



Simon Corbell MLA

ATTORNEY GENERAL
MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER
MINISTER FOR POLICE AND EMERGENCY SERVICES
MINISTER FOR ENERGY

MEMBER FOR MOLONGLO

QON 31

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mrs Dunne MLA on 19 November 2010: The Attorney General took on notice the following question:

Ref: Hansard Transcript 19 November 2010, Page 73

In relation to: The ACT Civil and Administrative Tribunal

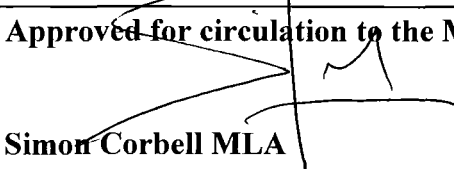
What number of cases attracted internal review before the changes to the Planning Act were made?

Simon Corbell MLA: The answer to the Member's question is as follows:—

Amendments included in the *Justice and Community Safety Legislation Amendment Bill 2010* relating to internal reviews in the Tribunal were passed on 18 March 2010 and commenced on 28 April 2010.

In the period 2 February 2009 – 31 June 2009 one internal review was sought.

In the period 1 July 2009 – 28 April 2010 one internal review was sought.

Approved for circulation to the Member	
 Simon Corbell MLA Attorney General	Date: 23.12.10



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MINISTER FOR ENERGY

MEMBER FOR MOLONGLO

Q. N. 32

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mrs Hunter MLA on 19 November 2010: The Attorney General took on notice the following question:

Ref: Hansard Transcript 19 November 2010, Page 83

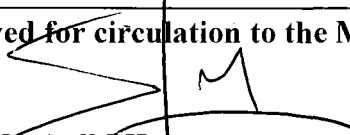
In relation to: The ACT Law Courts

1. How often have these [sexual assault reform program] facilities been used in the last 12 months?

Simon Corbell MLA: The answer to the Member's question is as follows:-

1. There are four remote witness rooms that in 2009-10 could each be accessed from any of six court rooms. In 2009-10 these rooms were booked for use 214 times. Unfortunately, the Department is unable to provide accurate usage figures for the period as last minute changes may occur in matters before the courts which impact on the usage rates.

Measures have been put in place to accurately capture usage rates in the future.

Approved for circulation to the Member	
	
Simon Corbell MLA Attorney General	Date: 13.1.11



Simon Corbell MLA

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MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER
MINISTER FOR POLICE AND EMERGENCY SERVICES
MINISTER FOR ENERGY

MEMBER FOR MOLONGLO

QON 33

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mrs Dunne MLA on 19 November 2010: The Attorney General took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010, Page 75

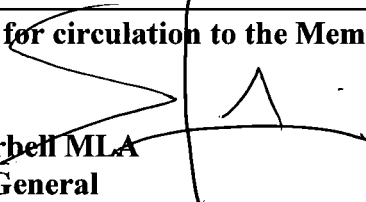
In relation to: The Magistrates Court

In regards to implementation of the Court Fine Recovery Process, which agencies have participated?

Simon Corbell MLA: The answer to the Member's question is as follows:--

The following agencies have participated:

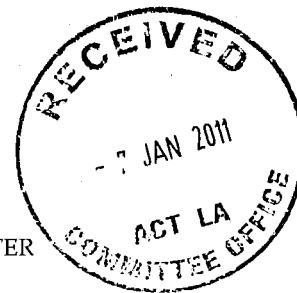
- ACT Road Transport Authority
- Australian Taxation Office
- Bimberi Detention Centre
- Youth Justice, Department of Disability, Housing and Community Services

Approved for circulation to the Member	
 Simon Corbell MLA Attorney General	Date:..... 6.1.11



Simon Corbell MLA

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MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER
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MINISTER FOR ENERGY



MEMBER FOR MOLONGLO

QON 34

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mrs Dunne MLA on 19 November 2010. Minister for Police and Emergency Services took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010, Page 75-76

In relation to: ESA headquarters, Fairbairn

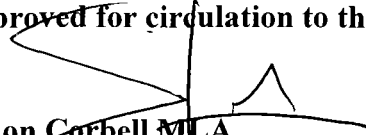
How much money has been paid out in rents for unoccupied buildings for the Emergency Services Agency Headquarters at Fairbairn?

