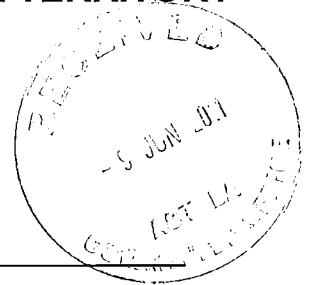




LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Legal Aid Commission, BP4, p 501 and Statement of Intent

In relation to : Legal Aid Services

- (1) How does the estimated turnaway rate of 67% for 2010-11 compare with previous years and against other jurisdictions?
- (2) Why is this data not shown as an accountability indicator?

Simon Corbell : The answer to the Member's question is as follows:-

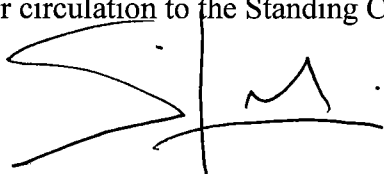
1. The percentage of applications for legal assistance received in 2010-11 to the end of April that were refused is 23%, not 67% which is the approval rate. The approval rate was inadvertently confused with the refusal rate when a question about the turnaway rate was answered at the estimates hearing. A number of applications for assistance are pending and awaiting further information before a decision to approve or refuse can be made. The refusal rate has increased from 21% in 2008-09 to 23% in 2009-10 and 23% in 2011-12. The Commission does not hold comparative data from other jurisdictions.
2. The Commission's accountability indicators include the number of grants of legal assistance. This is a more appropriate measure of performance than refusal or approval rates because the Commission can control the number of grants of assistance but it cannot control the number of applications it receives. With grants of assistance maintained at sustainable levels the refusal rate will fluctuate up or down according to the number of applications received.

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Signature:

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a vertical line and a smaller, more complex scribble.

Date:

7.6.11

By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Legal Aid Commission, BP4, p 501 and Statement of Intent

In relation to : National Partnership Agreement (NPA)

- (1) In furthering the objectives of the NPA, what impact has it had on the capacity of the Commission to deliver frontline services to legal aid clients?
- (2) Will the Commission assess the role of the NPA in terms of its primary business of front-line service delivery? If no, why? If so, when, under what consultative process? When and where will it be reported? Will it be made public? If no, why?

Simon Corbell : The answer to the Member's question is as follows:-

1. The impact of the NPA on the ACT Legal Aid Commission's capacity to deliver frontline services is limited by the fact that Commonwealth funding to the ACT Commission under the NPA has not increased. The NPA provides a clear blueprint to guide Legal Aid Commissions towards a stronger focus on early intervention services, which will direct their effort in delivering legal assistance in the future.
2. The Commission furnishes six-monthly reports to the Territory and the Commonwealth on front line services provided under the NPA.

The NPA is an agreement between the Commonwealth and the States and Territories in relation to the provision of Commonwealth funded legal assistance services. Its value or role will be assessed generally, not in the context of only one of its objectives or outputs.

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Legal Aid Commissions will play an important role in that assessment, but the States and Territories will together consider whether the performance measures in the NPA have been met, and whether they have contributed to an improvement in the provision of legal services.


Under the NPA, States and Territories are required to report to the Commonwealth on their performance against the agreement; that reporting process will assist in assessing the success of the NPA. The Commonwealth, States and Territories and Legal Aid Commissions are working together to finalise reporting arrangements under the agreement. Reporting will occur both in writing and in meetings.

Jurisdictions will review the agreement by 30 June 2013.

At this time the Government has made no decision on whether any particular reporting will be made public.

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By the Attorney General, Simon Corbell MLA

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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p240

In relation to : Output 1.1 – Policy Advice and Justice Programs – Crime prevention programs

- (1) Apart from the Restorative Justice Program, what other crime prevention programs does the Directorate administer?
- (2) What does the Directorate do to raise the public awareness and profile of these programs?
- (3) What feedback does the Directorate get from stakeholders about the effectiveness of these programs?

Simon Corbell : The answer to the Member's question is as follows:–

- 1) The Justice and Community Safety Directorate undertake a range of ongoing and one-off crime prevention programs including the Home Safety Program, High Density Housing Safety and Security Project, Improving Safety and Security Grants (ISSG) programs, ACT Immobiliser program, ACT Policing community programs and the renewal of the ACT Property Crime Reduction Strategy.

Home Safety Program: is an ongoing program, provided through Supportlink, that provides a comprehensive service promoting home safety and security to vulnerable and at risk ACT residents through the provision of Home Safety Information Packs; Home Safety and Security Assessment of their premises; and minor improvements to their premises.

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High Density Housing Safety and Security Project: is a pilot project, delivered by RecLink, that involves a multi-agency, collaborative response to addressing crime and anti-social behaviour in high density housing sites.

Improving Safety and Security Grants (ISSG) program: is a one-off program that improved the ability of community organisations to respond to property crime such as burglary and property damage by purchasing infrastructure and equipment to improve the safety and security of their facilities.

ACT Immobiliser Scheme: is an ongoing scheme administered by Council of the Ageing that provides subsidies for engine immobilisers to motor vehicle owners who are recipients of Centrelink benefits or owners of older vehicles that have not been fitted with an immobile.

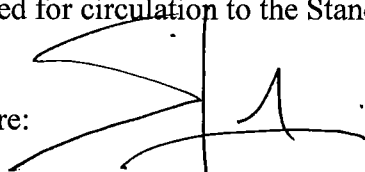
ACT Policing Community Programs: through its arrangement, agreement and ministerial direction ACT Policing provide a range of programs that address issues of crime prevention. These programs include: Neighbourhood watch, Safety House program, Police Scouts, Police Community Youth Club, Constable Kenny Koala, Multicultural liaison, and Indigenous community liaison.

Renewed ACT Property Crime Reduction Strategy: In addition to these programs, the Directorate is renewing the ACT Property Crime Reduction Strategy. The strategy is being developed through the whole of government and community Crime Prevention and Community Safety Forum. It is anticipated that a range of new programs addressing crime prevention will be developed and evaluated through this whole of government strategy.

- 2) The Directorate lead or support the contracted agencies to undertake a wide range of profiling and public awareness raising activities, including printing information in local papers and ensuring that booklets and pamphlets are published in various languages, radio advertising, attendance at community events including the Canberra Festival, Multicultural Festival and through the Directorate's website. This multi-dimensional approach ensures that the information and services are directed to individuals and groups identified as central to each specific crime prevention program.
- 3) The Directorate engages with a wide range of government and community based stakeholders in developing, implementing and evaluating the effectiveness of these crime prevention programs. Central to the programs is feedback through a range of mechanisms including surveys and representation on the Crime Prevention and Community Safety Forum.

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By the Attorney General, Simon Corbell MLA

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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 1.2 – Legal Services to Government – Accountability indicators

- (1) In relation to timely completion of routine and contentious matters and client satisfaction, why are the targets for 2011-12 set at the same level as for 2010-11 when the estimated outcomes for 2010-11 are higher?

Simon Corbell : The answer to the Member's question is as follows:–

- (1) In relation to Performance Indicator (c) – percentage of routine court and contentious matters – the target of 90% is an average and the outcome varies from year to year dependent upon other work commitments. The estimated outcome for 11/12 is based on the first 6 month reporting period for this indicator which indicates an above average response time. It is considered that 90% is still the most accurate estimated target and it will be revised if necessary once end of year reporting outcomes are complete.

In relation to Performance Indicator (d) – client satisfaction – this indicator was introduced in 2009-10 and revised for the 2010-11 reporting period. It will be revised if necessary dependent upon yearly reporting results.

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By the Attorney General, Simon Corbell MLA

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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 1.2 – Legal Services to Government – Government solicitor services

- (1) What is the nature and range of matters on which the government seeks advice and legal representative services from the government solicitor?
- (2) What is the nature and range of matters on which the government seeks external legal advice and legal representative services and why does the government not seek that advice and those services from the government solicitor?
- (3) How much does JACS spend on external legal services and is that cost included in Output 1.2?
- (4) How does JACS procure those external legal services and what legal firms currently provide those services?

Simon Corbell : The answer to the Member's question is as follows:–

- (1) The ACT Government Solicitor (ACTGS) provides legal advice and representation to the ACT Government across the full spectrum of government, commercial, litigation and administrative law matters. The ACTGS does not undertake routine conveyancing work or low level debt recovery work (generally regarded as less than \$10,000), unless the particular circumstances require.
- (2) The Government policy is that, with some exceptions, all legal services for ACT government agencies are to be provided by the ACTGS. Any outsourcing of legal

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services may only be undertaken by an agency in consultation with the ACTGS and with the agreement of the Chief Solicitor.

The requirement for outsourcing of legal services will generally arise in one of three circumstances. First, if specialist advice is required in relation to a technical area of law in which the ACTGS does not have the relevant expertise. Secondly, if the particular matter is beyond the resources of the ACTGS and thirdly, in the event of a perceived conflict of interest on the part of the ACTGS, which is rare and generally only arises in relation to the representation of separate statutory authorities and office holders.

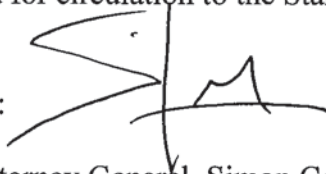
The Government also decided that a small number of statutory authorities and corporations that are required to operate commercially could continue to outsource legal services for commercial legal issues. This is principally ACTEW Limited and the Land Development Agency. The ACTGS presently provides occasional advice to the LDA. The Commissioner for Social Housing outsources legal services in relation to routine conveyancing and has in the past sought commercial advice from the private sector.

- (3) JACS does not engage external legal services other than through the ACTGS. The expenditure on external legal services by the ACTGS is specified each year in the JACS annual report which sets out counsel and outsourced legal services. In the 2009-2010 annual report the details appear in table 73 of volume 1 at pages 148-9. Last year (excluding counsel) \$137,051.32 was expended.
- (4) Outsourcing by the ACTGS is required so infrequently that the relevant procurement thresholds are rarely reached and thus do not justify the expense and effort in undertaking a procurement process to establish a panel. Accordingly the outsourcing occurs on a "one off" basis in consultation with the relevant agency. Quotations are sought from law firms with the experience and capacity relevant to the task at hand. Last financial year the following law firms were engaged:

Australian Government Solicitor
NSW Crown Solicitor
Blumers Lawyers
KJB Law
Trinity Law
Lynda Milligan-White

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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 1.3 – Legislative Drafting and Publishing Services – Effectiveness of service delivery

- (1) How often are client satisfaction surveys conducted and when was the last survey?
- (2) What were the main outcomes from that survey and what is PCO's response to those outcomes?

Simon Corbell : The answer to the Member's question is as follows:–

1. The ACT legislation register, notification service and drafting service client satisfaction surveys are conducted annually. The surveys were last conducted in March 2011.
2. The main outcomes and PCO's response from those surveys are outlined below.

ACT legislation register survey

- 92% of respondents are satisfied with the service provided by the ACT legislation register.
- Most respondents use the register to access current legislation but almost 50% also access historical legislation.
- Most respondents use the register for work purposes.
- Of those respondents who have used PCO's email service 93% of respondents were satisfied.
- Many respondents commented that the register was easy to navigate and intuitive and liked the immediate access to current information.
- Other respondents like the comprehensiveness of the register including access to historical legislation.

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- Some respondents would like direct links to presentation speeches and Hansard from the relevant page on the register.
- Some respondents did not find the register search engine easy to use.
- Some respondents think the register could be faster.
- Some respondents would like an alert service for new legislation.
- Some respondents would like to have legislation in HTML format.
- Some respondents would like to see more information of the register on a variety of topics.

Notification service survey

- All respondents were satisfied with the notification service with 91% rating it as excellent.
- 73% of respondents rated their working relationship with PCO staff as excellent.
- 91% of respondents rated as excellent the willingness of PCO staff to discuss and explain issues that arise for notifications.
- 82% of respondents rated the timeliness of PCO's notification service as excellent.

