

Minutes

RSPCA Project Home monthly meeting

Date	Friday, 10 January 2025	
Time	11:30 am – 12:30 pm	
Venue	Microsoft Teams	
Members		
Ben McHugh	Deputy Director-General	Transport Canberra & Business Services (Chair)
Daniel Childs	EGM	Territory & Business Services
Vanessa Althorp	Senior Director	Territory & Business Services (secretariat)
Sophie Clement	EBM	Infrastructure Delivery
Michelle Robertson	RSPCA CEO	RSPCA
Chris Collins	RSPCA Board Member	RSPCA
Rochelle Crowe	Project Manager	City Services, Infrastructure Delivery
Emily Goodall	Project Manager	City Services, Infrastructure Delivery
Maxwell Yarra	Project Manager	City Services, Infrastructure Delivery

Item No.	Comments	ACTION	ACTION BY	WHEN
1.	Welcome and apologies. Ben McHugh,			
2.	Review of action items - Review costing on peer review. Workshop planned for Friday 17 January 2025. Lead up work has been done. RSPCA noted that costing was not at expected levels of detail. - Legal advice from GSO. Conversations continue and will be discuss today.			
3.	Grant Discussion/Delivery Government process ongoing. Other areas of Government currently considering and providing feedback. TCCS will continue discussions with Treasury officials. Timeline depends on Treasury and their comments.			
4.	General Project Update and Status - GMB are formally engaged to progress stage 2 which includes lodgement of DA. Scope of further studies related to DA have been locked down. GMB and consultants will pull package together. - Detail cost is contingent with concepts plan. Initial meeting for more detail costs have been held and will continue with a workshop scheduled for next Friday to work within current envelope. More detailed cost estimates will only come with approach to market. - Discussed total funding and costing envelope which is contingent upon government decision process. RSPCA raised issue of value in relation to further examining costs when actual cost won't be known until approach to market. Project team to consider and consult. - SC noted that separate teams are working on separate packages. RSPCA question is focused on maximising existing funding. - Members noted that the DA is important has merit from and external perspective. - Is value management a valuable task at this stage? ID believes that it is a valuable process	ID to share GMB detailed program ID to provide GMB costs	RC RC	After meeting After meeting



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	at this stage and is not distracting GMB. Will inform the reality of the situation which is important for the DA. Detailed timing program on GMB tasks and lodgement date will be shared. • RSPCA contractors concerned about DA timeline. Statutory timeline of 30 days exist yet can take longer. • Michelle is concerned that value management will affect DA. The ability to scale up is crucial and acknowledged. • GMB costs are coming out of total cost package. RSPCA have expressed concerns in relation to dwindling funds. GMB cost figure will be provided			
5.	RSPCA ACT update • Nil			
6.	Next key milestone date • Upcoming workshops • Legal advice on agreement to come from GSO.			
Next meeting				
11:30 am-12.30 pm		Friday, 7 February 2025		