Simon Corbell MLA: The answer to the Member's question is as follows:-

Buildings occupied

Building	Rent / Precinct Levies / Outgoings paid (GST exclusive)		
	December 2006 to 30 June 2009	1 Jul 2009 to 30 June 2010	Total
17-19 Amberley Avenue (occupied since Feb 2010)	\$2,325,723	\$903,245	\$3,228,968
40 Laverton	\$459,746	\$178,594	\$638,340
2-4 Point Cook	\$743,320	\$290,428	\$1,033,748
13 & 15 Amberley Avenue (undergoing fitout April-September 2010, occupied from September 2010)	-	\$61,118	\$61,118
TOTAL	\$3,528,789	\$1,433,385	\$4,962,174

Approved for circulation to the Member


Simon Corbell MLA
 Minister for Police and Emergency Services

Date:..... 6.1.11

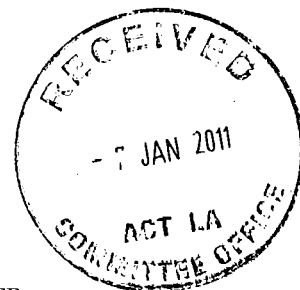
Buildings not occupied

Building	Rent / Precinct Levies / Outgoings paid (GST exclusive)		
	December 2006 to 30 June 2009	1 Jul 2009 to 30 June 2010	Total
18 Amberley Avenue	\$1,656	\$670	\$2,326
20 Amberley Avenue	\$127,148	\$58,253	\$185,401
7 Pearce	\$286,618	\$111,783	\$398,401
17-19 Point Cook Avenue	\$863,739	\$325,585	\$1,189,324
TOTAL	\$1,279,161	\$496,291	\$1,775,452

**Total Rent / Precinct Levies / Outgoings paid (GST
exclusive)**

\$4,807,950 \$1,929,676 \$6,737,626

Note : The above figures include rent, precinct levies, outgoings and ACT Property Group management fees.



Simon Corbell MLA

ATTORNEY GENERAL

MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER

MINISTER FOR POLICE AND EMERGENCY SERVICES

MINISTER FOR ENERGY

MEMBER FOR MOLONGLO

QON 35

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mr Smyth on 19 November 2010: Mr Crossweller took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010, page 77

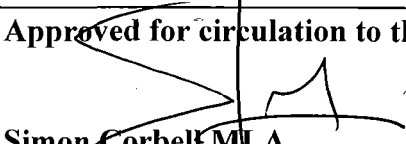
In relation to: transitioning to the new Headquarters and two COMCENs operating (one at Curtin and one at new HQs),

1. Was there any time when we had to call on New South Wales to provide officers to help in the command centre?
2. How many, how long and for how much?

Simon Corbell MLA: The answer to the Member's question is as follows:—

1. As part of planning the transition to the new Communications Centre at Fairbairn, ACTAS pre-arranged for the Ambulance Service of NSW (ASNSW) to provide 2 non-emergency patient transport crews (4 patient transport officers) to support the ambulance service during the transition from Curtin to the new ESA HQ at Fairbairn.
2. ASNSW staff arrived in the ACT on 15 September 2010 for induction and local orientation. The first crew departed the ACT on 15 October 2010 and the second crew departed on 22 October 2010.

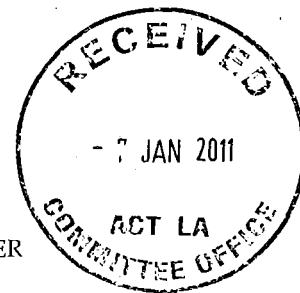
The ACT Ambulance Service has not yet received an invoice from ASNSW for the deployment.

<p>Approved for circulation to the Member</p>  <p>Simon Corbell MLA Minister for Police and Emergency Services</p>	<p>Date: 6.1.11</p>
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Simon Corbell MLA

ATTORNEY GENERAL
MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER
MINISTER FOR POLICE AND EMERGENCY SERVICES
MINISTER FOR ENERGY



MEMBER FOR MOLONGLO

QoNs 36, 37 + 38.

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mr Smyth MLA on 19 November 2010: Mr Foot took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010, Page 78

In relation to: ACT Ambulance Service

I understand, for instance, at the most recent Murrumbateman Field Day we provided an ambulance for the duration of the field day?

I understand that that ambulance came from the Gungahlin Station and left no services out of Gungahlin?

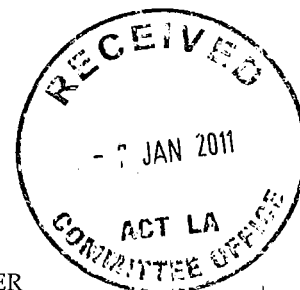
[W]hile our ambulance was in Murrumbateman at the field day did New South Wales ambulances have to come from Yass to assist us?

Simon Corbell MLA: The answer to the Member's question is as follows:—

On Sunday 17 October 2010, ACTAS responded to the Murrumbateman Field Day at the request of the Ambulance Service of NSW (ASNSW) to attend a 51 year-old female patient with chest pain. This is consistent with the MOU between the services that provides that the closest, most appropriate ambulance resource will be responded to emergencies. The patient was treated by ACT Intensive Care Paramedics and subsequently transported to the Calvary Hospital, Bruce ACT.

