

# **How to Pay**



Payment by Mail
Please tear off this payment slip and mail with your
payment to the address below.

Payment in Person
billpay
Pay in person at any post office.



Accounts Receivable Team Australia Post GPO Box 2890 MELBOURNE VIC 3001



Payment by EFT
Please quote the following details when making an EFT payment (for use within Australia only):
BSB: 064-787
Account No.



2A Abhishake Jain

03/07/2013

Credit Representative	sentative	ZA Abhishake Jain		•		Page 1 of 1
Date	Pricing Statement No./ Job Name/Reference	Customer Reference	Mailing Statement No.	Transaction ID	Amount (GST incl.)	GST
<b>Current Transactions</b> 28/06/2013 00/24	s <b>actions</b> 00/24931	RP:1020		1254417695	85.75	7.80
Total - CANB	Total - CANBERRA GPO - 229219				85,75	7.80
Total Current					85.75	7.80
Total GST Total Amo	Total GST Total Amount Due (GST incl.)				85.75	7.80



# Kiermaier, Max

From: Sent: Abhishake.Jain@auspost.com.au Monday, 5 August 2013 9:56 AM

To:

OLA Finance

Subject:

Australia Post Account

Attachments:

Tax\_Invoice.PDF

Hello,

Tax Invoice period ending 31.07.2013.

Regards,

Abhishake Jain

Ph:

9202623482146842

Fax:

Email: Abhishake.Jain@auspost.com.au

Credit Management, Australia Post.

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Undeliverable mail address only Credit Management Australia Post GPO Box 2137 MELBOURNE VIC 3001

> Zed Seselja MLA - ACT Legislative Assembly For The ACT Civic Square, London Circuit CANBERRA NSW 2601

# Summary \$85.75 Your last Tax Invoice \$85.75 CR Payments Received - Thank you \$85.75 CR Balance \$0.00 Total Supply this Period Ending 31/07/2013 \$0.00 Adjustments this Period \$20,088.34 Total Amount Due \$20,088.34

### **Account Enquiries:**

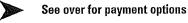
Abhishake Jain
Telephone 02 92026234 Fax 02 82146842
Email Abhishake.Jain@auspost.com.au
For Pricing Statement copies, please call 1300 656 772
and say "Pricing Statement"

ABN 28 864 970 579

# **Tax Adjustment Note**

Total Amount Due	\$20,088.34
Payment Due	17/08/2013
Tax Adjustment Number	1001956321
Account Number	<b>SPER</b>
Date of Issue	03/08/2013
Duplicate	Page 1 of 2

If paying by 10/08/2013, an early payment incentive of \$80.36 applies for the sales processed, and where applicable is GST inclusive. Please pay \$20,007.98.





Account Number Zed Seselja MLA - ACT

Credit Representative

2A Abhishake Jain

Payment Due 17/08/2013
Total Amount Due \$20,088.34

Transaction ID	Adjustment	GST in Adjustment
	• •	
1255443280	300.00	27.27
1255443279	87.50	7.95
1255443278	7.10	0.65
1255443277	15.00	0.00
1255443276	15,821.80	1,438.35
1255443275	4,266.54	387.87
1255443274	120.00	10.91
1255443273	180.00	16.36
Debit Total	\$20797.94	\$1889.36
1255444451	300.00 CR	27.27 CR
1255444453	180.00 CR	16.36 CR
1255444454	120.00 CR	10.91 CR
1255444456	15.00 CR	0.00
1255444457	7.10 CR	0.65 CR
1255444458	87.50 CR	7.95 CR
Credit Total	\$709.60 CR	\$63.14 CR
Total Net Adjustment	\$20,088.34	\$1,826.22
	1255443280 1255443279 1255443277 1255443277 1255443276 1255443275 1255443274 1255443273 <b>Debit Total</b> 1255444451 1255444454 1255444456 1255444456 1255444457 1255444458 <b>Credit Total</b>	1255443280 300.00 1255443279 87.50 1255443278 7.10 1255443277 15.00 1255443276 15,821.80 1255443275 4,266.54 1255443274 120.00 1255443273 180.00  Debit Total \$20797.94  1255444451 300.00 CR 1255444453 180.00 CR 1255444454 120.00 CR 1255444454 120.00 CR 1255444456 15.00 CR 1255444457 7.10 CR 1255444458 87.50 CR Credit Total \$709.60 CR

Total GST free supplies this Adjustment Total GST inclusive supplies this Adjustment

\$0.00 \$20,088.34 (GST component is \$1,826.22)

# **How to Pay**



Payment by Mail
Please tear off this payment slip and mail with your
payment to the address below.