Drafting service survey

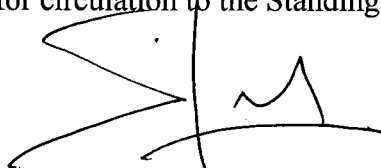
- All respondents were satisfied with the drafting service with 80% rating the overall drafting service as excellent.
- 98% of respondents rated PCO's analysis and understanding of issues raised as excellent (54%) or good (44%).
- 84% of respondents rated as excellent the willingness of PCO staff to discuss and explain issues that arise in the drafting process.
- 74% of respondents rated as excellent their working relationship with PCO staff.
- 98% of respondents rated the effectiveness of drafts in satisfying their requirements as excellent (52%) or good (46%).
- 98% of respondents rated the drafts as very easy (60%) or easy (38%) to understand.
- 60% of respondents said PCO always met agreed timeframes, 40% said the timeframes were met most of the time.

PCO Response

PCO management and staff as a whole have reviewed and discussed the survey results. Many of the comments and suggestions were not a surprise but will help inform priorities for development and improvement in the coming financial year. PCO is currently looking at areas where people have suggested improvements that could be addressed within existing resources. However, a number of improvements requested for the legislation register could only be implemented with significant additional resourcing, which will need to be considered along with other Government priorities in future budget processes. PCO will also continue to work hard to preserve the important things that survey respondents have identified as highly valued in its working relationships and service.

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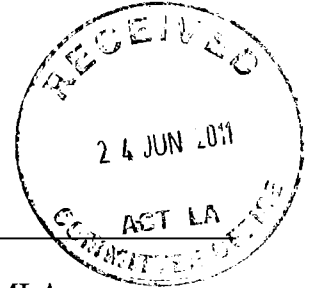
By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

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ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 1.4 – Public Prosecutions – Accountability Indicators

- (1) To what extent will the new case management system inform the DPP's future budget bids?
- (2) What is the government's commitment to acknowledging the integrity of this information in the budgetary context?

Simon Corbell : The answer to the Member's question is as follows:-

- (1) The DPP will make future budget bids by reference to trends disclosed by reports from the case management system. The DPP is currently working to enhance the reporting capacity of the system.
- (2) The Government provided capital budget funding of \$0.250m and additional operating budget of approximately \$0.065m ongoing for the development and implementation of a new case management system for the Office of the DPP. As with any information system, the integrity and management of the information is primarily the responsibility of the relevant office or business unit, in this instance the Office of the DPP.

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By the Attorney General, Simon Corbell MLA

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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

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ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 1.4 – Public Prosecutions – Case Management

- (1) What is the progress of implementation of the new electronic case management system for the office of the DPP?
- (2) To what extent will that system integrate with electronic filing and case management systems being implemented in the Courts?
- (3) What was the budget for the project, what is the final estimated cost and why any difference?

Simon Corbell : The answer to the Member's question is as follows:–

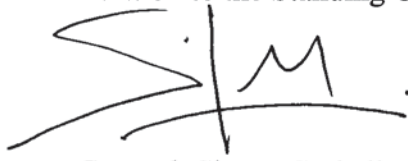
- (1) The system is fully implemented.
- (2) The 2011-12 budget provides \$0.560m for a feasibility study into a replacement case management system and e-court capability at the ACT Law Courts and Tribunal. In undertaking this study it is intended that stakeholders of the courts, including DPP, will be consulted on the specifications for any new system. These specifications will include integration of any new system with existing related systems.
- (3) The Government provided a budget for this project of \$0.250m. The final estimated cost is expected to be in line with budget.

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A handwritten signature in black ink, consisting of a stylized 'S' followed by a vertical line and a wavy 'M' shape, all resting on a horizontal baseline.

Date: 15 .6 .11

By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 1.4 – Public Prosecutions – Prosecution Outcomes

- (1) How many fresh cases has the DPP commenced during 2010-11 to date?
- (2) How many of those cases are still on foot?
- (3) How many of those cases were decided in favour of the Prosecution?
- (4) How many did the office of the DPP decide it would not pursue?
- (5) How many appeal cases has the DPP commenced during 2010-11 to date?
- (6) How many of those cases are still on foot?
- (7) How many of those appeals were decided in favour of the Prosecution?
- (8) Does the office of the DPP consider these outcomes to be satisfactory?
- (9) What resourcing initiatives would enable the DPP to improve on those outcomes?

Simon Corbell : The answer to the Member's question is as follows:–

- (1) 5180 (to 31 May 2011).
- (2) Of those 5180 commenced in the period, 2728 are still on foot. A total of 9116 matters are on foot overall.
- (3) I am not able to say from records held by DPP.
- (4) I am not able to say from records held by DPP.
- (5) Nine (9).

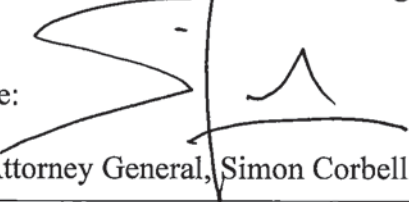
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- (6) Six (6).
- (7) The DPP is still awaiting the results in six (6) cases. Of the other appeals, one was withdrawn and the other two (2) were dismissed.
- (8) It is not possible to give a definitive answer on this given the range of matters and the circumstances in each matter. The DPP considers that the decision to appeal was justified in each instance.
- (9) It is difficult to speculate how increased resources will impact. All areas of Government are required to improve outcomes and find efficiencies. In the 2009-10 Budget, the Government provided an additional eight (8) staff ongoing, to increase the office of the DPP's ability to address increasing demand for prosecution services.

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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

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ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget paper no 4, page number 262, output class 1.5

In relation to : Protection of Rights – Accountability Indicators

- (1) Why did the estimated outcomes far exceed the targets for:
 - (a) percentage requiring intensive decision making support
 - (b) %'age for whom individual or systematic advocacy was provided?
- (2) In relation to public advocacy:
 - (a) why do the figures vary so markedly across the 2010-11 target and estimated outcome and the 2011-12 target for the %'age of individuals receiving public advocacy services who need individual or systemic advocacy?
 - (b) if there are different bases for these figures, why are they not reported separately according to the basis for their calculation?
- (3) In relation to Victim Support:
 - (a) why has the measure been discontinued for the %'age of clients receiving an appointment within 10 working days of reception?
 - (b) is it reflected somewhere else, if yes where?

Simon Corbell : The answer to the Member's question is as follows:–

- (1)
 - (a) Despite revisions to the definition of "*intensive support*" the number of Guardianship clients who require this level of intervention, continues to be well above target. Our previous definition of intensity was based on "*ten interventions in any month*". This resulted in an estimated outcome of 62%. The PA ACT has recently undertaken a detailed exercise to determine which clients qualify as requiring "*intensive support*". It is envisaged that the revised methodology will provide a benchmark against which future targets can be measured more

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accurately. It should be recognised that the Public Advocate's role as "guardian of last resort" is inherently difficult to quantify and qualify.

- (b) The 2500 "*clients who are brought to the attention of the PA ACT*", are people with mental health and other complex disabilities, and children and young people, particularly those in the care of the Territory. While the PA ACT has no control over the total number, it was originally estimated that about 20% of them might require *individual or systemic advocacy*. It is anticipated that the 2011-12 outcome will come close to the revised target of 50%.

(2) In relation to public advocacy:

- (a) This performance indicator was introduced in 2009-10 Budget to better measure the incidence of provision of individual and systemic advocacy. At the time this measure was developed, the percentage for whom advocacy was being provided could not be easily extracted, so an estimation of 20% of individuals for whom individual or systemic advocacy might be provided was made. The higher than anticipated percentage requiring *advocacy to be provided*, has resulted in a revision of the target. Increasing demands on service, particularly in the children and young people area has necessitated a more targeted response.
- (b) There are no different bases for these figures. Public Advocacy focuses on the statutory model of advocacy provision and therefore on clients who require this model of service. The PA ACT focuses on systemic advocacy wherever possible, such as monitoring and producing reports or research such as involvement in disability policy and reform areas. This growing area of systemic work is not always captured by the performance measures, particularly if it is not in response to a client or is not brought to the PA ACT's attention.

(3) In relation to Victim Support:

- (a)& (b) The measure has been changed to reflect current practices. Clients were previously given an Intake appointment within 10 working days of making contact with Victim Support ACT (VSACT). At an Intake appointment clients immediate needs were assessed and decisions made about the most appropriate services that would be provided to them.

VSACT has streamlined its case management system. As a result, at the point a client makes contact with VSACT an Early Intervention Team uses a triage approach to meet clients immediate needs and to determine the most appropriate form of intervention. An initial case plan is developed and clients are either referred for immediate assistance to an appropriate provider or are allocated to a VSACT client care coordinator for more detailed assessment.

The new approach means that not all clients of the service will receive an Intake appointment making the old performance indicator a less meaningful measure of performance than previously. The new performance indicator target is that 80% of referrals to VSACT or the Victims of Crime Commissioner will be actioned within five working days.

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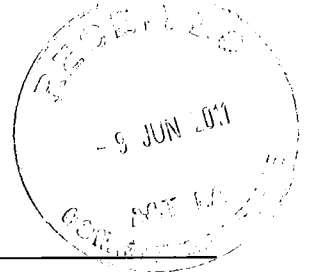
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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

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ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 1.5 – Protection of Rights – Human Rights Commission

- (1) Why did it take at least four months for the ACT Human Rights Commission to develop a service delivery standards document, which runs to just three pages and which was not substantially different from the standards under which the Health Services Commissioner was operating previously?
- (2) Why did not the Human Rights and Discrimination Commissioner, the Children and Young People Commissioner and the Disability and Community Services Commissioner previously have published service delivery standards documents?
- (3) Under what service delivery standards were the Human Rights and Discrimination Commissioner, the Children and Young People Commissioner and the Disability and Community Services Commissioner operating previous to the standards published in April 2011? If no standards existed, why?

Simon Corbell : The answer to the Member's question is as follows:–

- (1) The Human Rights Commission (HRC) is committed to consultation with its staff on the development of all policy documents. The Commission considers that four months was a reasonable period of time for discussion with staff around all elements of the document.
- (2) The Commission chose to adopt the standards of the former office of the Community and Health Services Complaints Commission as its standards, rather than having a number of separate documents for each Commissioner. It was not published on the new HRC website as the document was in the process of being updated.
- (3) See question (2) – standards existed for the whole of the Commission.

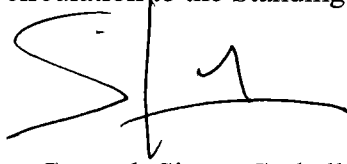
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The Human Rights Commission had not seen the development of new service standards as a high priority given the relevance of the Community and Health Services Complaints Commission Standards, and that its legislation significantly guides how it is to operate and outlines the standards of service that the community should expect. The Commission informs parties about its processes and what they can expect from the Commission in its initial correspondence with each new complainant and respondent. The Commission had committed, however, to updating the standards document and it has now done so.

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Date:

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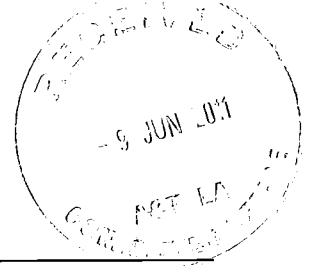
By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget paper no 4, page number 249, Output 1.5

In relation to : Protection of Rights – Victims of Crime

- (1) What progress has been made to establish the Victims of Crime Commission and Victims Advisory Board and begin their operations?
- (2) What has been the stakeholder feedback on the effectiveness of the new structure?

Simon Corbell : The answer to the Member's question is as follows:–

- (1) The amendments to the *Victims of Crime Act 1994* introduced the position of the Victims of Crime Commissioner, replacing the Victims of Crime Coordinator, and enhancing that role. The amendments did not create a Victims of Crime Commission. The Victims of Crime Commissioner came into effect on 1 March 2011.

Mr John Hinchey is acting in the Commissioner position while the permanent recruitment is finalised.

