

Minutes

RSPCA Project Home monthly meeting

Meeting #3		
Date	Friday, 4 August 2023	
Time	10:00am – 11:00am	
Venue	Microsoft Teams	
Members		
Ben McHugh	Deputy Director-General	Transport Canberra & Business Services (Chair)
Daniel Childs	EGM	Territory & Business Services
Shane Kelly	Business Manager	Territory & Business Services (secretariat)
Bruce Fitzgerald	EGM	City Services, ID & NoWaste
Sophie Clement	A/g EBM	Infrastructure Delivery
Steven Hare	Senior Director	City Services, Infrastructure Delivery
Michelle Robertson	RSPCA CEO	RSPCA
Chris Collins	RSPCA ACT Director	RSPCA
Deborah Flood	RSPCA ACT Director	RSPCA
Apologies		
Bruce Fitzgerald	EGM	City Services, ID & NoWaste
Chris Collins	RSPCA ACT Director	RSPCA

Meeting # 1

Deborah Flood	RSPCA ACT Director	RSPCA
Sophie Clement	A/g EBM	Infrastructure Delivery

Item No.	Comments	ACTION	ACTION BY	WHEN
1.	Welcome and apologies Minutes Previous accepted			
2.	Review of action items N/A			
3.	Update on Internal/External Workshops - Members noted the internal workshop held last week of July which informed external workshop held 3 August. - Cost efficiencies investigated included sealed roads vs unsealed. - Explored managing down certain services and offsite services exhibiting high dollar values such as the intersection upgrade. The intersection could be included in another broader government piece including intersection upgrades across the city. There may an issue in relation to timings.	Book workshop for TCBS to discuss business cases and timings to access other avenues of funding. Book meeting with relevant Treasury execs to inform and influence.		
4.	Design Update - Update business case with recent activity. - Update Minister in relation to recent activity. - PSP about to commence. - GMB will work on PSP and will conduct another workshop in late August. - Draft PSP due mid to late November.	Brief to be prepared for Minister to update on design elements and broader progress.		

Item No.	Comments	ACTION	ACTION BY	WHEN
	- Development approval submissions will progress into early 2024. Represents an element of risk that can be mitigated. - Public consultation vastly supportive. - Translocation of fauna can be achieved this year. - UXO and GEOTECH to follow. - Socialise Chief Minister and ERC Members in relation to project/business case September.			
5.	RSPCA ACT update - RRSPCA have met with Minister Vassarotti and will meet with MLA Lawder shortly. - NCA to be approached to discuss/familiarise design.			
6.	Next key milestone date - Caretaker period will need to be monitored in terms of contracts. - Estimated to be in contract end of 2024 with an 18 month build time. - Stripe legless lizard translocation earmarked for November. - Draft PSP Design release scheduled for potential submission in November 2023 – opportunity to present to RSPCA members and possibly with Ministerial announcement.			
7.	Any other business - Discussed community interest in project. It was noted that the community board supports this project. Staff and volunteers have been exposed to design. - A formal presentation will be given with potential for public presentation of design with Ministerial presence. - Budget update will be included in next meeting agenda, focus on contingency management.	Add budget to next agenda.		



ACT
Government

Transport Canberra
and City Services

OFFICIAL

Next meeting

10-11.00am

Friday, 1 September 2023