No Yass ambulance vehicle was provided to Gungahlin ambulance station nor to anywhere else in the ACT while ACTAS was responding to the above request for assistance.

Approved for circulation to the Member	
Simon Corbell MLA Minister for Police and Emergency Services	Date: 6.1.11



Simon Corbell MLA

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MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER

MINISTER FOR POLICE AND EMERGENCY SERVICES

MINISTER FOR ENERGY

MEMBER FOR MOLONGLO

20N 39

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mr Smyth on 19 November 2010: Mr Foot took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010

In relation to: The provision of Ambulance Services into NSW and the provision of NSW Ambulance Services into the ACT.

Simon Corbell MLA: The answer to the Member's question is as follows:-

ACT Ambulance Services are provided into NSW on an as required basis.

On Sunday 17 October 2010, ACTAS responded to the Murrumbateman Field Day at the request of the Ambulance Service of NSW (ASNSW) to attend a 51 year-old female patient with chest pain. This is consistent with the MOU between the services that provides that the closest, most appropriate ambulance resource will be responded to emergencies. The patient was treated by ACT Intensive Care Paramedics and subsequently transported to the Calvary Hospital, Bruce ACT.

NSW Ambulance Services are provided into the ACT under a Memorandum of Understanding between the Chief Officer ACTAS and the Chief Executive Officer NSW Ambulance to ensure the closest most appropriate resource is deployed to respond to an incident.

Approved for circulation to the Member


Simon Corbell MLA
Minister for Police and Emergency Services

Date: 6.1.11



Receives

7.1.11

BC.

Simon Corbell MLA

ATTORNEY GENERAL

MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER

MINISTER FOR POLICE AND EMERGENCY SERVICES

MINISTER FOR ENERGY

MEMBER FOR MOLONGLO

QON 40

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Ms Hunter on 19 November 2010: Ms Crowhurst took on notice the following question(s):

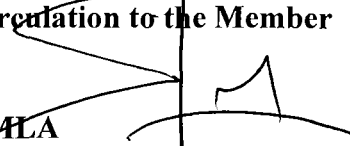
Ref: Hansard Transcript 16 November 2010, Page 78

In relation to: ESA headquarter expenditure

What amount has been expended between 1 July 2010 and now on ESA headquarters?

Simon Corbell MLA: The answer to the Member's question is as follows:-

The Department has incurred \$6,788,168 of capital expenditure on the ESA headquarters project from 1 July to 24 November 2010. This amount does not include invoices issued by ACT Procurement Solutions (ACTPS) that the Department is yet to receive, or any invoices that ACTPS is yet to receive from contractors.

Approved for circulation to the Member	
 Simon Corbell MLA Minister for Police and Emergency Services	Date: 6.1.11



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MINISTER FOR POLICE AND EMERGENCY SERVICES

MINISTER FOR ENERGY



MEMBER FOR MOLONGLO

QoNs 41+42

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mr Hargreaves MLA on 19 November 2010: Minister for Police and Emergency Services took on notice the following question(s):

Ref: Hansard Transcript 19/11/10, Page 81

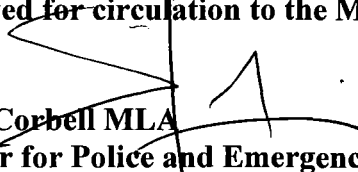
In relation to: Provision of a complete list of Community Fire Units in the ACT.

Could you tell me where the six [CFUs] were in the financial year covered by this annual report and where the next six are likely to go if you have made up your mind about that?

Should we just perhaps have a ... copy of the complete list [of CFUs]?

Simon Corbell MLA: The answer to the Member's question is as follows:-

A list of the 50 Community Fire Units in the ACT can be found at Attachment A. This listing includes at items 45-50 six (6) new CFUs which will be established in 2011.

Approved for circulation to the Member	
 Simon Corbell MLA Minister for Police and Emergency Services	Date:6.1.11.....