The position of the Victims of Crime Commissioner was advertised locally and nationally on Saturday 12 April 2011. Interviews have been conducted and a report is being finalised for consideration by Government.

The appointment of the Victims Advisory Board members, replacing the Victims Assistance Board, is underway. I would expect to consult with the Standing Committee on Justice and Community Safety in relation to these appointments in late June 2011.

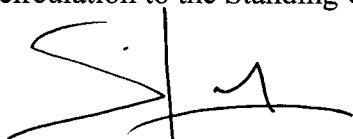
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- (2) There have been no concerns raised since the amendments commenced in February 2011. However, the Government undertook extensive consultation during the review of the *Victims of Crime Act 1994* and there was no objection to the proposed position of the Victims of Crime Commissioner nor to the Victims Advisory Board.

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Date: 6.6.11

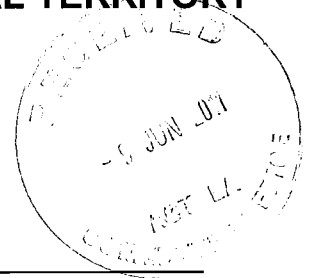
By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget paper no 4, page number 249, output class 1.7]

In relation to : Output 1.7 – Regulatory Services – Regulatory compliance enforcement

- (1) What feedback has ORS received in relation to the attitude of ORS inspectors when undertaking compliance inspections and the timing of their visits?
- (2) What kind of attitudinal culture does ORS encourage in its inspectors, how does it assess the effectiveness of this culture and how often is it reviewed with inspectors?
- (3) What training is provided to inspectors as to the regulations they are required to enforce and how often is that training updated and reinforced?

Simon Corbell : The answer to the Member's question is as follows:–

- (1) The Office of Regulatory Services (ORS) receives occasional feedback from the public and business operators following inspections. Such feedback can relate to the conduct of inspectors and occasionally feedback has been provided regarding the timing of visits. On occasion business operators have expressed some concern about the time of inspections. This is particularly relevant for liquor licensees. Peak operating times are a prime time during which licensee compliance with the *Liquor Act 2010* should be assessed.

In regard to parking inspections, the ORS undertakes proactive compliance inspections predominantly during peak times, and at other times as needed.

The ORS is in the process of developing a satisfaction survey for liquor licensees, which will be conducted randomly following inspections.

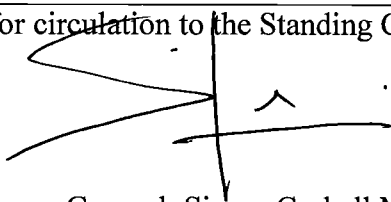
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- (2) The ORS promotes a culture within the organisation, which is consistent with the Public Sector Management Act and Standards. ORS expects that all staff will conduct themselves in a manner which is both courteous and professional, but also consistent and fair. The ORS has a customer service policy, which further outlines expected standards of behaviour. The behaviour of inspectors is reviewed on an as needed basis.
- (3) All current permanently appointed inspectors within the Fair Trading Inspectorate have completed either a Certificate IV or Diploma in Investigations. In addition, in house training is provided to inspectors regarding elements of laws and regulations that they are required to enforce. Updates will be provided as per changes to law or regulation, where there may be changes to a regulatory approach by ORS, or if there appears to be a need to reinforce issues, which may be proving controversial with business operators.

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Signature:



By the Attorney General, Simon Corbell MLA

Date:

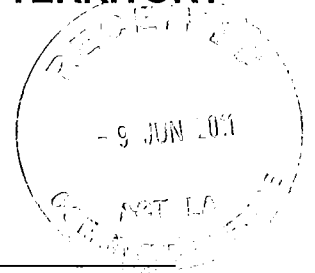
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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 3.1 – Courts and Tribunals – Accountability Indicators

- (1) During 2011-12, how many permanent and visiting magistrates, judges and tribunal members (including presidential members) will be practising?
- (2) Are non-presidential tribunal members paid on a per diem basis or on an annual retainer basis? Which is the least cost option and if the least cost option is not followed, why?
- (3) Will the range of matters to be dealt with by the Master of the Supreme Court expand in any way?
- (4) How will backlog and clearance targets be met when the number of judicial officers per 100,000 population declines in 2011-12 and when many outcomes for 2010-11 are worse than outcomes in 2009-10, even after a large number of cases went to the ACAT?

Simon Corbell : The answer to the Member's question is as follows:–

- (1) During 2011-12 there are expected to be seven magistrates and two special magistrates working in the Magistrates Court. The special magistrates are not full time appointments and will be utilised at times when magistrates are on leave. There are four judge positions in the Supreme Court. Justice Gray is due to retire on 31 July 2011. His replacement will mean that 5 judges sit during the year. Presently 17 Federal Court judges are appointed as judges to the ACT Supreme Court and the number of these practising in the ACT Supreme Court will depend on their availability and demand during the year. There are 92 tribunal members including presidential members.

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- (2) Non presidential members of ACAT are not paid retainers. Non-presidential tribunal members are paid on a per diem basis. As many are appointed to the tribunal to sit on specialist occupation discipline panels which are convened very infrequently paying a per diem rate is a cost effective options to ensure the range of skills required is available to ACAT.
- (3) Not at present. This issue may need to be re-visited in the future should the change to jurisdiction lead to a change in workload for the Master.
- (4) To answer this question, an understanding of the indicators and their relationship to each other is required. The indicators in the budget papers are the same as indicators for the Report on Government Services (ROGS).

Backlog

The backlog indicator measures the age of a court's pending caseload against nominated time standards. The number of cases in the nominated age category is expressed as a percentage of the total pending caseload.

The nominated national standards for the Magistrates Court have been set at no more than 10 per cent of lodgements pending completions are to be more than 6 months old and no lodgements pending completion are to be more than 12 months old. The national standards for the Supreme Court have been set at no more than 10 percent of lodgements pending completion are to be more than 12 months old and no lodgements pending completion are to be more than 24 months old. These targets have proven difficult for most jurisdictions to reach over the years.

Clearance Indicator

The clearance indicator is measured by dividing the number of finalisations in the reporting period by the number of lodgements in the same period. The result is multiplied by 100 to convert to a percentage. It shows whether the volume of case finalisation has matched the number of case lodgments during the reporting period. It indicates whether a courts' pending caseload would have increased or decreased over that period.

The clearance indicator should be interpreted alongside lodgement and finalisation data and the backlog indicator. Trends over time should also be considered.

The clearance and backlog indicators for ROGS and as shown in the budget papers are broken down by court jurisdiction and by criminal and civil activities.

Judicial officers per 100,000 people

Judicial officers is an indicator that represents the availability of resources to provide services. Judicial officers are officers who can make enforceable orders of the court. The definition of a judicial officer includes judges, associate judges, magistrates, masters coroners, judicial registrar, all other officers who, following argument and giving of evidence, make enforceable orders of the court. The number of additional officers is additionally presented in comparison to the population of each jurisdiction so an increase in population will lead to a decrease in this figure. The figure for judicial officers per 100,000 people represents the number of judicial officers across both jurisdictions for both civil and criminal work.

Supreme Court Indicators

The backlog and clearance rates for both criminal and civil matters in the Supreme Court show a decline from 2009/10 to 2010/11. The lodgement and finalisation rates for civil matters have improved in the same period. This points to new matters being dealt with in a timely manner. With acting judges dealing with the new matters, older

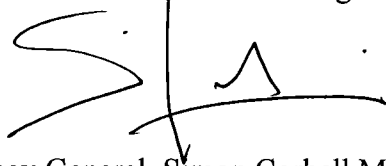
matters which remain with the permanent judges are receiving increased attention. This approach, coupled with a falling lodgement rate (due to reduced crime rates) and changes in jurisdiction, is expected to lead to an improvement in the clearance rate in the near term and backlog rates in the longer term.

Magistrates Court Indicators

Backlog and clearance rates in the Magistrates Court are showing little change for 2010/11. The recently appointed special magistrates will be utilised at times when magistrates are on leave. This will ensure continued progress and timeliness.

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Signature:

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Date: 6.6.11

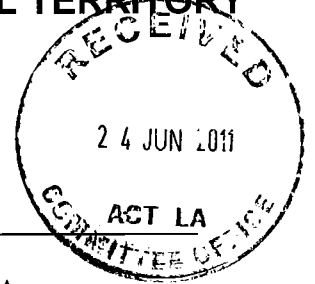
By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 3.1 – Courts and Tribunals – Budget costs and funding

1. Why, is the total cost increase (ex-depreciation) of more than \$1.3 million funded only to the extent of an additional \$471,000?
2. Given the overall financial position of courts and tribunals is budgeted to run at a deficit approaching \$3 million (BP4, p288), why is the government's funding falling short of meeting the costs?
3. What strategies will be put in place to enable courts and tribunals to minimise the overall deficit?

Simon Corbell : The answer to the Member's question is as follows:-

1. Although there may be \$1.3m in new funding for 2011-12 this cannot be compared to the level of funding provided in 2010-11 as some funding in 2010-11 was one-off funding. In addition, an increase in other revenue (\$0.5m) mainly relates to estimated recovery of expenses incurred.
2. The 2011-12 Budget operating deficit for the Courts and Tribunal is \$2.833m. Depreciation and amortisation expense is identified as \$2.447m for 2011-12. In addition there are the movements in other non-cash items such as adjustments to employee and judicial leave provisions.
3. The ACT Government's financial framework provides appropriation funding for operating purposes on a cash needs basis and up-front funding for capital purchases through capital injection appropriation. Consequently, consistent with the ACT

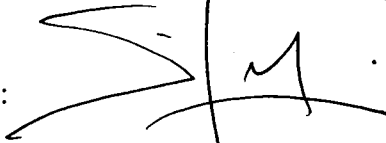
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Government's financial framework, the Courts and Tribunals will continue to have an operating loss where it has non-cash items such as depreciation, and the accrual of non-cash employee related expenses.

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Signature:

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Date:

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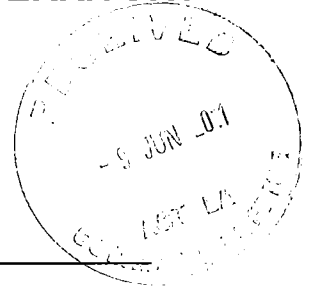
By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, BP4, p249

In relation to : Output 3.1 – Courts and Tribunals – Capital Works

1. What assurance is there that the funding of \$3.8 million, rolled over into 2011-12 (re BP4, p270) for forward design work for a new Supreme Court will be expended in 2011-12?
2. What work was done for the expenditure of \$200,000 in 2010-11 on the forward design for a new Supreme Court (ref BP4, p272)?
3. What security upgrade works will be undertaken in the courts (\$1 million in 2011-12 – ref BP4, p272)?
4. What courts upgrade works are to be undertaken in 2011-12 (part of \$741,000, ref BP4, p272)?

Simon Corbell : The answer to the Member's question is as follows:–

1. The funding will be expended in 2011-12 following a decision on a suitable location for a new building. Funding will be used for project due diligence and concept design.
2. The \$200,000 was expended on feasibility studies, heritage assessment, indicative cost report, and towards project management.
3. A number of measures to enhance Court Security was provided in the 2011-12 Budget. The measures include: improved perimeter security, installation of security fencing and electric gates and improved precinct security.

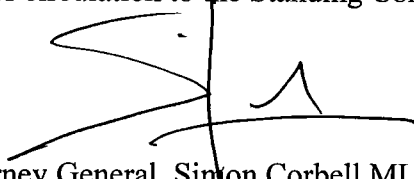
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4. Courts upgrade works to be delivered in 2011-12 include kitchen and bathroom upgrades, work station upgrades and installation of acoustic panelling in some court rooms. A majority of these are in the Magistrates Court building.

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By the Attorney General, Simon Corbell MLA

Date:

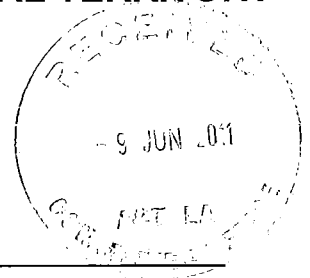
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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 3.1 – Courts and Tribunals – Single Court Study

- (1) How does a single court concept meld with the government's continuing support, expressed in the "2010 Access to Justice Initiative" report, for a tiered court structure?

