



**213A
EDU**

I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	The Young Women's Christian Association of Canberra
Provider Number	PR-00005876
Provider Approval Status	Approved

Service

Service Legal Entity Name	The Young Women's Christian Association of Canberra Ltd
Service Trading Name	Conder Childcare Centre
Service Approval Number	SE-00009768
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-An allegation of physical or sexual abuse of a child or children at the service (other than an allegation raised as a formal complaint)
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Please supply the following information:

- Detailed description of the incident including nature of risk, cause etc
- Detailed description of impact on the operation of the service
- Involvement of emergency services or other authorities (if relevant)
- Action taken by Approved Provider to manage the risk
- Any other relevant information

Witness reported the below incidents to management at 3:15 pm

1. Clearly describe both incidents (timings / locations / who was present / what happened)

First incident:

It was early in the morning it was before morning tea time and we were transitioning the children into morning tea so we're trying to get them ready, then P01 was sitting on the couch and P01 P01 (child) walked up to him and I'm not sure if they had words, but what I saw from my where I was standing near door in preschool room, I saw P01 tried to kick P01 and as he kicked P01 grabbed his leg causing P01 to actually fall backwards he landed on his bottom, and then P01 dragged him forward and was firm saying "don't kick" then let go of him and P01 ran away from the space and got upset and ran away.

2. Second Incident:

So we were transitioning again to outdoor play it was around between 2:00 to 3:00 at that time was very hot so we came outside a bit later. As we were getting ready some of the children were already at the door P01 (child) was one of them, and when P01 opened the door but wasn't ready for the children to go out yet P01 didn't realise this, I saw P01 ran out and he (P01) grabbed P01 arm and yanked him quite firmly causing him to sort of stumble as he dragged/ lifted him inside and closed the door. P01 was very upset by this screamed @ P01 then he ran over to an educator on finding an educator P01 was near lockers / Bathroom of Preschool space) was in the room but not sure if he witnessed it. P01 did come to me and there was another educator I think, P01 (another Educator) was on break or programming. He was very upset crying and seeking comfort from the other Educators in room, we calmed him down and then I reported it to the Director/ Nominated supervisor at around 3:20pm

P01 P01 Alleged educator involved left service @3:51 after meeting with Senior management re the reported incident, and as stated above has been stood down with full pay whilst the details of the events are being investigated. Our People and Capability Manager and the YWCA organisation Quality and Risk Manager, have held a notice meeting with P01 on 13-12-2023 to explain the process we are taking around this matter he will not return to site until and outcome has been reached.

Incident date	12/12/2023
Incident Time	03:00 AM
Location	Play Space/Classroom
General activity at the time	Transition
Interaction Type	Child/Adult
Witness full name	P01 P01
Witness phone number	P03
Witness type	Staff Member
Did Emergency Services attend?	No
Referral to any other third party	Reportable Conduct Scheme / ACT Ombudsman

This notification meets the requirements of the Education & Care Services National Law. You may also be required to notify the incident under your state or territory child protection law.

Please upload any relevant documentation

Submitted By: P01 P01



P01 , P01 - Suspension Letter - RC - 13 December 2023.pdf	Suspension Letter to P01 P01 re incident
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Child Details

Child's Name
Child's Gender
Child's Date of Birth
Parent(s)/Guardians(s) Name
Parent's Email
Parent(s)/Guardians(s) Phone

Contact Details

Name **P01** **P01**
Phone Number **P03**
Email Address **P03**