LOCATION OF COMMUNITY FIRE UNITS IN THE ACT

*The six new Community Fire Units introduced in 2010 are Unit no. 39-44 (marked in red)

*The six proposed Community Fire Units to be established in 2011 are Unit no. 45-50 (marked in blue)

UNIT NO	LOCATION	UNIT
1	Simmons Place	CHAPMAN
2	Araba Street	ARANDA
3	Allchin Circuit	KAMBAH
4	Marrakai Street	HAWKER
5	Dryandra Street	O'CONNOR
6	Munro Street	CURTIN
7	Cobby Street	CAMPBELL
8	Warragamba Avenue	DUFFY
9	Dryandra Street Nth	O'CONNOR
10	Monkman Street	CHAPMAN
11	Wybalena Grove	COOK
12	Mirning Crescent	ARANDA
13	Palmer Street	HALL
14	Jaeger Circuit	BRUCE
15	Fisken Crescent	KAMBAH
16	Titheradge Place	CHAPMAN
17	Wargi Place	ARANDA
18	Hawkesbury Crescent	FARRER
19	Sparkes Close	FADDEN
20	Appel Circuit	FADDEN
21	Uriarra Settlement	URIARRA
22	Colquhoun Street	KAMBAH
23	Jennings Street	CURTIN
24	Shoobridge Circuit	DUNLOP
25	Gouger Street	TORRENS
26	Lincoln Close	CHAPMAN
27	Ordell Street	CHAPMAN
28	Dryandra Street	O'CONNOR
29	Winstanley Street	CHAPMAN
30	Huon Place/Derwant St	LYONS
31	Eucumbene Drive	DUFFY
32	Dunstan Street	CURTIN
33	Kathner Street	CHAPMAN
34	Jagara Street	ARANDA
35	Wybalena Grove	COOK
36	Booth Cres	COOK
37	Hugh McKay Cres	DUNLOP
38	Elsey Street	HAWKER
39	Carslake Loop	GORDON
40	Noarlunga Cres	BONYTHON
41	Meredith Cir	KAMBAH
42	Brassey St	DEAKIN
43	Wilsmore Cres	CHIFLEY
44	Richter Cl,	FADDEN
45	Sheehan St	PEARCE
46	Parkhill St	PEARCE
47	Eildon St	DUFFY
48	Tullaroop St	DUFFY
49	Dunbar St	FRASER
50	Moss St	COOK

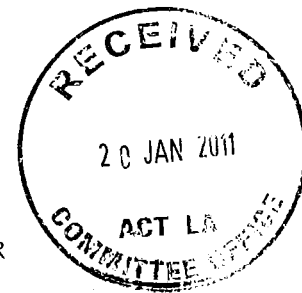
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Simon Corbell MLA

ATTORNEY GENERAL
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MINISTER FOR POLICE AND EMERGENCY SERVICES
MINISTER FOR ENERGY



MEMBER FOR MOLONGLO

QoNs 4's - 1/1/11

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mr Smyth MLA on 19 November 2010: Minister for Police and Emergency Services took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010, Page 85

In relation to: ACT Ambulance Service, Attendance Management Policy

1. [I]s it possible for the committee to have a copy of [the attendance management policy]?
2. How many formal or informal interviews [have been conducted under the attendance management policy]?

Simon Corbell MLA: The answer to the Member's question is as follows:-

1. A copy of the ACT Ambulance Service Attendance Management Policy can be found at Attachment A.
2. Stage 1 (informal interview) – a total of 29 staff have been identified for the period 1 July – 12 November 2010. Eight (8) interviews have been completed, with the remainder to be conducted as the relevant manager and staff are available on roster.

Stage 2 (formal interview) - nil

Stage 3 (disciplinary action) – nil

<p>Approved for circulation to the Member</p> <p>Simon Corbell MLA Attorney General</p> <p style="text-align: right;">Date: <i>14.1.11</i></p>
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ACT Ambulance Service	
Ambulance Service Policy	Policy Number AS115
Managing Workplace Absence	Version: Version I
	Date: 17 July 2009
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1. Purpose

The purpose of this policy is to establish a collaborative approach at all levels of the ACT Ambulance service towards the embracement of a culture of attendance within our workplace. Achieved through effective teamwork, a culture of attendance has the ability to improve morale, reduce operational pressures and increase staff engagement in a holistic approach to service delivery.

Supporting ACT Ambulance Service employees with genuine illness and caring responsibilities underpins the ACT Ambulance Service a model employer. However, absenteeism from the workplace when rostered for duty is a significant issue that has the potential to reduce productivity, reduce the credibility of the service and damage the work life balance of service members.

It is not the intent of this policy, nor should it be viewed as a strategy to impose sanctions on ACT Ambulance Service employees unable to attend the workplace due to ill health, albeit to ensure robust systems are maintained which actively promote and assist health and wellbeing for members of the ACT Ambulance Service.

2. Scope

This policy applies to all employees of the ACT Ambulance Service.

