



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

| | |
|--------------------------|-------------------------------------|
| Provider Name | Northside Community Service Limited |
| Provider Number | PR-00005856 |
| Provider Approval Status | Approved |

Service

| | |
|---------------------------|---|
| Service Legal Entity Name | Northside Community Service Limited |
| Service Trading Name | Treehouse in the Park Early Learning Centre (NCS) |
| Service Approval Number | SE-00009852 |
| Service Approval Status | Approved |

Incident Details

| | |
|--|---|
| Incident Type | Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service |
| Incident date | 22/11/2023 |
| Incident Time | AM |
| Did Emergency Services attend? | No |
| Risk due to | Localised Issue |
| Please upload any relevant documentation | |
| P01 .pdf | show cause letter |



Incident Management

| | |
|---|---|
| Steps that were taken or will be taken to prevent or minimise this type of incident in the future | |
| Risk due to | Localised Issue |
| Localised issue type | |
| Detailed description of the incident including nature of risk, time, cause, etc. | <p>on Thursday 23/11/2023 P01 P01 came in to talk to me regarding a concern she had regarding an incident that occurred when she picked up P01 on Wednesday 22/11/2023</p> <p>P01 explained that she saw P01 P01 hold onto P01 arm and pull her away from another child. saying in a harsh voice "no don't do that stop it" When i spoke to P01 about the incident she was able to recall what had happened and had a similar version of events. Yesterday was P01's second day at Treehouse she has completed the induction and has been told about the expectations about relationships with children.</p> <p>P01 started at Northside on Monday the 20th of November, P01 spent the day at Head office doing an induction before coming to work in classrooms on Tuesday. on Tuesday afternoon P01 had her first day check in with the Nominated supervisor.</p> |

Child Details

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|------------------------------|--|
| Child's Name | |
| Child's Gender | |
| Child's Date of Birth | |
| Parent(s)/Guardians(s) Name | |
| Parent's Email | |
| Parent(s)/Guardians(s) Phone | |

Contact Details

| | |
|---------------|-----------------------|
| Name | P01 P01 |
| Phone Number | P03 |
| Email Address | P03 |