

PROPOSAL FOR NON-EXECUTIVE MEMBER TO UNDERTAKE "STUDY TRAVEL"⁹⁹

(Version 2.2- December 02)

The relevant Remuneration Tribunal Determination (copied overleaf) provides non-Executive Members with an entitlement to financial assistance for the purposes of studies and investigations ("study travel").

Consistent with the requirements of the Determination, a non-Executive Member proposing to utilise this entitlement is required to submit certain details of their proposal to the Speaker for approval. The Speaker has agreed that non-Executive Members should complete the following details to address the requirements of the Determination.

Members should note that approval to utilise this entitlement cannot be sought retrospectively.

Mr Speaker

I am proposing to utilise my "study travel" entitlement and seek your approval accordingly. To enable you to consider my proposal, the following details are provided:

Brief Description of the Proposed Activity (including the purpose of the journey/activity and details of any conferences to be attended or training to be undertaken):

I will be attending the upcoming Liberal Party of Australia 56th Federal Council in Melbourne on Saturday 30th June 2012 and associated meetings.

On Monday 2 July 2012 I have a number of meetings with Victorian Ministers and Ministers Offices.

Detailed itinerary (including dates and times) of the places to be visited/activity to be undertaken:

The Federal Council will be held at the Sofitel Hotel in Melbourne on Saturday 30th June 2012 and the Federal Council dinner will follow that evening from 6:30pm for 7:00pm at Zinc, Federation Square Melbourne.

Meetings with Victorian Ministers and Ministers Offices will occur in Melbourne on Monday (2 July 2012) at the Ministers Offices in the CBD.

Estimated Cost of Activity
(cost should include fares, travelling allowances, conference fees and other training expenses)

I will be flying to Melbourne on Saturday morning (30th June 2012) and returning on Monday evening (2 July 2012).

I will be claiming the cost of my flights, Cab Charges, and travel allowance for Saturday (30th June 2012) and Sunday (1st July 2012).

The return airfares come to a total of \$448.88.

I will not be utilising Assembly related frequent flyer points.

I have confirmed with the Secretariat's Corporate Services Office that I have **\$12,157.40** available/remaining of my "study travel" entitlement.

I understand that, if the proposal is approved, I will submit to you, within eight weeks of completing the activity, a written report detailing the travel undertaken and expenses incurred (including any reimbursement received for nominee accompanied travel), names and area of responsibility of persons contacted, a summary of business undertaken, and, in relation to any approved training undertaken, a report on that training.

Zed Seselja
Member's Name

Signature

27/6/12

APPROVED/ NOT APPROVED

Speaker

28/6/12

REPORTS ON MEMBER'S STUDY TRIPS (Version 2.2- December 02)

A study trip report must be submitted within eight weeks of completing any travel made under the Member's study entitlement. The report will be presented in the Assembly by the Speaker. The following format may be used by Members or may act as a guideline for Members in preparing reports.

STUDY TRIP REPORT

Name: **Zed Seselja MLA**

Purpose of Visit:

I attended the Federal Council which was held at the Sofitel Hotel in Melbourne on Saturday 30th June 2012 and the Federal Council dinner which followed that evening.

On Monday 2 July 2012 I attended meetings with the Minister for Planning, Minister for Environment and Climate Change and the Minister for Transport and Roads as well as a meeting with Multimedia Victoria. These meetings all occurred in Melbourne CBD.

Places visited and dates of visit:

As above

Expenses incurred (including any reimbursement received for spouse accompanied travel):

Zed Seselja (LA0754)

Fares: \$408.07

TA: \$930.00

Other: \$190.62

Total (ex GST): \$1528.69

As per calculations from Corporate Services attached.

Organisation(s) and individuals visited:

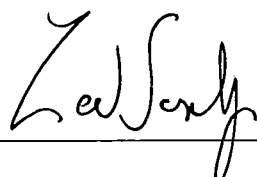
As detailed above.

Business undertaken:

On Saturday 30th June I attended the Federal Council and following the federal council meeting I attended the official dinner that night.

On Monday 2 July I had the following meetings, with the Minister for Planning, Minister for Environment and Climate Change and the Minister for Transport and Roads as well as a meeting with Multimedia Victoria.

Signed:



Date: 20 Aug 2012