3. References

ACT Ambulance Service Union Collective Agreement 2007 – 2010

Public Sector Management Act 1994

Public Sector Management Standards

ACT Ambulance Service	
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4. Definitions and Acronyms

- “Absence from duty”** means a protracted period of absence due to ill health or other incapacity, intermittent absence as a result of an underlying medical condition or intermittent absence as a result of unconnected medical conditions
- “ACTAS”** means the ACT Ambulance Service
- “CA”** means the ACT Ambulance Service Union Collective Agreement 2007 – 2010
- “Deputy Commissioner”** means the ACT Ambulance Service employee authorised to exercise the functions of the Chief Officer under the *Emergencies Act 2004*
- “Duty Manager”** means the rostered employee to any shift, responsible for all aspects of emergency, non-emergency road or aero-medical services to the community
- “Employee”** means an Employee of the ACT Ambulance Service
- “Intermittent Absence”** means 3 or more separate instances of absence from the workplace either supported or unsupported by medical evidence when rostered for duty in any six (6) moth period
- “J&CS”** means the Department of Justice and Community Safety
- “Nominated Manager”** means a senior manager of the ACT Ambulance Service nominated by the Deputy Commissioner or Deputy Chief Officer to act as the primary contact for any employee whose absence is causing concern
- “R&R Officer”** means the employee appointed to perform the role of the ACT Ambulance Service Roster and Research officer

ACT Ambulance Service	
Ambulance Service Policy	Policy Number AS115
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'Union' means the Transport Workers Union.

5. Responsibilities

The ACTAS is committed to taking a proactive approach to the management of workplace absenteeism and acknowledges the ownership required to manage workplace attendance at all levels of the organisation to achieve good workplace attendance rates.

5.1 Managers

- 5.1.1 Adherence to all stages of this policy;
- 5.1.2 Handling all cases of absence from duty with sensitivity whilst respecting the rights and aspirations of all employees;
- 5.1.3 Maintaining impartially by ensuring that all employees with similar workplace absence problems are managed in a consistent manner and in doing so, provide employees with the confidence that the procedure will be fairly applied at all times;
- 5.1.4 Promptly identifying, reporting and dealing as directed with trends of short term absence in a fair manner;
- 5.1.5 Advising employees of the correct procedure to be followed when reporting workplace absence;
- 5.1.6 Reporting employee absence to the R&R officer;
- 5.1.7 Advising employees that workplace absence will be closely monitored; and
- 5.1.8 Maintain accurate records of workplace absence and report developing trends related to individual cases to the nominated manager.

ACT Ambulance Service	
Ambulance Service Policy	Policy Number AS115
Managing Workplace Absence	Version: Version I
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5.2 Employees

- 5.2.1 Recognising and respecting their obligation to report for duty when rostered;
- 5.2.2 Reporting absence as soon as practical during business hours (08:30 – 16:51) to ACTAS Workforce planning or after hours or to the rostered duty manager;
- 5.2.3 Submitting a leave application to workforce planning for the absence from duty on return to rostered duty;
- 5.2.4 Maintaining contact with the nominated manger throughout protracted periods of absence;
- 5.2.5 Making themselves available to attend meetings during rostered working hours or where this is not possible, by arrangement during business hours (Monday to Friday 08:30 – 16:51) at a mutually convenient time subject to individual circumstances;
- 5.2.6 Attending scheduled medical appointments organised by the ACTAS as part of any review of workplace absence process;
- 5.2.7 Reporting to the duty manager any real or perceived concerns to health issues to any employee within the workplace; and
- 5.2.8 Being informed of their right to be represented /accompanied at any meeting, convened under this policy, by a union staff delegate or a colleague not acting in a legal capacity.

5.3 Roster and Research Officer

- 5.3.1 Collate and maintain accurate records of all absences of ACTAS employees; and
- 5.3.2 Prepare weekly reports identifying intermittent absence or developing trends of an employee /s workplace absence to the nominated manager.

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Ambulance Service Policy	Policy Number AS115
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5.4 Nominated Manager

An inherent duty of any manager within the workplace is the administration of employee attendance to the workplace. This means taking an interest in the health and wellbeing of ACTAS employees, monitoring absence and taking appropriate action where workplace absence problems are evident.

Stage 1 - Informal Interview

- 5.4.1 Where an employee fails to attend for rostered duty due to separate instances of absenteeism the nominated manager must contact the employee and arrange for an informal interview to discuss the employee's workplace attendance record;
- 5.4.2 Early intervention by the nominated manager is considered critical to managing workplace attendance. Initial discussions with the employee provide the opportunity to identify and address any welfare based issues or concerns. At an initial discussion, it is appropriate to:
- a) Reinforce the employee's appreciation of ACTAS leave procedures;
 - b) Express concern regarding the employee's workplace absence and the effect this has on all employees;
 - c) Enquire as to work-related factors, which may be contributing to the employee's absence;
 - d) Enquire as to underlying problems, which may not be work or health related contributing to the employee's absence;
 - e) If appropriate, advise the employee as to support resources available within the ACTAS or via the Department of J&CS and facilitate access to these resources for the employee;
 - f) Advise the employee that their workplace attendance record is being monitored, ensure that the employee understands that there is a concern about their workplace attendance and formulate a plan of action to improve the employee's workplace attendance;

ACT Ambulance Service	
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g) Advise the employee that further workplace absence may result in more formal procedures as provided for under this policy being enacted.