Simon Corbell : The answer to the Member's question is as follows:–

The 2010 Access to Justice Initiative paper represented the start of consultation with key legal stakeholders and the community. It noted that: "[i]n a small jurisdiction such as the ACT, streamlining court structures might involve a single administrative structure, a shared pool of judicial resources, or both."

In the 2010/11 Budget, the Government proposed the establishment of a District Court to address the backlog in the Supreme Court. The District Court was to be supported by the existing registry and administrative resources of the ACT Courts and sit in the existing Court buildings. As such it was not a stand-alone court but a first step in creating a streamlined ACT Court system and providing greater flexibility in the use of court resources – a tangible first step in streamlining the jurisdiction of the courts. Through a District Court, the people of the ACT would have gained the benefits of a more developed court system adapted to the needs of cases at all levels, without the administrative costs and rigidities of establishing separate courts.

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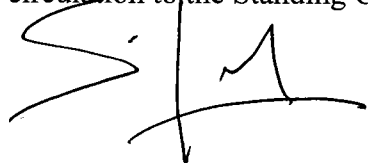
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Government has since taken a number of number of additional steps towards efficiency by rebalancing the criminal and civil jurisdictions within our tiered court system, establishing a third jury court room and establishing a single court registry.

The Government intends to consult on a paper examining additional proposals for the streamlining of Courts administration and jurisdiction in the ACT. The paper will look at what the Government has delivered this term to improve access to justice in the ACT, as well as options for further action to be taken in the future.

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Date: 6.6.11

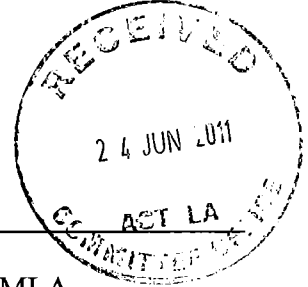
By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, BP4, p 249

In relation to : Output 3.1 – Courts and Tribunals – Supreme Court Judges

- (1) What has been the impact on case throughput and backlog clearance since the appointment of temporary and visiting Supreme Court judges?

Simon Corbell : The answer to the Member's question is as follows:–

Appointments of acting judges for periods totalling the equivalent of one judge a day for nine months were made during the 2010-11 financial year. Progress and timeliness of matters has improved during 2010-11. During this period the Chief Justice took long service leave from 13 October to 17 December 2010.

The acting Judges have dealt with new matters. Older matters remain with the permanent Judges and have received increased attention. Additional time out of court in the order of five months has been provided to assist the permanent judicial officers to complete reserved judgments.

During 2010-11 the average time from committal to finalisation of criminal matters improved, from 18.8 months in the quarter ending September 2010, 14.25 months for the quarter ending December 2010 and 16.4 months for the March 2011 quarter.

Criminal clearance has improved compared to the same period last year. For the three quarters ending 31 March 2011, the clearance rate stands at 115% compared to 78% for the same period in 2009-10. Any clearance rate over 100% means that the Supreme Court is

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finalising more matters than are being lodged in that year. This improvement in the criminal clearance rate can be partially attributed to a falling lodgement rate. As at 31 March 2011, there were 169 lodgements of criminal matters for 2010-11 in the Supreme Court, which is 65 fewer than for the period from 1 July 2009 to 31 March 2010.

With an increasing clearance rate it is expected there will be an improvement in the clearance rate in the near term and backlog rates in the longer term.

Note that the overall clearance rate for 2010-11 may change by the end of the financial year, depending on the number of lodgements and finalisations that occur by the end of the next quarter in June 2011.

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Signature:

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Date:

23.6.11

By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Public Trustee for the ACT, BP4, p 511 and Statement of Intent

In relation to : Government funding for outputs

1. Is it still the ultimate aim of the Public Trustee to be self-funded from its business activities and not to rely on government funding for outputs?
2. What is the time frame to reach that objective?
3. Why has funding increased from an estimated outcome of \$669,000 for 2010-11 to \$682,000 for 2011-12?

Simon Corbell: The answer to the Member's question is as follows:—

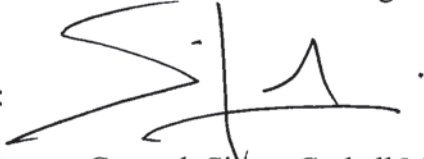
1. Under current arrangements with ACT Treasury, PTACT returns a dividend of 50% of any operating surplus to ACT Treasury. Whilst commercial in focus, PTACT's prime reason for being is as a community service and not to generate profits. PTACT seeks to return to Treasury, a dividend at least equal to the value of the appropriation provided each year. In 2010-11 the appropriation was \$669,000. In 2011-12 the budgeted appropriation is \$682,000, of which \$459,000 represents Community Service Obligation funding and the remainder is for insurance and IT expenses.
2. It is expected that PTACT will achieve that objective as an outcome of the current financial year.
3. The Government appropriation is adjusted in accordance with anticipated rises in 2011-12 of the Wage Price Index of 3.5%.

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Signature:

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Date:

15.6.11

By the Attorney General, Simon Corbell MLA

**LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY**

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4

In relation to : Community Legal Centres

1. What is the current space occupied by ACT Community Legal Centres? Please provide a breakdown of these numbers by Centre.
2. How much additional capacity has been identified as needed by these Centres? Please provide a breakdown of these numbers by Centre.
3. What are the annual rent rates paid per Community Legal Centre?

Simon Corbell : The answer to the Member's question is as follows:–

The Committee's questions relate to matters within the portfolio responsibility of Minister Burch.

When I appeared before the Select Committee on Estimates on 20 May 2011, I highlighted some of the issues that the Government has addressed in relation to accommodation for community legal centres. The Government is providing additional low-cost office accommodation for the Women's Legal Centre at a location in North Lyneham. Those premises are ready for use, subject to the issue of a certificate of occupancy.

We have also provided practical assistance to those services located in Havelock House in the form of payment for renovations and fit-out to improve the existing configuration of that accommodation.

I was asked by Mrs Dunne what floor space had been provided to the Women's Legal Centre at North Lyneham. I suggested to the Committee that, while I would provide more detail on the question about the North Lyneham premises, the accommodation of community legal centres is dealt with through the Community Services Directorate, and that the Committee may like to direct its questions on location and floor space to the Minister for Community Services, Ms Joy Burch MLA (see transcript 20 May 2011, p.554).

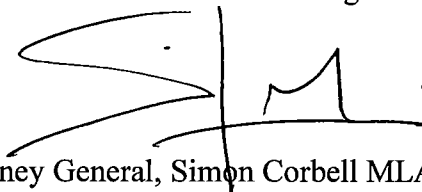
I repeat to the Committee my suggestion on that matter.

I am, however, able to advise the Committee that my Justice and Community Safety Directorate is engaged on discussion with community legal centres about a range of other issues relating to their accommodation.

As part of this, the community legal centres are updating their assessment of their current requirements and will advise these to the Government as part of the continuing process of the Government assisting them to find suitable accommodation.

Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature:

A handwritten signature in black ink, appearing to be 'S. Corbell', written over a horizontal line. The signature is stylized with a large 'S' and a distinct 'C'.

By the Attorney General, Simon Corbell MLA

Date:

7.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, Budget Paper 4 page 259, Output Class 3

In relation to : Court and Tribunal Staffing (non-Judicial related)

1. Can you please provide a comprehensive list of staff pay grades (excluding Judicial and related staff) for:
 - a) The Supreme Court
 - b) The Magistrates Court
 - c) ACAT
2. How many staff are currently employed at each pay grade, broken down by Court and Tribunal?
3. What are the standard overhead employment costs attached to these staff?

Simon Corbell : The answer to the Member's question is as follows:—

1-2. (a)	Supreme Court	No. of staff
	CE	1
	LG2	1
	SOGC	1
	SPOC	1
	PO2	1
	ASO6	1
	ASO5	2
	ASO4	3
	ASO3	13 (includes Sheriff's officers)

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	ASO2	1.5 (includes shared positions)
(b)	Magistrates Court	No. of staff
	CE	1
	LG2	1
	LG1	1
	SOGB	1
	SOGC	5
	ASO6	2 (one is temporary project related – new FMC)
	ASO5	6
	ASO4	9 (includes one person backfilling ASO5 on extended sick leave)
	ASO3	10.5
	ASO2	1
	ASO1	1
	GAA	1 (graduate on rotation)

Note that shared administration related positions have been excluded from this count.

(c)	ACAT	No. of staff
	LG1	2 (one temporary contract related – case management)
	SOGC	2
	ASO6	2
	ASO5	4
	ASO4	6
	ASO3	6
	ASO2	3 (one temporary to cover leave requirements)

3. The Directorate uses the Treasury Salary and Admin On-cost Model (August 2010) to determine salary on-cost estimates for each generic classification based on an average salary cost for each classification, and a standard figure for administrative on-costs.

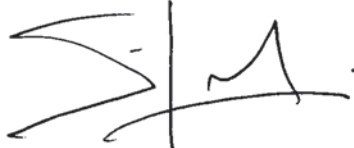
The salary on-costs include estimates for Superannuation, Employer Productivity Superannuation Contribution, Long Service Leave Provision, Annual Leave Loading, Workers Compensation Premium, and other issues as necessary on a case by case basis. The salary on-cost which varies depending on Superannuation scheme and Workers Compensation Premium rate, totals approximately 21% of the average salary.

The administrative on-cost model is based on average estimates for IT and communications related costs; accommodation; insurance; training; fleet; other administrative items including OH&S expenses, office machines and equipment, stationery and postage; and a corporate component covering payroll and human resource costs per FTE across Government. The total standard figure for administrative on-costs (in the August 2010 Guideline) was approximately \$0.017m.

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Signature:



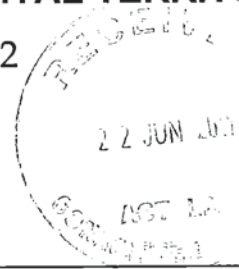
21.6.11

Date:

By the Attorney General, Simon Corbell MLA

**LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY**

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, page 258, Output Class 1.4

In relation to : The Director of Public Prosecutions Staffing

1. Can you please provide a comprehensive list of DPP staff pay grades including legal, paralegal and administrative.
 - a) What is the number of staff engaged at each grade.
2. What cost overheads are attached to:
 - a) Legal staff
 - b) Paralegal staff
 - c) Administrative staff
3. What floor space is allocated to each Legal staff member?
4. How many cases were the DPP involved in for the years 2009-10 and 2010-11?
5. What was the average length of each case?
6. What is the average case load of a Lawyer employed at the DPP at any given time?
 - a) How does this compare to the caseloads of the NSW and Victorian employees?

