



## I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

### Notification of Incident

#### Provider

Provider Name	Guardian Community Early Learning Centres Pty Ltd
Provider Number	PR-00000823
Provider Approval Status	Approved

#### Service

Service Legal Entity Name	
Service Trading Name	Petit Early Learning Journey Barton
Service Approval Number	SE-40003620
Service Approval Status	Approved

#### Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service
Incident date	26/03/2024
Incident Time	AM
Did Emergency Services attend?	No
Risk due to	Localised Issue
Please upload any relevant documentation	No documents supplied



## Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future	
Risk due to	Localised Issue
Localised issue type	
Detailed description of the incident including nature of risk, time, cause, etc.	<p>On Tuesday 26 March 2024 an educator, P01 approached the Centre Manager and provided feedback and raised concerns following an interaction observed between a child and casual educator, P01 P01 P01 highlights P01 picked up a child who was distressed without communication to the child. It is alleged P01 then abruptly starting rocking/shaking the child up and down in her arms as the child continued to cry. The educator reporting the interaction states the interaction is not inline with Guardian's policies and procedures.</p> <p>As part of the immediate actions the Centre Manager commenced conversations with educators to obtain further information into the account of events and what occurred. The incident was reported to Guardian's ACT Portfolio Manager, P01 P01, and Guardian's People and Culture Team. Guardian's Talent and Recruitment team have been engaged to ensure the casual educator is not accepting or being offered shifts at any other Guardian centres. The family of the child the educator interacted with has been notified of the incident. A formal meeting with the educator to be scheduled. Further information to be provided as soon as practicable.</p>

## Child Details

Child's Name	
Child's Gender	
Child's Date of Birth	
Parent(s)/Guardians(s) Name	
Parent's Email	
Parent(s)/Guardians(s) Phone	

## Contact Details

Name	P01 P01
Phone Number	P03
Email Address	P03