5.4.3 The nominated manager must retain diary notes of the discussion with the employee and provide a copy of these notes to the employee for signature as an accurate record of the informal meeting. The employee may decline to sign the diary notes and this must be noted by the nominated manager if this occurs;

5.4.4 At all times, respect and maintain the confidentiality of any information provided by the employee relating to their workplace attendance record and not divulge this information to any unauthorised person /s.

Stage 2 – Formal Interview

5.4.5 If the employee’s absence from the workplace continues, it may be necessary to proceed to a formal interview conducted in accordance with the requirements contained in the ACT Ambulance Service Union Collective Agreement 2007 – 2010;

5.4.6 The employee must be provided with a minimum of seven (7) working days notice of the formal meeting and reasons as to why the meeting has been requested. The employee must be advised of their rights to seek independent representation for the formal meeting via a union staff delegate or a colleague not acting in a legal capacity;

5.4.7 The employee’s workplace attendance record must be discussed with the employee and efforts made to seek solution to any underlying problem and /or welfare issues not previously identified;

5.4.8 The nominated manager must advise the employee that their workplace attendance record is unsatisfactory and that significant improvement to attendance to the workplace is required. The nominated manager should offer assistance to the employee in overcoming identified issues and offer support and counselling available from internal and external sources;

5.4.9 The employee must be advised that further workplace absences in the following six (6) months (the review period) where there does not appear to be any underlying medical reason may result in disciplinary action being taken against the employee;

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- 5.4.10 The employee must also be advised that an ACTAS manager will be appointed to meet with them during the review period on a regular basis to provide any necessary ongoing support;
- 5.4.11 The nominated manager must retain a written record of interview of the formal meeting. A copy of the written record of interview must be provided to the employee within seven (7) working days of the formal meeting. The employee may decline to sign the record of interview and this must be noted by the nominated manager if this occurs;
- 5.4.12 If the employees workplace attendance record remains acceptable during the review period, the nominated manager must write to the employee advising of the expiry of the review period.

Stage 3 - Disciplinary Action

The emphasis of workplace absence counselling is on assisting the employee in overcoming problems affecting workplace attendance. If, the employee's workplace absence continues, despite assistance and formal interview, disciplinary action may be enacted against the employee.

- 5.4.13 If an employee's workplace attendance record does not improve during the second review period, the nominated manager must contact the employee in writing and arrange a formal interview with the employee at a mutually convenient time;
- 5.4.14 The employee must be provided with a minimum of seven (7) working days notice of the formal meeting and reasons as to why the meeting has been requested. The employee must be advised of their rights to seek independent representation for the formal meeting via a union staff delegate or a colleague not acting in a legal capacity. The nominated manager must ensure the attendance of an independent representative from the Department of J&CS to the formal meeting;
- 5.4.15 The nominated manager must advise the employee that their workplace attendance has not improved and provide the opportunity to the employee to provide reasons as to their continued absence when there does not appear to be any underlying medical reason;

ACT Ambulance Service	
Ambulance Service Policy	Policy Number AS115
Managing Workplace Absence	Version: Version 1
	Date: 17 July 2009
	Page 8 of 9

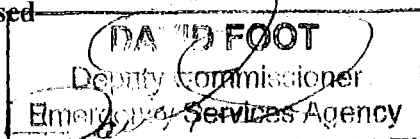
5.4.16 The employee must be advised that:

- a) their actions may now constitute misconduct and that they may now be subject to disciplinary action in accordance with Section Q, Misconduct & Discipline of the CA; and
- b) that a report addressing the employees workplace absence and previous efforts made to resolve the issue will be prepared for the consideration of the Deputy Commissioner.

5.4.17 The nominated manager must retain a written record of interview of the formal meeting. A copy of the written record of interview must be provided to the employee within seven (7) working days of the formal meeting. The employee may decline to sign the record of interview and this must be noted by the nominated manager if this occurs;

5.4.18 The Deputy Commissioner will, on receiving a report from the nominated manager consider and manage the findings of the workplace absence report in accordance with Section Q, Misconduct & Discipline of the CA.

