

PROPOSAL FOR NON-EXECUTIVE MEMBER TO UNDERTAKE "STUDY TRAVEL"

(Version 2.2- December 02)

The relevant Remuneration Tribunal Determination (copied overleaf) provides non-Executive Members with an entitlement to financial assistance for the purposes of studies and investigations ("study travel").

Consistent with the requirements of the Determination, a non-Executive Member proposing to utilise this entitlement is required to submit certain details of their proposal to the Speaker for approval. The Speaker has agreed that non-Executive Members should complete the following details to address the requirements of the Determination.

Members should note that approval to utilise this entitlement cannot be sought retrospectively.

Mr Speaker

I am proposing to utilise my "study travel" entitlement and seek your approval accordingly. To enable you to consider my proposal, the following details are provided:

Brief Description of the Proposed Activity (including the purpose of the journey/activity and details of any conferences to be attended or training to be undertaken):

I will be attending a meeting with all State Leaders on Friday 13 March 2009. On Saturday the 14 March 2009 I will be attending the 53RD Federal Council meeting. I will also be meeting with the Menzies Research Centre and with State, Territory and Federal Shadow Ministerial counterparts.

Detailed itinerary (including dates and times) of the places to be visited/activity to be undertaken:

The State Leaders meeting on Friday 13 March 2009 and the Federal Council meeting will be held at the Shangri-La. Meetings will take place with Shadow Ministerial counterparts on both Friday the 13th and Saturday the 14th.

Estimated Cost of Activity

(cost should include fares, travelling allowances, conference fees and other training expenses)

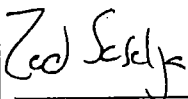
I will be flying to Sydney on Thursday evening and returning to Canberra on Sunday afternoon. I have not booked my flights but hope to do so by Wednesday. Once I have made these arrangements I will be claiming the cost of airfares and Cab Charges for the trip.

My wife Ros will be accompanying me for part of the trip and will be claiming the cost of airfares and Cab Charges.

I will not be utilising Assembly related frequent flyer points.

I have confirmed with the Secretariat's Corporate Services Office that I have **\$23,356.36** available/remaining of my "study travel" entitlement.

I understand that, if the proposal is approved, I will submit to you, within eight weeks of completing the activity, a written report detailing the travel undertaken and expenses incurred (including any reimbursement received for nominee accompanied travel), names and area of responsibility of persons contacted, a summary of business undertaken, and, in relation to any approved training undertaken, a report on that training.



Member's Name


Signature

10/3/09

APPROVED/ NOT APPROVED


Speaker

10/3/09

Attachment B

REPORTS ON MEMBER'S STUDY TRIPS



A study trip report must be submitted within eight weeks of completing any travel made under the Member's study entitlement. The report will be presented in the Assembly by the Speaker. The following format may be used by Members or may act as a guideline for Members in preparing reports.

STUDY TRIP REPORT

Name: **Zed Seselja MLA**

Purpose of Visit:

To attend a meeting of State and Territory Liberal Leaders, Liberal Party Federal Council and associated meetings, meetings with Menzies Research Centre and Shadow Ministerial counterparts.

Places visited and dates of visit:

12 – 15 March 2009 in Sydney

Expenses incurred (including any reimbursement received for spouse accompanied travel):
Excluding GST

Zed Seselja (MR LA0546):

Fares:	\$377.90
TA:	\$850.00
Other:	\$121.64 (Taxis)
Total:	\$1,349.54

Ros Seselja (MR LA0547)

Fares:	\$291.54
Other:	\$61.12 (Taxis and meals)
Total:	\$352.66

As per calculations from Corporate Services attached.

Organisation(s) and individuals visited:

As detailed above

Business undertaken:

Meeting of State and Territory Liberal Leaders, Liberal Party Federal Council and associated meetings, meetings with Menzies Research Centre and Shadow Ministerial counterparts.

Signed:

Date: **28.4.09**