Accounts Receivable Team Australia Post GPO Box 2890 MELBOURNE VIC 3001



Payment by EFT
Please quote the following details when making an EFT payment (for use within Australia only):
BSB: 064-787

Account No.

# Statement as at 31/07/2013 Date of Issue Account Number Zed Seselja MLA - ACT Credit Representative



Date Pricing Statement No./ Cust Job Name/Reference  Current Transactions 15/07/2013 0000243985-0255565 00002	Customer Reference				
243985-0255565		Mailing Statement No.	Transaction ID	Amount (GST incl.)	GST
0000243985-0255565					
	0000243985-0255565 - Business use		1255443275	4,266.54	387.87
15/07/2013 0000243985-0255567 00002	0000243985-0255567 - Business use		1255443276	15,821.80	1,438,35
Total - SEVEN HILLS BH - 243985				20,088.34	1,826.22
Total Current				20,088.34	1,826.22
Total GST Total Amount Due (GST incl.)				20,088.34	1,826.22

# Kiermaier, Max

From: Sent:

Abhishake.Jain@auspost.com.au

Jeiil.

Tuesday, 3 September 2013 7:49 AM

To: Subject:

OLA Finance Australia Post Account

Attachments:

Tax\_Invoice.PDF

Hello,

Tax Invoice period ending 31.08.2013.

Regards,

Abhishake Jain

Ph:

02 92026234 02 82146842

Fax:

Email: Abhishake.Jain@auspost.com.au

Credit Management, Australia Post.

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Undeliverable mail address only Credit Management Australia Post GPO Box 2137 MELBOURNE VIC 3001

Zed Seselja MLA - ACT Legislative Assembly For The ACT Civic Square, London Circuit CANBERRA NSW 2601

# Summary

Jammary	
Your last Tax Invoice	\$20,088.34
Payments Received	\$0.00
Balance - Overdue Payable Immediately	\$20,088.34
Total Supply this Period Ending 31/08/2013	\$15.00
Adjustments this Period	\$0.00
	\$15.00
Total Amount Due	\$20,103.34

# **Account Enquiries:**

Abhishake Jain Telephone 02 92026234 Fax 02 82146842 Email Abhishake.Jain@auspost.com.au
For Pricing Statement copies, please call 1300 656 772
and say "Pricing Statement"

ABN 28 864 970 579

# **Tax Invoice**

# **Duplicate**

Page 1 of 2

Date of Issue

03/09/2013

Account Number

1002057422

Tax Invoice Number

**Payment Due** 

17/09/2013

**Total Amount Due** 

\$20,103.34

See over for payment options



Account Number

03/09/2013

Zed Seselja MLA - ACT



Credit Representative

2A Abhishake Jain

**Payment Due** 

17/09/2013

**Total Amount Due** 

\$20,103.34

# Supply this Period Tax Invoice

Tax Invoice Number 1002057422

Page 2 of 2

Description	Quantity	Unit Price	Total Price	GST in Price
Late Payment Fee	1	15.00000	15.00	0.00
	·	Total Supply	\$15.00	\$0.00

Total GST free supplies this period Total GST inclusive supplies this period \$15.00

\$0.00 (GST component is \$0.00)

# **How to Pay**



Payment by Mail
Please tear off this payment slip and mail with your
payment to the address below.



Payment in Person
billpay Pay in person at any post office.



Payment by Direct Debit Call 02 92026234 to apply



Payment by EFT
Please quote the following details when making an EFT payment (for use within Australia only):
BSB: 064-787
Account No.

