



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	The Young Women's Christian Association of Canberra
Provider Number	PR-00005876
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	YWCA Majura School Age Care
Service Approval Number	SE-00009691
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service
Incident date	21/07/2023
Incident Time	AM
Did Emergency Services attend?	No
Risk due to	Localised Issue

Please upload any relevant documentation

P01 P01 .pdf	P01 P01 incident
P01 P01 .pdf	P01 P01 incident
P01 P01 .pdf	P01 P01 incident
P01 P01 .pdf	P01 P01 Incident



Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

Detailed description of the incident including nature of risk, time, cause, etc.

Four children attending ASC on Friday 21st July were playing on the playscape when another child from the school (not attending ASC) entered the space. The ASC children asked this child to leave, and they didn't. One of the ASC children grabbed the other child, and the other child produced a pocketknife, threatening the child who grabbed them. (See attached incident reports). An educator intervened, the child left the area, and the children provided the educator with an account of what happened.

The school Principal was advised and was able to support the NS, they also contacted the family of the child who produced the knife. The operations manager was advised of the incident at 5:20pm Friday 21/7/2023, I was able to establish that everyone was ok, and the QSU followed up with the NS again this morning (24/7/23) to ensure everyone was ok.

The NS advised; ACT Police have contacted them to seek further details of the event.

The operations manager will follow up with the NS and the school to work on ways to ensure the ASC environments are safe for children attending ASC, including other children are able to be asked to move on from the spaces.

As this situation involves the school and the ASC, we will continue to share information that we can, to support the investigation the school may be conducting.

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name

P01 P01

Phone Number

P03

Email Address

P01 P01