



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	LP Childcare Management PTY LTD
Provider Number	PR-40018855
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Ducklings Early Education
Service Approval Number	SE-40014603
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service
Incident date	20/07/2022
Incident Time	AM
Did Emergency Services attend?	No
Risk due to	Localised Issue
Please upload any relevant documentation	

p01 statement from initial incident.docx	p01 statement from initial incident
P01 p01.pdf	P01 p01
p01 p01 .pdf	p01 p01
P01 p01 .pdf	P01 p01
P01's Follow up call with p01.docx	P01's statement from p01



Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

Detailed description of the incident including nature of risk, time, cause, etc.

A child (p01 p01) was playing with a group of 3 other boys when a staff member walked towards the group and noticed that p01 was upset and had her pants down. The educator called over another educator to help split the group up. One educator stayed and comforted the p01 the other kept supervising the rest of the children.

P01 and P01 the educators asked what they were doing and the laughed at educators.

P01 an educator informed P01 the Educational Leader on the incident, straight away.

P01 the services director spoke to a group of children around consent and keeping our hands to ourselves. She also contact both boys families via phone to request a meeting to discuss the matter that had happened.

P01 the room leader spoke with P01 about what had happened to her.

We have today 21/7/22 reviewed the CCTV footage to ensure we understand the full situation as best we can, and found that for a period of about 10 seconds the boys were trying to get p01 to pull her pants down. And potentially this occurred for about 10-12 seconds before staff noticed.

The service has a child friendly package around consent and your body is your body. They will role this out across both classrooms who share a space to ensure there is a constant message for both classrooms. This will start from next week and be rolled out by our ED Leader and the Area Manager for program and practice.

Staff in the rooms will also be informed to keep a closer eye on children's behaviors of these natures.

Background:

Child one P01 - is known to CYPS and has been on their radar for some time with a mixture of concerns.

Child two- P01 is actually a neighbor to p01. From the CCTV footage P01 was the child who was pulling and tugging her the most so seemed to be a key player.

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone



Contact Details

Name	P01 p01
Phone Number	P03
Email Address	P01