6. Authorised



Name: David Foot
 Title: Deputy Commissioner (Ambulance)
 Date: July 17 2009

ACT Ambulance Service	
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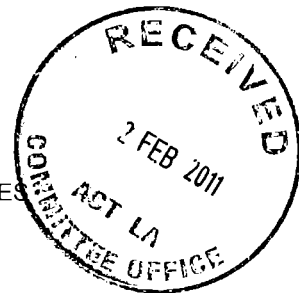
REVISION HISTORY

Rev. No.	Description of Change	Author	Effective Date
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Joy Burch MLA

MINISTER FOR DISABILITY, HOUSING AND COMMUNITY SERVICES
MINISTER FOR AGEING
MINISTER FOR MULTICULTURAL AFFAIRS
MINISTER FOR WOMEN



Member for Brindabella

QTON 45

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mr Hargreaves MLA on 19 November 2010: Mr Swain took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010, Page 89

In relation to: ACT Fire Brigade

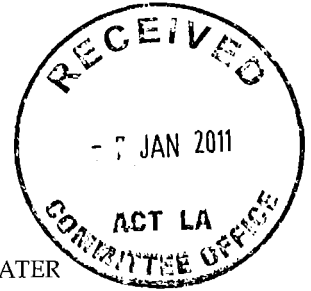
51 percent of the incidents from the Fire Brigade are automatic alarm initiated calls. Do we have any numbers on how many of those are false alarms?

Simon Corbell MLA: The answer to the Member's question is as follows:-

The total number of automatic alarm initiated calls received by the ACT Fire Brigade for the reporting period was 5, 721, the vast majority of which were to premises where there was no fire. Nevertheless, the installed alarm system may have operated in accordance with specifications due to smoke in the vicinity, dust particles, water hammer via hydraulic infrastructure. All responses to automatic alarm initiated calls where there is no fire are categorised as false alarms.

160 responses to automatic alarm initiated calls were deemed as chargeable false alarms where an invoice was generated due to the system repeatedly generating an alarm due to inadequate maintenance of the alarm. The ACT Fire Brigade generates a false alarm invoice when they have attended the same premises three times within a 90 day period for the same fault on the same automatic alarm system.

Approved for circulation to the Member	
Joy Burch MLA Acting Minister for Police and Emergency Services	Date: 31.1.11



Simon Corbell MLA

ATTORNEY GENERAL

MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER

MINISTER FOR POLICE AND EMERGENCY SERVICES

MINISTER FOR ENERGY

MEMBER FOR MOLONGLO

QON 46

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mr Hargreaves MLA on 19 November 2010: Minister for Police and Emergency Services took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010 Page 90-91

In relation to: Table 39, Page 67 severe weather and natural events

To what extent are SES and Fire Brigade both attending these incidents?

In regards to the 1,062 incidents, the SES has got, for storm and flood, 1,078. Are they the same events?

Simon Corbell MLA: The answer to the Member's question is as follows:-

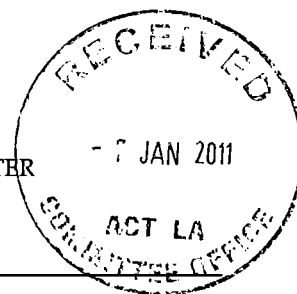
The majority of the severe weather and natural hazard incidents reported by the ACT Fire Brigade for the reporting period would be contained in both ACT Fire Brigade and ACT State Emergency Service statistics as both services are involved in the receipt and management of the incident.

Approved for circulation to the Member	
Simon Corbell MLA Minister for Police and Emergency Services	Date: 6.1.11



Simon Corbell MLA

ATTORNEY GENERAL
MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER
MINISTER FOR POLICE AND EMERGENCY SERVICES
MINISTER FOR ENERGY



MEMBER FOR MOLONGLO

Q-N 47

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mr Hargreaves MLA on 19 November 2010: Mr Swain took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010, Page 91

In relation to: ACT Fire Brigade

Can I ask you then also to let me know what are, you have got 1,201 other incidents, what sort of things constitute other incidents?

Simon Corbell MLA: The answer to the Member's question is as follows:-

The 'other fire' category is used when a fire does not meet existing categorisation. In other words it is not a structure fire, a grass or bush fire or a motor vehicle fire.

'Other fires' includes waste material on fire, playground equipment on fire, incinerator fires, smoke in the vicinity-good intent incidents and a host of other difficult to categorise incidents. For example, a flammable liquid container on fire located outside would result in an 'other fire' categorisation, whereas if this container were located inside a garage or shed, it would be categorised as a structure fire.