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Simon Corbell : The answer to the Member's question is as follows:-

1. In relation to DPP staff pay grades including legal, paralegal and administrative:
 - a) In relation to number of staff engaged at each grade

Administrative Services Officer Class 2 Total number 1.2 \$43,289 \$44,479 \$45,648 \$46,831 \$48,003
Administrative Services Officer Class 3 Total number 1 \$49,306 \$50,588 \$51,867 \$53,214
Administrative Services Officer Class 5 Total number 4.6 \$ 61,295 \$63,211 \$64,994 Retention Point DPP only \$67,305
Administrative Services Officer Class 6 Total number 3 \$66,198 \$67,848 \$69,705 \$73,209 \$76,043
Senior Officer Grade C Total number 2 \$83,816 \$90,372
Senior Officer Grade A Total number 1 \$115,016
Paralegal Grade 1 Total number 8 \$43,289 \$45,648 \$48,003
Paralegal Grade 2 Total number 2.5 \$50,588 \$53,214 \$54,956
Paralegal Grade 3 Total number 3 \$56,700 \$58,174 \$59,668
Professional Officer Class 1 Total number 1

E11-222

\$46,164
\$48,002
\$50,797
\$54,187
\$57,980
\$61,697
\$64,764
Professional Officer Class 2
Total number 1
\$66,198
\$68,206
\$70,117
\$73,209
\$76,043
Prosecutor Grade 1 (lower)
Total number 8
\$54,187
\$57,980
\$61,697
Prosecutor Grade 1 (upper)
Total number 10
\$66,198
\$70,117
\$73,983
\$77,863
\$81,772
\$85,700
Prosecutor Grade 2
Total number 4
\$90,372
\$95,147
\$99,932
Prosecutor Grade 3
Total number 10
\$104,152
\$107,894
\$111,662
SES
1 Director (Statutory Office Holder)
2 Assistant Directors (SES band 1.2)
Total number 3
Total staff numbers
Prosecutors 35 (including 3 SES)
Paralegal and Legal Support 20.5
WAS officers 2
Administration 5.8
Total number 63.3

2. a)-c) The Treasury Salary and Admin On-cost Model (August 2010) determines salary and on-cost estimates for each generic classification based on an average salary cost for each classification, and a standard figure for administrative on-costs. The salary on-costs include estimates for Superannuation, Employer Productivity Superannuation Contribution, Long Service Leave Provision, Annual Leave Loading, Workers

Compensation Premium, and other issues as necessary on a case by case basis. The salary on-cost varies for Directorates depending on Superannuation scheme and Workers Compensation Premium rate. The administrative on-cost model is based on average estimates for IT and communications related costs; accommodation; insurance; training; fleet; other administrative items including OH&S expenses, office machines and equipment, stationery and postage; and a corporate component covering payroll and human resource costs per FTE across Government. The total standard figure for administrative on-costs (in the August 2010 Guideline) was approximately \$0.017m. Depending on the functions and operation requirements of an additional position, other specific position related costs may also be required.

3. The current utilisation rate is identified at 19.8m² per employee as per the information provided in the 2009/10 DPP Annual Report. While the total floor space occupied is 1,308m² it is not possible to distinguish between legal staff and non legal staff utilisation rates. This is due to a number of factors, which are taken into account when calculating the utilisation rate for the office including the need to provide for witness interview and waiting rooms for vulnerable witnesses, a conference room, a specialist criminal law library, and the need for professional staff undertaking sensitive and confidential work, and dealing with acutely personal and intimate issues to be appropriately accommodated.
4. The number of matters for the current financial year 2010-11 to date is 5180. It is noted that the CASES system was not operating in previous years and prior year comparative figures are not available. Previously, the DPP reported against a number of individual charges not number of matters.
5. The DPP is not able to provide this information from its records.
6. There are currently 9116 open matters, giving an average per (non SES) prosecutor of 285. However, it is not really possible to speak of average case loads as the number and mix of cases will vary so much depending essentially on the seniority of the lawyer.
 - a) The DPP does not have this information on hand.

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Signature:

By the Attorney General, Simon Corbell MLA

Date:

19.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Justice & Community Safety Directorate, Budget Paper 4 page 259, Output Class 3

In relation to : Judicial Officers

1. What is total remuneration package of an ACT Supreme Court Judge?
 - a) How many Clerks are employed by each Judge?
 - b) What are the pay grades for Judge's Clerks?
 - c) How many administrative assistants are employed by each Judge?
 - d) What are the pay grades for these administrative assistants?
 - e) Are there any other additional provisions given to Judges which is not included in the remuneration package?

2. What is the total remuneration package of an ACT Magistrate?
 - a) How many Clerks are employed by each Magistrate?
 - b) What are the pay grades for Magistrate's Clerks?
 - c) How many administrative assistants are employed by each Magistrate?
 - d) What are the pay grades for these administrative assistants?
 - e) Are there any additional provisions given to Magistrates which is not included in the remuneration package?

3. What is the total remuneration package of a full time Presidential Member of the ACT Civil and Administrative Tribunal (ACAT)?
 - a) How many Legal Officers or research officers are employed by each member?
 - b) What are the pay grades of these staff?
 - c) How many administrative assistants are employed by each member?
 - d) What are the pay grades of these administrative assistants?
 - e) Are there any additional provisions given to Presidential Members which is not included in the total remuneration package?

4. What is the total remuneration package of a part time ACAT Presidential Member?

5. What is the total remuneration package of a member of ACAT?

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Simon Corbell : The answer to the Member's question is as follows:-

1. The total remuneration package of an ACT Supreme Court Judge includes salary, retirement payment in lieu of long service leave upon retirement, pension upon retirement, car, car parking, FBT, home phone and Internet, phone at a holiday home if that is not rented out, spouse travel where the spouse has been invited to attend official functions. The salary of a Judge is set by the remuneration tribunal and is presently \$374,120.
 - (a) Judges do not employ any staff directly. These staff are employees of the Justice and Community Safety Directorate. Each judge has an associate. The Chief Justice also has a research assistant.
 - (b) Judges' associates are designated as an ASO4 position. The research assistant is RO1.
 - (c) Each judge has one executive assistant.
 - (d) The designation of judges' executive assistants is ASO5.
 - (e) Judges are entitled to other resources necessary to conduct their work including stationery, other office and judicial requisites and a gown. Judges are able to utilise Commonwealth car services where they need to travel to official functions or to and from the airport. Judges travel business class.

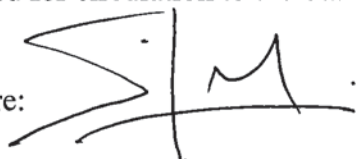
2. The total remuneration package of an ACT Magistrate includes salary, superannuation, annual leave, long service leave, car, car parking, FBT, home phone and line rental plus 20 local calls per month. Entitlements in relation to spouse travel have been recently modified for new appointments including the new Chief Magistrate. Existing Magistrates are entitled to one spouse travel reimbursement per annum. New appointments except for the new Chief Magistrate do not have this entitlement. The new Chief Magistrate is entitled to claim home phone and internet costs of \$1,500 per annum. Magistrates travel business class. Presently a Magistrates salary is \$262,728 as set by the remuneration tribunal.
 - (a) Magistrates each have one associate. The Chief Magistrate also has a research assistant.
 - (b) Magistrates' associates are designation ASO3. The research assistant is designation RO1.
 - (c) Only the Chief Magistrate has an executive assistant.
 - (d) The Chief Magistrate's executive assistant is designation ASO5.
 - (e) Magistrates have similar entitlements to other ACT Government Executive officers, including the normal office requisites as well as a gown.

3. Presidential Members of the ACAT have similar entitlements to other ACT Government Executives. Included in the package of remunerations are salary, superannuation, annual leave, long service leave, car, car parking, FBT. ACAT Presidents can choose to salary package and to take some or all of their non-cash remuneration entitlement as cash. The salary of presidents, which is determined by the remuneration tribunal is \$249,629.
 - (a) The ACAT currently has two designated Legal Officers and both are funded out of the ACAT Trust. One is an ongoing position providing research support to all of the Presidential members of the ACAT. The other position is project related. The project is a case management review and ends in 2011-12.
 - (b) The two Legal officers of the ACAT are designation Legal 1.

- (c) The ACAT has one executive assistant who supports all the ACAT Presidential members.
- (d) The ACAT executive assistant is designated as an ASO4.
- (e) There are no additional provisions given to Presidential Members outside their remuneration package.
4. The half-time presidential member of the ACAT has the same remuneration package entitlement as the full time presidential members in relation to a car, car space and FBT. Other direct salary related entitlements are proportional i.e. for a half-time president the entitlements are half those of a full time member. The *ACT Remuneration Tribunal Determination D5 2010* sets out these entitlements. Other persons designated to perform the duties of a Presidential Member from time to time are entitled to the designated remuneration of their appointment as stated in their appointment instrument or Remuneration Tribunal Determination and does not include non-cash remuneration entitlements. Part and half time presidential members can choose to salary package. The half-time presidential member can also choose to take part or all of the non-cash remuneration entitlement as cash.
5. Members of the ACAT are not employees. Member's entitlements to remuneration are set out in the *ACT Remuneration Tribunal Determination 12/2010*. Presently the per diem rate for a senior member is \$920 and an ordinary member \$425. Superannuation contributions are made where this is required by legislation based on the earnings and age of the member. Members can choose to salary package some or all of their remuneration entitlement.

Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature:



By the Attorney General, Simon Corbell MLA

Date:

21.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Legal Aid Commission, Budget Paper 4, page 504, Output Class 1

In relation to : Legal Aid Services

1. Can you provide a breakdown of how many cases or services were from Commonwealth jurisdiction matters (i.e. Family Law) and how many were from ACT jurisdiction matters?
2. Are you aware of any cases where people were turned away due to budget constraints?
 - a) If yes, were these Commonwealth matters or ACT jurisdiction matters?

Simon Corbell : The answer to the Member’s question is as follows:–

1. The following table contains a breakdown of the 9,068 services in which jurisdiction is recorded provided by the Legal Aid Commission between 1 July 2010 and 31 May 2011:

Service type	Commonwealth law	Territory law	Total
Advice and minor assistance	505	2,980	3,485
Duty lawyer	656	2,728	3,384
Dispute resolution conferences	123	3	126
Grants of legal assistance	518	1,555	2,073
Total	1,802	7,266	9,068
% Breakdown	20%	80%	100%

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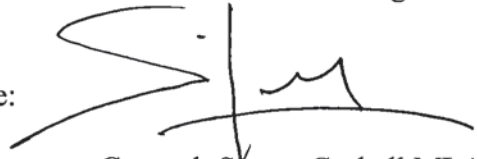
2. No.

Information, advice, minor assistance, duty lawyer services and community legal education are provided to anyone in need of those services. People who seek help in matters that are beyond the scope of legal aid services are referred by the Commission to appropriate services.

Applications for legal assistance may be refused for several reasons including failure to satisfy the means test, lack of legal merit or because the case is not of a type for which the Commission provides assistance. While budget constraints necessarily limit the amount of assistance the Commission is able to provide, it would be rare for an application for assistance to be refused solely on the ground of budget constraints.

Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature:

A handwritten signature in black ink, appearing to be 'S. Corbell', written over a horizontal line. The signature is stylized with a large 'S' and a vertical line through it.

By the Attorney General, Simon Corbell MLA

Date:

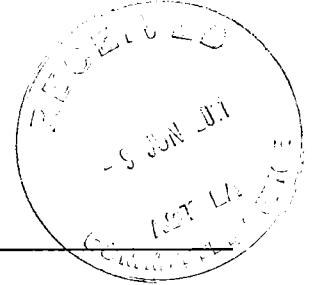
15.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Legal Aid Commission, BP4, page 501

In relation to : Legal Aid Staff

1. Can you please provide a comprehensive list of Legal Aid staff pay grades, and detail how many staff are currently employed at each pay grade?
2. What is the reason for the loss of 6 staff members from the 2010-11 budget to the 2011-12 Budget year?
 - a) What pay grades were these staff employed at?
 - b) Please detail the roles and responsibilities of these lost staff.
3. Are there any long term vacancy's at ACT Legal Aid?

Simon Corbell : The answer to the Member's question is as follows:–

1. See Attachment A.
2. (a) and (b)

The Commission anticipates the FTE number at the end of 2010-11 may be less than the budget figure of 60.

It is difficult to accurately predict an FTE number 14 months in advance since the number can change as a result of circumstances that were not foreseen when the budget figure was calculated. For example, changes may occur in the number of staff on long term leave, and staff may change their FTE hours of work.

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For this reason, the budgeted reduction in staff numbers at the end of 2011-12 is an estimate only and is based on the following factors.

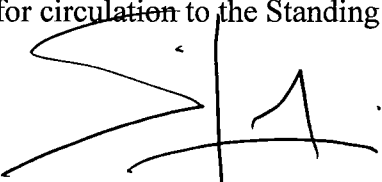
- A supernumerary Legal 2 position that has been temporarily engaged in grants decision making and project work will be abolished on the incumbent's retirement.
- An ASO 1 data entry position will be discontinued on vacancy.
- A number of Client Services positions are anticipated to become surplus to needs following the implementation of eGrants.

