



PROPOSAL FOR "STUDY TRAVEL" BY NON-EXECUTIVE MEMBER

The Remuneration Tribunal has determined that non-Executive members are entitled to financial assistance with travel for the purposes of undertaking studies or investigations of matters related to his or her duties and responsibilities as a Member ("study travel").

Chapter 15 of the Members' Guide sets out procedures for members to access this entitlement that the Standing Committee on Administration and Procedure has endorsed. The process involves:

1. the member completing a "study travel proposal" and lodging that proposal with the Secretariat's Corporate Services Office; and
2. the Corporate Services Office providing advice to the Speaker on the proposal and on the member's available entitlement.

Members should note that approval to utilise this entitlement cannot be sought retrospectively.

The following information must be provided:

Brief description of the proposed activity (must include the purpose of the journey/activity and/or details of any conferences to be attended or training to be undertaken):

In conjunction with my attendance at the 57th Commonwealth Parliamentary Association (CPA) Westminster Seminar on behalf of the Assembly CPA Branch, I propose to visit the Scottish Parliament; attend the 6th Annual Greens Economics Conference; and conduct various meetings related to my portfolios.

Detailed itinerary (including dates and times) of the places to be visited/activity to be undertaken:

*18-22 July 2011 – Visit Scottish Parliament and attend various meetings related to my portfolios
<from 22-28 July, I will attend the 57th CPA Westminster Seminar, but this is Assembly business and not part of this study travel proposal>
29-30 July 2011 – 6th Annual Greens Economics Conference at Mansfield College, Oxford University
1-4 August 2011 - various meetings related to my portfolios to be held in London.*

Estimated Cost of Activity **\$ 21,000**

(cost should include fares, travelling allowances, conference fees and other training expenses)

I acknowledge that:

- within **eight weeks** of completing this activity, I am required to submit a written report detailing: the travel undertaken and the costs incurred (including any reimbursement received for nominee accompanied travel); the names and area of responsibility of persons contacted; a summary of business undertaken; and, in relation to any approved training undertaken, a report on that training; and
- details of this proposal and the study travel report will be published on the Assembly's internet site.

Meredith Hunter
Member's Name

Signature

☒ ***APPROVED** / ☐ **NOT APPROVED**

*Delete as applicable

Speaker



REPORTS ON MEMBER'S STUDY TRIPS

A study trip report must be submitted within eight weeks of completing any travel made under the Member's study entitlement. The report, together with the original study travel proposal, will be published on the Assembly's website.

The following format may be used by Members or may act as a guideline for Members in preparing reports.

STUDY TRIP REPORT

Name: Meredith Hunter

Purpose of Visit:

1. To attend and speak at the 6th Annual Green Economics Conference at Mansfield College, Oxford University.
2. Meet with those working in the area of youth justice in government and non government agencies as well as visiting youth correctional and support facilities in order to discuss and share policies, programs, innovations and challenges.
3. Tour and be briefed on the Scottish Parliament.
4. Meet with the Scottish Green Party and the Green Party of England and Wales to brief each other on our respective parties and activities.

Places visited and dates of visit:

Sunday 17 July travel from London to Edinburgh

Edinburgh Monday 18 July

Meeting with Ms Claire McDermott, Reducing Reoffending Programme (Young People) Scottish Government. Ms McDermott briefed me on the youth justice system including the approach and programs that were in place to divert young people from the justice system and to reduce reoffending. She provided me with a number of documents including;

Association of Chief Police Officers in Scotland Guidance: A Flexible Approach to Offending Behaviour by Children and Young People

Reintegration and Transitions: Guidance for Local Authorities, Community Planning Partnerships and Service Providers

Framework for Risk Assessment and Evaluation (FRAME) for Local Authorities and Partners: For Children and Young People under 18

Alternatives to Secure Care and Custody: Guidance for Local Authorities, Community planning Partnerships and Service Providers

Multi-Agency Early and Effective Intervention: Implementation Guidance

Tuesday 2 August

I met with members of the Green Party of England and Wales and was able to provide an update on the Australian Greens and the ACT Greens. I was briefed on their party activities and the progress that has been made by the first Greens member of the House of Commons, Caroline Lucas MP.

Wednesday 3 August

I met with Mr John Drew, Chief Executive, Youth Justice Board (England and Wales) and he briefed me on the youth justice system including the approach and programs that were in place to divert young people from the justice system. He provided me with a number of their documents including;

Restorative Justice

Education, Training and Employment

Assessment, Planning Interventions and Supervision

Evaluation of the Youth Inclusion Programme Phase 2

Groups, Gangs and Weapons

Expenses incurred (including any reimbursement received for spouse accompanied travel):

Travel and accommodation expenses -

Myself \$8041.65

Spouse \$7694.27

Total \$15,735.92

Organisation(s) and individuals visited:

Ms Claire McDermott, Reducing Reoffending Programme (Young People), Scottish Government

Staff from Kibble Education and Care Centre and several of the social enterprises

Governor Kate Donegan, Ms Mary Stewart, Unit Manager of Blair House, prison staff including the senior management team

Ms Alison Johnstone, Scottish Green Party, MSP

Members of the Scottish Green Party

Mr Terry A'Hearn, Global Director, and Mr Cameron Brown, Associate Director, Regulatory Innovation, Climate Change & Sustainability Services, WSP Environment & Energy

Members of the Green Party of England and Wales

Mr John Drew, Chief Executive, Youth Justice Board (England and Wales) and several staff members

Area of responsibility of persons contacted:

Senior managers, policy officers, prison staff, community/youth workers, psychologists, economists, Greens party members and a Green parliamentarian.