Approved for circulation to the Member

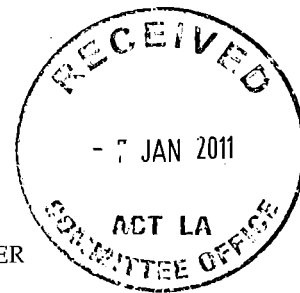
Simon Corbell MLA
Minister for Police and Emergency Services

Date: 6.1.11



Simon Corbell MLA

ATTORNEY GENERAL
MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER
MINISTER FOR POLICE AND EMERGENCY SERVICES
MINISTER FOR ENERGY



MEMBER FOR MOLONGLO

QON 48

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Ms Hunter MLA on 19 November 2010: Mr Crossweller took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010, Page 95

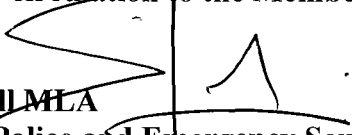
In relation to: The proportion and incidence of deliberately lit bushfires in the ACT.

Is the proportion of those that you know or suspect to be deliberately lit going up? Is it turning up, is it the same or is it going down?

Simon Corbell MLA: The answer to the Member's question is as follows:—

Whilst a proportion of fires are reported as being deliberately lit, statistics suggest that the number of deliberately lit bushfires in the ACT remains static.

There have been some instances of deliberately lit grassfires in some suburbs being detected. This has been identified through ongoing fire incident information sharing between the ACT Rural Fire Service, ACT Fire Brigades and ACT Policing (these agencies have signed a Fire Investigation Memorandum of Understanding in 2010 to deal with procedures and protocols around fire investigation in the Territory between the Services).

Approved for circulation to the Member	
 Simon Corbell MLA Minister for Police and Emergency Services	Date: <i>6.1.11</i>



Joy Burch MLA

MINISTER FOR DISABILITY, HOUSING AND COMMUNITY SERVICES
MINISTER FOR AGEING
MINISTER FOR MULTICULTURAL AFFAIRS
MINISTER FOR WOMEN



Member for Brindabella

20N 49

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Brendan Smyth on 19 November 2010: The Minister for Police and Emergency Services took on notice the following question:

[Ref: Hansard Transcript 19 November 2010, page 97]

In relation to:

- provide an updated comparison to the \$75m figure disclosed in relation to the commitment for ESA Headquarters at Fairbairn in the Auditor-General's Performance Audit Report on Government Office Accommodation

Simon Corbell MLA: The answer to the Member's question is as follows:—

ESA Headquarters estimated commitment as at November 2010

	Revised HoA ^{1,2} \$'000	Capital \$'000	Total \$'000
B183	23,933	4,211	28,144
HQ Office	30,013	7,462	37,474
Workshop & Vehicle Compound	8,001	3,708	11,709
Total	61,947	15,381	77,328

1 Heads of Agreement (HoA) commitment assumes estimated annual CPI is 2.5% pa from 2011-12 onwards.

2 The Territory has been advised that the Canberra Airport Group (CAG) has re-surveyed the net lettable area at Fairbairn with the completion of the Headquarters and Workshop buildings, which increased by approximately 2%. The above figures reflect actual CPI of approximately 2.9% for 2010-11 and the financial impact of the resurvey by CAG.

Approved for circulation to the Standing Committee on Justice and Community Safety

Signature:

Date: 31.1.11

By Joy Burch MLA



Simon Corbell MLA

ATTORNEY GENERAL
MINISTER FOR THE ENVIRONMENT, CLIMATE CHANGE AND WATER
MINISTER FOR POLICE AND EMERGENCY SERVICES
MINISTER FOR ENERGY



MEMBER FOR MOLONGLO

QON 50

Inquiry into Annual and Financial Reports 2009-10

QUESTION TAKEN ON NOTICE DURING HEARINGS

Asked by Mr Hargreaves on 19 November 2010: David McLean, performing the duties of Chief Police Officer took on notice the following question(s):

Ref: Hansard Transcript 19 November 2010, Page 98

In relation to: Police Consultative Committees

Cost of Police Consultative Committees since they came into operation.

Simon Corbell MLA: The answer to the Member's question is as follows:-

ACT Policing commenced the pilot program of Community Consultative Committees (CCCs) in October 2009.

As attendance at the October meetings was poor, in mid-November 2009, police contacted committee members in an attempt to secure better attendance. However, little interest was shown.

Consideration was given to discontinuing the CCC concept in favour of a web-based system that allows community input on police priorities through online forums, using existing funding.

As at early May 2010, \$250 had been spent of the \$5000 funded for the CCC initiative.

Approved for circulation to the Member


Simon Corbell MLA
Minister for Police and Emergency Services

Date: 6.1.11

A further \$5,170 (GST inclusive) has subsequently been paid to Visual Jazz, the AFP's contracted web development company. The funds are to build a platform to enable ACT Policing fora within the police.act.gov.au website, including that of the Community Consultative Committees.

ACT Policing is currently scoping requirements.