The FTE count will also be affected by staff currently on long term leave whose combined FTE count will reduce during the year as they move from fully paid leave, to part pay, to unpaid leave.

It is not possible at this stage to accurately predict how many Client Services positions will become surplus as a result of eGrants other than it will include some ASO 2/3 positions currently engaged in the manual processing of grants files.

Reductions in the number of staff will occur through natural attrition and the non-renewal of term contracts and will be carefully managed to avoid adverse impacts on service delivery.

3. No.

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Signature: 	Date: 7.6.11
By the Attorney General, Simon Corbell MLA	

Legal Aid ACT
Pay Grade Rates @ 30/5/2011

Definition	Per Annum	No. of Employees
Admin Services Officer 1		
Admin Services Officer 1.1	38,249	2
Admin Services Officer 1.2	39,531	0
Admin Services Officer 1.3	40,606	0
Admin Services Officer 1.4	42,272	0
Admin Services Officer 2		
Admin Services Officer 2.1	43,289	7
Admin Services Officer 2.2	44,479	2
Admin Services Officer 2.3	45,648	4
Admin Services Officer 2.4	46,831	0
Admin Services Officer 2.5	48,003	1
Admin Services Officer 3		
Admin Services Officer 3.1	49,306	0
Admin Services Officer 3.2	50,588	0
Admin Services Officer 3.3	51,867	0
Admin Services Officer 3.4	53,214	2
Admin Services Officer 4		
Admin Services Officer 4.1	54,956	7
Admin Services Officer 4.2	56,700	0
Admin Services Officer 4.3	58,174	4
Admin Services Officer 4.4	59,668	2
Admin Services Officer 5		
Admin Services Officer 5.1	61,295	1
Admin Services Officer 5.2	63,211	0
Admin Services Officer 5.3	64,994	0
Admin Services Officer 5.4	67,305	0
Admin Services Officer 6		
Admin Services Officer 6.1	66,198	1
Admin Services Officer 6.2	67,848	0
Admin Services Officer 6.3	69,705	0
Admin Services Officer 6.4	73,209	0
Admin Services Officer 6.5	76,043	2
Legal Officer 1		
Legal 1.1	50,797	0
Legal 1.2	54,187	0
Legal 1.3	57,980	2
Legal 1.4	61,697	2
Legal 1.5	66,198	1
Legal 1.6	70,117	1
Legal 1.7	73,983	1
Legal 1.8	83,816	2
Legal 1.9	90,372	1
Legal 1.10	104,152	12
Legal Officer 2		
Legal 2.1	113,158	0
Legal 2.2	117,809	5
Senior Officers		
Senior Officer Grade C.1	83,816	0
Senior Officer Grade C.2	90,372	2
Senior Officer Grade B.1	99,033	0
Senior Officer Grade B.2	104,152	0
Senior Officer Grade B.3	111,485	1
Senior Officer Grade A.1	115,016	1
Executive		
Deputy CEO		1
CEO		1
	TOTALS	68



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mrs Vicki Dunne MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, page 259m, Output Class 3

In relation to : Supreme Court Building

1. What was the last major refurbishment of the ACT Supreme Court building and how much did it cost? (split over years if relevant)
2. What are the annual depreciation costs of the building?
 - (a) What rate is this building depreciating and what is the corresponding asset life?
3. What are the annual maintenance costs of the building?
4. What is the size of the current Supreme Court building?
5. Has there been any preliminary design studies completed for a new Supreme Court building?
6. If so, what are the indicative costs of a new building?

Simon Corbell : The answer to the Member's question is as follows:-

1. The last major refurbishment work completed at the Supreme Court Building was the upgrade of air-conditioning and roof replacement. The work was completed in 2009 for a total cost of \$1.2m.
2. The annual depreciation costs of the building and upgrades is currently \$0.585m per annum.
 - (a) The building asset is depreciated on a straight line basis using fair values established at the last revaluation of the Justice and Community Safety

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Directorate's assets as at 30 June 2009. As at this date the Supreme Court building has a remaining economic life of 19 years.

3. Annual maintenance costs including additional allocation of R&M funding:

- 2009-10 \$0.280m;
- 2008-09 \$0.423m;
- 2007-08 \$0.127m;
- 2006-07 \$0.102m.

Annual repairs and maintenance includes regular servicing of building plant and equipment, painting, lighting, plumbing, lifts, locks, doors and windows.

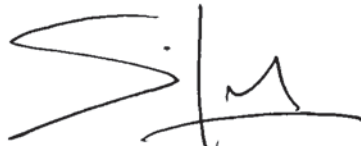
4. 2939m²

5. Very broad concept designs have been developed.

6. Broad indicative costs across a number of options have been developed.

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Signature:



By the Attorney General, Simon Corbell MLA

Date:

15.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mr Jeremy Hanson MLA : To ask the Attorney General, Mr Simon Corbell MLA

In relation to : Staffing

1. What is the FTE for Corrective Services staff?
2. What is the FTE for staff at the Alexander Maconochie Centre?
3. What is the retention rate for non-correctional staff at the AMC?
4. What is the retention rate for correctional staff at the AMC?

Simon Corbell : The answer to the Member's question is as follows:-

1. 286 as at 31 May 2011.
2. 171 as at 31 May 2011.
3. For the period 1 July 2010 to 30 April 2011, the retention rate for non-correctional staff at the AMC is 100 per cent (based on nil separations during the period).
4. For the period 1 July 2010 to 30 April 2011, the retention rate for correctional staff at the AMC is 95.9 per cent (based on 5 separations from an FTE of 123 permanent corrections staff during the period).

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Signature:

Date:

15.6.11

By the Attorney General, Simon Corbell MLA

Please Note:

- 1: Answers to questions on notice must be lodged electronically and in hard copy with the Committee Office within **5 working days** of receipt of the question.
- 2: Where an answer provides a referral to sources of information in published documents, the answer should include the exact name of the document, the author and agency publishing the document, the specific page numbers and an electronic link to the document.



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mr Jeremy Hanson MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Output Class 2: Corrective Services, Budget Paper 4, p 259

In relation to : Lockdowns

1. What was the total number of lockdowns at the Alexander Maconochie Centre in 2010-11?
 - (a) What was the average duration of these lockdowns?
 - (b) What was the longest duration of lockdown?
2. What was the total number of lockdowns in the women's area of the Alexander Maconochie Centre in 2010-11?
 - (a) What was the average duration of these lockdowns?
 - (b) What was the longest duration of lockdown?
3. What is the average amount of time spent outside of cells?
4. What is the average amount of time spent outside of cells for detainees in the Crisis Support Unit?

Simon Corbell : The answer to the Member's questions are as follows:–

1. Lockdowns are used to manage detainees during periods of staff shortages, hospital watches (escorts), emergency situations, unscheduled maintenance and during large cell search exercises.

As detainees housed in cottages are not locked in their cells, but are allowed to move around within their accommodation unit at any time, even when the cottage is locked, they are not "*locked down*".

PLEASE NOTE

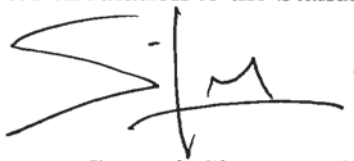
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- (a) During the period from 1 July 2010 to 24 May 2011, the average length of lockdown was 2 hours and 38 minutes.
 - (b) The longest duration of lockdown was 12 hours and this occurred on one occasion in the Sentenced Cell block.
2. Consistent with the above advice, there were no lockdowns in the women's area, as all the women's accommodation is in the form of cottages.
 3. As published in the 2011 Report of Government Services (ROGS), the ACT compared favourably with other jurisdictions with respect to time spent out of cells, recording a total of 14.1 average hours per day in 2009-2010. The average hours per day for the whole of Australia was 11.4.
 4. It is not possible to provide specific advice regarding the amount of time detainees in the Crisis Support Unit spend outside of their cells at this time.

All detainees, however, are provided with at least a minimum of one hour outside each day. Detainees housed in the Crisis Support Unit may at times not be well enough to be allowed to spend extended time out of cells. They may also not be interested in doing so.

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Signature:



Date:

15.6.11

By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY
SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mr Jeremy Hanson MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Corrective Services, Budget Paper 3, page 170

In relation to : Capital Initiative – Future Correctional Facility Requirements (Feasibility)

1. Who will conduct the feasibility study in to future correctional facility requirements?
2. When will this study be completed?
3. Will the findings of this study be available to the public?

Simon Corbell : The answer to the Member's question is as follows:–

1. A consultant will be engaged by Shared Services (Procurement), Treasury Directorate, and work will be co-ordinated through the Justice and Community Safety Directorate.
2. It is expected that this study will be completed in time to inform the next budget cycle.
3. The Government will consider making the broad findings of this study available to the public in due course.

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A handwritten signature in black ink, appearing to be "Simon Corbell", written over a vertical line.

Date: 15.6.11

By the Attorney General, Simon Corbell MLA

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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mr Jeremy Hanson MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Output Class 2: Corrective Services, Budget Paper 4, p 287

In relation to : Corrective Services – Operating Statement

1. What revenue is included in Other Revenue?
 - (a) What is the reason for the difference between the 2010-11 budgeted Other Revenue, and the 2010 -11 estimated outcome for Other Revenue?
 - (b) How will the 275% variance in Other Revenue be achieved in 2011-12?
2. What does Corrective Services incur borrowing costs for?
 - (a) Why is there a 25% variance in Borrowing Costs between 2010-11 Estimated Outcome, and the 2011-12 Budgeted amount?
3. What is the total amount budgeted for detainee payments in 2011-12?

Simon Corbell : The answer to the Member's question is as follows:-

1. (a) & (b) – “*Other revenue*” reflects ‘*ad hoc*’ or miscellaneous revenue or minor cost recovery that is received by Corrective Services Output Class. This revenue varies from year to year, and mainly relates to profit on sale of vehicles.
2. The borrowing costs for Corrective Services relates to interest expense of vehicle finance leases.
 - (a) The variance of \$0.014m between the 2010-11 estimated outcome, and the 2011-12 Budget for Borrowing Costs reflects estimated trends in finance charges on leases.

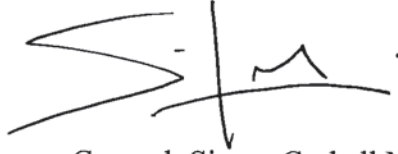
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3. The 2010-11 amount budgeted for detainee payments is \$0.300m. Detailed budgets at expense item level for 2011-12 have not yet been finalized.

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Signature:

A handwritten signature in black ink, consisting of a stylized 'S' followed by a vertical line and a horizontal line with a small peak at the end.

By the Attorney General, Simon Corbell MLA

Date:

15-6-11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Ms Caroline Le Couteur MLA: To ask the Attorney General, Mr Simon Corbell MLA

Justice and Community Safety, Output 1,7 – Regulatory Services, Budget paper 4, page 263.

In relation to : the Business Licensing Unit in the Office of Regulatory Services:

1. Does the Unit record number of businesses that have cancelled their licence or chosen not to renew it?
2. If so, how many cancelled or did not renew in the last financial year?
3. Are there any particular trends in the types of businesses which are not renewing their licences?

Simon Corbell : The answer to the Member's question is as follows:–

1. The Office of Regulatory Services captures the number of business names registered and/or ceased each financial year (refer to the below Table).

	23/05/2008 to 23/05/2009	23/05/2009 to 23/05/2010	23/05/2010 to 23/05/2011	Change over 3 years
Opening Figure	20,673	20,055	19,821	
New Business Name Registrations	2,915	3,085	3,113	
Ceased Business Names	3,533	3,319	2,941	

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Closing Figure	20,055	19,821	19,993	680
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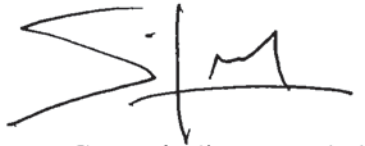
Business proprietors who registered for 5 years would not be included in the above ceased business name numbers as they are not yet part of the renewal process.