Accounts Receivable Team Australia Post GPO Box 2890 MELBOURNE VIC 3001



03/09/2013

Statement as at 31/08/2013
Date of Issue
Account Number
Zed Seselja MLA - AC.
Credit Representative

	nailie M
Adnishake Jain	Puctomer Deference
ssentative ZA	Daining Ototomont No.

Credit Representative	entative	2A Abhishake Jain				Page 1 of 1	
Date	Pricing Statement No./ Job Name/Reference	Customer Reference	Mailing Statement No.	Transaction ID	Amount (GST incl.)	GST	
Overdue Transactions	sactions			·			
15/07/2013 15/07/2013	0000243985-0255565 0000243985-0255567	0000243985-0255565 - Business use 0000243985-0255567 - Business use		1255443275 1255443276	4,266.54 15,821.80	387.87 1,438.35	
Total Overdue	<b>6</b> 1				20,088.34	1,826.22	4
Current Transactions	actions						
18/08/2013	LPF 03.08.2013	LPF 03.08.2013 - Late Payment Fee	LPF 03.08.	1257566961	15.00	0.00	
Total - Credit	Total - Credit Management - 253438				15.00	0.00	•
Total Current					15.00	0.00	
Total GST Total Amou	Total GST Total Amount Due (GST incl.)				20,103.34	1,826.22	

# Kiermaier, Max

From:

Abhishake.Jain@auspost.com.au Wednesday, 2 October 2013 8:12 AM

Sent: To:

OLA Finance

Subject: Attachments: Australia Post Account

Tax\_Invoice.PDF

Hello,

Tax Invoice period ending 30.09.2013.

Regards,

Abhishake Jain

Ph:

02 92026234 02 82146842

Fax:

Email: Abhishake.Jain@auspost.com.au

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> Zed Seselja MLA - ACT Legislative Assembly For The ACT Civic Square, London Circuit CANBERRA NSW 2601

Summary	
Your last Tax Invoice	\$20,103.34
Payments Received	\$0.00
Balance - Overdue Payable Immediately	\$20,103.34
Total Supply this Period Ending 30/09/2013	\$0.00
Adjustments this Period	\$0.00
	\$0.00
Total Amount Due	\$20,103.34

# **Account Enquiries:**

Abhishake Jain

Telephone 02 92026234 Fax 02 82146842 Email Abhishake. Jain@auspost.com.au For Pricing Statement copies, please call 1300 656 772 and say "Pricing Statement"

ABN 28 864 970 579

# **Statement**

Duplicate	Page 1 of 2
Date of Issue	03/10/2013
Account Number	
Statement Number	1002156021
Payment Due	Immediately
Total Amount Due	\$20,103.34

See over for payment options



Date of Issue

03/10/2013

Account Number Zed Seselja MLA - ACT



Credit Representative

2A Abhishake Jain

Payment Due Immediately
Total Amount Due \$20,103.34

# **How to Pay**



Payment by Mail
Please tear off this payment slip and mail with your
payment to the address below.

Payment in Person
billpay
Pay in person at any post office.

Payment by Direct Debit Call 02 92026234 to apply



Payment by EFT
Please quote the following details when making an EFT payment (for use within Australia only):
BSB: 064-787
Account No.

MELBOURNE VIC 3001

Accounts Receivable Team

Australia Post GPO Box 2890

# Statement as at 30/09/2013

Date of Issue

Account Number Zed Seselja MLA - ACT Credit Representative

03/10/2013



Credit Representative	entative	2A Abhishake Jain				Page 1 of 1
Date	Pricing Statement No./ Job Name/Reference	Customer Reference	Mailing Statement No.	Transaction ID	Amount (GST incl.)	GST
Overdue Transactions	ractions		•	•		
15/07/2013	0000243985-0255565	0000243985-0255565 - Business use		. 1255443275	4,266.54	387.87
15/07/2013	0000243985-0255567	0000243985-0255567 - Business use		1255443276	15,821.80	1,438.35
18/08/2013	LPF 03.08.2013	LPF 03.08.2013 - Late Payment Fee	LPF 03.08.	1257566961	15.00	0.00
Total Overdue					20,103.34	1,826.22
Total GST Total Amou	Total GST Total Amount Due (GST incl.)				20,103.34	1,826.22