2. Refer to the above table.
3. The Office of Regulatory Services does not undertake this type of analysis in relation to business name registrations.

A business name does not necessarily need to be registered if a company is trading under the nationally recognised company name under the Corporations Act.

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Date: 15-6-11

By the Attorney General, Simon Corbell MLA



GON - 11/60

LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

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ANSWER TO QUESTION ON NOTICE

Caroline Le Couteur : To ask the Minister for the Arts

Ref: Arts and cultural policy and services, Budget paper 4, page number 35, Output Class 1.5

In relation to: Funding Indexation

When the Belconnen Arts Centre appeared before the Estimates Committee last week, they stated that their 5 year funding contract is not indexed by CPI. This is not only in contrast to other government community grants, but it also seems to be in contrast to the indexed 5 year funding given to organisations which include the Tuggeranong Arts Centre,¹ Artsound FM and Canberra Potter's Society.

1. Why is it that the Belconnen Arts Centre funding is not indexed and is that their contract is inconsistent with other government grants?
2. Why is it that most of the key arts organisations funded in 2009, including Artsound FM, were given indexed funding², while those who were funded in 2011, including ACT Writer's Centre and PhotoAccess, were not given indexed funding?
3. Does the year in which a Key Arts Organisation's 5 year funding commences determine whether or not that organisation receives indexed funding?

Minister Burch : The answer to the Member's question is as follows:-

1. The Belconnen Arts Centre funding will be indexed from 1 July 2011, consistent with other Key Arts Organisation funding. The phased nature of the building project meant that capital was expended in 2007/08 and 2008/09, initial recurrent budget expenditure for developing the operations of the Centre was managed within government and expended in 2008/09, with the Belconnen Arts Centre Inc then taking full control of operations in 2009/10. Finally, the Belconnen Community Arts Officer position was transferred from the Belconnen Community Service to the Centre in 2010. Therefore, indexation can now be provided from 2011/12.

¹ *Chief Minister Announces Funding for Arts Groups*, Jon Stanhope Media Release 2/12/2011
<http://www.arts.act.gov.au/pages/images/433.pdf>

² *More than \$2.1m for city's key arts organisations*, Jon Stanhope Media release 30/11/2008,
<http://www.chiefminister.act.gov.au/media.php?v=7606&s=2>

2. All Key Arts Organisation funding has indexation. The Media Release 'Chief Minister Announces Funding for Arts Groups' 2/12/2010 (433), omitted CPI detail for the ACT Writer's Centre and PhotoAccess.
3. No. All Key Arts Organisation funding has indexation.

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Signature:



Date:

8/6/11

By the Minister for Arts, Joy Burch MLA



QoN - 11/59

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LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Caroline Le Couteur : To ask the Minister for the Arts

Ref: Arts and cultural policy and services, Budget paper 3, page number 85, Chief Minister's Directorate Expenditure Initiatives

In relation to: Development of Arts Activity Hubs: Scoping

1. Can you clarify whether this scoping study will do as the Loxton report recommends and develop an ACT Cultural Facilities plan for professional and community arts venues and facilities for the next 20 to 30 years?
2. Will this study consider and report on the availability, affordability and acoustics of music and performance venues in the ACT?
 - a. If not, what is the Government doing to identify and address the slowly dwindling number of available music venues in the ACT, including the loss of McGregor Hall and now the Fitters Workshop?
3. What were the key findings of the Purdon and Associates Review of the ACT Arts Facilities in 2001 regarding the provision of affordable performance and music venues in the ACT and can you provide a copy of that report?

Minister Burch : The answer to the Member's question is as follows:-

1. No. The development of an ACT Cultural Facilities Plan will be considered separately.
2. No.
 - a. The ACT Government recently provided funding for extensive renovations to the Albert Hall, which is available as a music venue. The Australian National University School of Music, which receives funding from artsACT for its Community Outreach Program, recently funded from ANU capital program refurbished and upgraded its rehearsal room into a new performance and rehearsal space. In addition, the ACT Government provides \$200,000 each year to community groups to assist with hiring Llewellyn Hall. There are considerable venues available for hire from Government, Community and commercial organisations across Canberra.

3. As this report was commissioned ten years ago, it was superseded by the ACT Government's *Arts Facilities Strategy* developed in 2003. artsACT no longer has a copy of this report.

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Signature:



8.6.11
Date:

By the Minister for the Arts, Joy Burch MLA



QoN - 11/58

LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY
SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Caroline Le Couteur : To ask the Minister for the Arts

Ref: Arts and cultural policy and services, Budget paper 3, page number 149, Chief Minister's Directorate Capital Initiatives

In relation to: Street Theatre Extension

1. How much extra space will this extension provide ?
2. Which other performing arts organisations do you expect to move into this space and will this include dance organisations?
3. If the dance groups will not be part of the Street Theatre Hub, what are your plans for permanently housing dance groups, such as the Canberra Dance Theatre and Quantum Leap?

Minister Burch : The answer to the Member's question is as follows:—

1. The building extension is proposed to provide an additional 350m² floor space for administration offices and rehearsal space.
2. The Street Theatre's administrative staff will permanently occupy the new office space. The performing arts organisations to share the space with the Street Theatre are yet to be determined and will be subject to policy work to be completed on the establishment of 'arts hubs'. Possible organisations to be located at the Street Theatre could be from various art forms including dance, physical theatre, film, festivals and events or other performing arts organisations.
3. Canberra Dance Theatre is a tenant of the Australian National University (ANU) Exchange that was previously located within the ROCKS area on the ANU campus. Mr David Lamont of the ANU Exchange has guaranteed a permanent location for the group. Canberra Dance Theatre is not a Key Arts Organisation or other funded organisation of artsACT. Quantum Leap, a program of the Australian Choreographic Centre, has a permanent home at Gorman House Arts Centre.

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Signature:

By the Minister for Arts, Joy Burch MLA

Date: 8.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Caroline Le Couteur : To ask the Minister for the Arts

Ref: Arts and cultural policy and services, Budget paper 3, page number 160, Economic Development Directorate Capital Initiatives

In relation to: Fitters' Workshop Kingston Foreshore

1. In the Estimates Committee hearing on 25 May 2011 it was stated that there were very few bookings for the Fitters Workshop apart from the Canberra International Music Festival which is only for a short period each year.
 - a. How has the availability of the Fitters Workshop been advertised to the community as being for hire?
 - b. What rates did you charge?
 - c. How were toilet facilities provided?
 - d. Was any heating or cooling provided?
2. What would be the cost of installing bathrooms, heating and cooling, seating and other appropriate improvements to allow the Fitters' Workshop to be used as a music venue more often?
3. Have you considered renovating Albert Hall and other suitable Government spaces suggested as alternatives to the Fitters' Workshop to improve their acoustics?
 - a. Can you provide an estimate of how much improving the acoustics at Albert Hall in order to make it an appropriate venue for choral and acoustic musical performances would cost?
4. In the Kingston Arts Consultation including the Fitters' Workshop:
 - a. Which Arts Groups were consulted in the recent Kingston Arts Consultation,
 - b. How many of those groups could be identified as musical and how many were visual artists?
 - c. When will the results of that consultation be publically released?
 - d. Will there be a future public consultation on changes to the Kingston Arts Precinct, including the Fitters' Workshop and the Kingston Bus Depot Markets and if so, when will this consultation occur?

Minister Burch : The answer to the Member's question is as follows:—

- 1a. There has been no active marketing.
- 1b. \$1,203.
- 1c. Mainly by the applicant hiring Porta Loos and sometimes by arrangement with adjacent buildings, namely the Former Transport Depot and the Canberra Glassworks.
- 1d. Not by the Territory.
2. For Megalo, the basic building servicing costs are estimated to be \$1,025,000. This is almost 50% of the net building trade costs of \$2,287,000. At almost 50% of the building trade costs, servicing would similarly attract about 50% of the project preliminaries of about \$1,300,000. Based on the Quantity Surveyor's estimate, basic provision of self contained building services would exceed \$1,500,000.

The addition of seating, a stage, window dressings, airlock foyer and other building works to facilitate operation of the building as a music venue, would most likely cost as much as is being spent to accommodate Megalo, which is \$3.5m plus \$0.4m contingency.

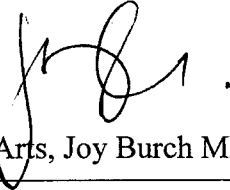
3. In 2011-12 the Government will complete a \$3,200,000.00 refurbishment project for the Albert Hall. This does not include any specific acoustic treatment.
- 4.a. Stakeholders consulted during the development of the Kingston Arts Precinct Strategy included: Canberra Glassworks; Old Bus Depot Markets; Megalo Print Studio and Gallery; Indigenous Textiles and Glass Artists Group; PhotoAccess; Canberra Contemporary Art Space; CIT Centre for Creative Industries; Belconnen Arts Centre; Tuggeranong Arts Centre; M16 Artspace; Pro Musica/Canberra International Music Festival; Ronin Films; Screen ACT; Canberra Potters Society; Craft ACT; Australian National Capital Artists; Craft Australia; Centenary of Canberra Creative Director; local commercial gallery owners; ACT Cultural Council; ACT Heritage Council; Belconnen Community Centre; the University of Canberra; and Australian Government agencies, including the Cultural Facilities Corporation.
- b. The majority of stakeholders consulted were from the visual arts sector as the ACT Government's *Arts Facilities Strategy*, developed in 2003, outlines the Kingston Foreshore as a major visual arts precinct. Pro Musica/Canberra International Music Festival were included in the consultation.
- c. I am currently considering the *Kingston Arts Precinct Strategy* and anticipate that it will be released shortly.
- d. The Government decided in July 2009 that the Fitters' Workshop would be occupied by Megalo Print Studio. Site investigation and design has subsequently been completed and the project is funded for construction in 2011-12. The design is in accordance with the Conservation Management Plan and will be lodged for Development Approval in July 2011. More recent Government announcements about the future of the Fitters' Workshop have been reiterations of the 2009 decision.

Based on heritage advice, a decision to retain the former transport depot adjacent to the Fitters' Workshop was made in 2010. Out of this decision has come the need to review the master plan for the Kingston Foreshore Cultural Precinct. This involves the integration of a new urban design concept, that is being undertaken by the Land Development Agency, with the cultural planning and needs component being managed by ArtsACT. This combined exercise is taking longer than expected but I am hopeful that public comments on a draft master plan and cultural plan can be considered in the second half of 2011.

The forthcoming planning consultation will open up a broad discussion about future development outcomes. The 2009 decision about occupancy of the Fitters' Workshop will not be reconsidered through the master plan review.

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Date:

By the Minister for the Arts, Joy Burch MLA

17.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselja MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249 – 290

In relation to : Working Groups

1. Have any working groups, consultation groups, inter-departmental committees, roundtables or other intra-Government committees been created (or will be created) by the Department/Agency in 2010-11?
2. Will any working groups, consultation groups, inter-departmental committees, roundtables or other intra-Government committees be created by the Department/Agency in 2011-12?
3. For each group, committee or roundtable in questions 1 and 2:
 - a. What is the cost of creating and maintaining each?
 - b. For how long will each run?
 - c. How many staff will regularly be involved?
 - d. How often will each meet?
 - e. Where will each meet?
 - f. Which departments, agencies or non-government organisations will be represented, and what is the role of each?

Simon Corbell : The answer to the Member's question is as follows:–

1. A total of 26 working groups, consultation groups, inter-departmental committees, roundtables or other intra-Government committees have been, or will be created by the Directorate in 2010-11.

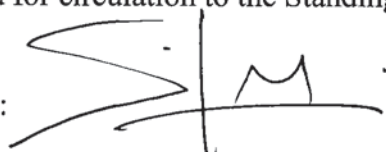
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2. A total of 5 new groups, committees or roundtables are currently intended for establishment during 2011-12. However, should need arise during this year, new entities may be established.
3. The table at Attachment A details the requested information. This response does not include information from the Public Trustee or Legal Aid as they were the subject of independent questioning.