# Kiermaier, Max

From: Sent: Abhishake Jain@auspost.com.au Monday, 4 November 2013 9:01 AM

To:

Subject:

OLA Finance Australia Post Account

Attachments:

Tax\_Invoice.PDF

ount \_\_\_\_\_

Hello,

Tax Invoice period ending 31.10.2013.

Regards,

Abhishake Jain

Ph:

9202623482146842

Fax:

Email: Abhishake.Jain@auspost.com.au

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> Zed Seselja MLA - ACT Legislative Assembly For The ACT Civic Square, London Circuit CANBERRA NSW 2601

# Your last Tax Invoice \$20,103.34 Payments Received \$0.00 Balance - Overdue Payable Immediately \$20,103.34 Total Supply this Period Ending 31/10/2013 \$0.00 Adjustments this Period \$0.00 Total Amount Due \$20,103.34

### **Account Enquiries:**

Abhishake Jain

Telephone 02 92026234 Fax 02 82146842

Email Abhishake.Jain@auspost.com.au

For Pricing Statement copies, please call 1300 656 772 and say "Pricing Statement"

ABN 28 864 970 579

**Immediately** 

# **Statement**

**Payment Due** 

Duplicate	Page 1 of 2
Date of Issue	03/11/2013
Account Number	
Statement Number	1002251848

Total Amount Due \$20,103.34

See over for payment options



Date of Issue

03/11/2013

Account Number Zed Seselja MLA - ACT



Credit Representative

2A Abhishake Jain

Payment Due

Immediately

**Total Amount Due** 

\$20,103.34

# **How to Pay**



Accounts Receivable Team

MELBOURNE VIC 3001

Australia Post GPO Box 2890

Payment by Mail
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Payment by Direct Debit Call 02 92026234 to apply



Payment by EFT
Please quote the following details when making an EFT payment (for use within Australia only):
BSB: 064-787
Account No.

# Statement as at 31/10/2013 Date of Issue Account Number Zed Seselja MLA - ACT Credit Representative 2A



			-			
Date	Pricing Statement No./ Job Name/Reference	Customer Reference		Mailing Statement No.	Transaction ID	Amount (GST incl.)
Overdue Transactions	sactions					

Date   Pricing Statement No./ Job Name/Reference         Pricing Statement No./ Job Name/Reference         Mailing Statement No./ No.         Mailing Statement No./ (GST incl.)         Amount (GST incl.)         Amount (GST incl.)         Amount Due (GST incl.)         Amount Due (GST incl.)         Amount (GST incl.)	Date Pricing Statement Job Name/Referei Overdue Transactions					,
1255443275 4,266.54 4,266.54 15.821.80 15.821.80 15.821.80 15.00 175.821.80 15.00 175.821.80 15.00 175.834.3276 15.00 15	Overdue Transactions		Mailing Statement No.	Transaction ID	Amount (GST incl.)	GST
20,103.34 1255 business use 1255643275 4,266.54 1255443275 15,821.80 15,821.80 15,821.80 15,00 125543275 125566961 15,00						
7 0000243985-025567 - Business use 1.2575663961 1.5575663961 15.00 1.2575663961 1.550 1.257566761 1.550 1.25	_	0000243985-0255565 - Business use		1.255443275	4,266.54	387.87
LPF 03.08.2013 - Late Payment Fee LPF 03.08. 125/566961 15.00 20,103.34 1		0000243985-0255567 - Business use		1255443276	15,821,80	1,438.35
20,103,34		LPF 03.08.2013 - Late Payment Fee	LPF 03.08.	1257566961	15.00	0.00
20,103.34	Total Overdue				20,103,34	1,826.22
	Total GST Total Amount Due (GST incl.)				20,103.34	1,826.22