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A handwritten signature in black ink, appearing to be 'S. Corbell', written over a horizontal line.

Date: 17.6.11

By the Attorney General, Simon Corbell MLA

Name	Cost	Term	Staff Numbers (JACS)	Meeting frequency	Meeting location	Representation	Role
Bargaining Coordination Committee - ACT Fire Brigade	Nil, undertaken within existing funding	4 months	3	2	12 Moore Street	Justice and Community Safety Directorate	Chair Members x 2
Bargaining Coordination Committee - ACT Ambulance	Nil, undertaken within existing funding	8 months	3	When required	Various	ACT Treasury Directorate Justice and Community Safety Directorate Chief Minister and Cabinet Directorate ACT Treasury Directorate	Member Chair Members x 2 Member Member
AMC Taskforce	Employment of 1 x SOG A to backfill position transferred full-time to Taskforce \$164,314 (12mth 2010-11) Est.cost for 2010-11: these amount to \$24,579 in the year to date	Estimated 12 months. However, some issues may take longer to address.	Involvement by staff will not be regular but will depend on the task arising from each recommendation of each Knowledge Consulting report	Every 2-4 weeks depending on remaining tasks and member availability	Generally Alexander Macnochie Centre (AMC), otherwise ACT Corrective Services offices, Eclipse House	Justice and Community Safety Directorate Official Visitor to the AMC Northside Community Services Indigenous representative	Chair Members x 2 Member Member Members
Aboriginal and Torres Strait Islander Throughcare Working Group	Nil, undertaken within existing funding	Commenced April 2011	3	Monthly	Aboriginal Justice Centre and at the Alexander Macnochie Centre	Justice and Community Safety Directorate, ACT Corrective Services ACT Health Directorate Non-government agencies	Members x 3 Member Chair Member/s
ACT Corrective Services, Aboriginal and Torres Strait Islander Working Group	Nil, undertaken within existing funding	June to December 2010	8	Fortnightly from August 2010	ACT Corrective Services offices, Eclipse House	Justice and Community Safety Directorate, ACT Corrective Services ACT Health Directorate Non-government agencies	Chair Members x 7 Member Member/s
Aboriginal and Torres	\$2,000	Two days	Nil	Once only	Wimungga	Community consultants engaged by Victim	

Name	Cost	Term	Staff Numbers (JACS)	Meeting frequency	Meeting location	Representation	Role
Strait Islander victims of crime focus groups – 1 x men's group and 1 x women's group					Nimmityjah Aboriginal Health Centre	Support ACT	
HRC Reconciliation Action Plan	Under \$1,000	Ongoing	2-3 part time	Quarterly	HRC/12 Moore Street	3 external committee members plus 2-3 Commission staff	Chair
Race Relations Roundtable	Under \$1,000	12 months – first meeting on 15 June 2011	2 part time	Twice/annum	HRC/Theo Notaras Centre	Various -representatives from multicultural and Aboriginal and Torres Strait Islander community organisations.	Chair
Belconnen Police Station Project Steering Committee	Nil, undertaken within existing funding	December 2011 (duration of project)	3	Monthly	12 Moore St	Justice and Community Safety Directorate	Chair Members x 2
Belconnen Police Station Project Management Group	Nil, undertaken within existing funding	December 2011 (duration of project)	1	Monthly	Winchester Centre Belconnen	ACT Policing Territory and Municipal Services Directorate Justice and Community Safety Directorate Territory and Municipal Services Directorate ACT Policing	Members x 2 Member Chair Members x2 Member
Phillip Forensic Medical Centre Project Steering Committee	Nil, undertaken within existing funding	September 2011 (duration of project)	9	Fortnightly	Level 9, 12 Moore St	Justice and Community Safety Directorate • Capital Works and Infrastructure • ACT Law Courts • Strategic Finance • People and Workplace Strategy Territory and Municipal Services Directorate	Chair Members x 8 Member
ACT Policing Strategic Accommodation Planning Group (working group)	Nil, undertaken within existing funding	12 months	4	Fortnightly	TBD	Justice and Community Safety Directorate ACT Policing Territory and Municipal Services Directorate	Chair Members x 3 Members x 2 Members x 2
ESA Territory Wide Risk Assessment Working Group	Nil, undertaken within existing funding.	Until completion of TWRRA in	5	Monthly	Emergency Services Agency Headquarters	Justice and Community Safety Directorate ACT Health Directorate	Chair Members x 4 Member

Name	Cost	Term	Staff Numbers (JACS)	Meeting frequency	Meeting location	Representation	Role
Review of Bushfire Operational Plan and Legislation - Working Group	Nil, undertaken within existing funding	late 2011-early 2012	2			ACT Policing	Member
						ACT Community Recovery & Emergency Planning and Community Development Services	Member
						Chief Minister and Cabinet Directorate	Member
						Territory and Municipal Services Directorate	Member
						Environment and Sustainable Development Directorate	Member x 2
						• ACT Planning and Land Authority	
						Justice and Community Safety Directorate, ACT Emergency Services Agency	Chair Member
						Territory and Municipal Services Directorate	Member
						Environment and Sustainable Development Directorate	Member x 2
						• ACT Planning and Land Authority	
Fire Services Operational Review Group	Nil, undertaken within existing funding	This working group was established in November 2010 and met for the final time in May 2011.	7	Bi-monthly	ESA Headquarters	ACT Government Solicitor's Office	Member
						Justice and Community Safety Directorate, ACT Emergency Services Agency	Chair Members x 5 Secretariat
						• ESA Risk and Planning	
						• ESA Media and Communications	
						• ACT Fire Brigade	
						• ACT Rural Fire Service	
						Union Representative	Member x 2
						Volunteers ACT Rural Fire Service	Member x 2
						ACT Bushfire Council	Member
						Volunteer Brigades Association	Member
Emergency Services Operational Review Group	Nil, undertaken within existing funding	Indefinitely	10	Quarterly	ESA Headquarters	Justice and Community Safety Directorate, ACT Emergency Services Agency	Chair Members x 8 Secretariat
						Territory and Municipal Services Directorate	Member

Name	Cost	Term	Staff Numbers (JACS)	Meeting frequency	Meeting location	Representation	Role
						Union Representative	Member x 2
						Volunteers ACT Rural Fire Service	Member x 2
						ACT Bushfire Council	Member
						Volunteer Brigades Association	Member
						Territory and Municipal Services Directorate	Member
AFP Courts Procedure consultation group	Nil, undertaken within existing funding	6 months	2	As required	Courts	Justice and Community Safety Directorate, ACT Law Courts	Chair Member
Inter Departmental Committee on Random Roadside Drug Testing	Nil, undertaken within existing funding	Indefinite	6	As required	JACS	Australia Federal Police	Members x 2
						Justice and Community Safety Directorate	Chair
						ACT Policing	Members x 5
						ACT Health Directorate	Members x 3
						Territories and Municipal Services Directorate	Member
						Director Public Prosecutions	Member
Aboriginal and Torres Strait Islander Justice Agreement Implementation Group	Nil, undertaken within existing funding	2010-13	3	Quarterly	Various (i.e. JACS Winchester Centre)	Justice and Community Safety Directorate	Chair Member Secretariat
						ACT Policing	Member
						Aboriginal Justice Centre	Member
						Legal Aid ACT	Member
						ACT Law Courts	Member
						Housing and Community Services Directorate	Member
						ACT Health Directorate	Member
						ACT Human Rights Commission	Member
						ACT Treasury Directorate	Member
						Women's Legal Centre	Member
						Territories and Municipal Services Directorate	Member
						Environment and Sustainable Development Directorate	Member
						Education and Training Directorate	Member
						Canberra Institute of Technology	Member

Name	Cost	Term	Staff Numbers (JACS)	Meeting frequency	Meeting location	Representation	Role
ACT Construction Industry Advisory Group		Ongoing	Nil	Quarterly	Callam offices	MBA, HIA, CFMEU, CEPU Electrical & Plumbing Divisions, CITC, AMWU	Members x 3
Chief Minister's Road Safety Roundtables	Nil, undertaken within existing funding	2 roundtables held to date - Aug 2010	Approx 35 - government and non-government representatives	Irregular, one roundtable held in 2010-11	Various (Legislative Assembly, Regatta Point, EPIC)	Chief Minister NRMA Motoring and Services NRMA-ACT Road Safety Trust NRMA Insurance ACT Policing Motorcycle Riders Association ACT Pedal Power Canberra Pedestrian Forum TWU Canberra Sub-Branch Australasian College of Road Safety Alcohol and Drug Foundation ACT Australian Hotels Association, ACT Clubs ACT Australian Driver Trainers Association, ACT Freebott	Co-host Co-host Member

Name	Cost	Term	Staff Numbers (JACS)	Meeting frequency	Meeting location	Representation	Role
Inter-Directorate Group (IDG) ESA Station Upgrade and Relocation Strategy	Nil, undertaken within existing funding	This group will meet throughout the implementation of the ESA Station Upgrade and Relocation Project	4	Bi-monthly	Justice and Community Safety Directorate offices	Justice and Community Safety Directorate, ACT Emergency Services Agency ACT Treasury Directorate Environment and Sustainable Development Directorate, ACT Planning and Land Authority Chief Minister and Cabinet Directorate Land Development Agency Territory and Municipal Services Directorate, Land and Property Services ACT Government Solicitor's Office	Chair Member x 2 Secretariat Member Member Member Member Member x 2 Member
Working With Vulnerable People Background Checking working groups	Not yet known	12 months from passage of legislation	TBA	Various, depending on implementation period	Various	Justice and Community Safety Directorate, Office of Regulatory Services, other ACT Gov directorates, community representation	
Program Steering Group (PSG) ESA Station Upgrade and Relocation Strategy	Nil, undertaken within existing funding	This group will meet throughout the implementation of the ESA Station Upgrade and Relocation Project	10	Monthly	ESA Headquarters	Justice and Community Safety Directorate, ACT Emergency Services Agency <ul style="list-style-type: none"> • ACT Fire Brigade • ACT Ambulance Service • ESA Support Services • ACT Rural Fire Service • ACT State Emergency Service • Strategic Finance • Capital Works and Infrastructure • People and Workplace Strategy • ACT Government Solicitor's Office 	Chair Members x 9

Name	Cost	Term	Staff Numbers (JACS)	Meeting frequency	Meeting location	Representation	Role
Capital Program Control Group (CPCG) ESA Station Upgrade and Relocation Strategy	Nil, undertaken within existing funding	This group will meet throughout the implementation of the ESA Station Upgrade and Relocation Project	6	Monthly	ESA Headquarters	Justice and Community Safety Directorate, ACT Emergency Services Agency <ul style="list-style-type: none"> • ESA Support Services • ACT Fire Brigade • ACT Ambulance Service • Project Study Management team • Strategic Finance Territory and Municipal Services Directorate	Chair Members x 6
Recurrent Program Control Group (RPCG) ESA Station Upgrade and Relocation Strategy	Nil, undertaken within existing funding	This group will meet throughout the implementation of the ESA Station Upgrade and Relocation Project	5	Monthly	ESA Headquarters	Justice and Community Safety Directorate, ACT Emergency Services Agency <ul style="list-style-type: none"> • People and Workplace Strategy • ESA Training • ACT Fire Brigade • ACT Ambulance Service Union Representative	Chair Members x 4 Member Member
						ACT Treasury Directorate	Member
						Territory and Municipal Services Directorate, Land and Property Services	Member x 3
						Chief Minister and Cabinet Directorate	Member



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mr Zed Seselja MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249 - 290

In relation to : Staff Management

1. Please provide a comprehensive list of pay grades for the total staff and how many staff are employed at each grade.
2. What was the total staff turnover rate in 2009-10 and 2010-11 to date, and what is the budgeted staff turnover rate for 2011-12? Please provide a breakdown by output class and level.
3. How many positions within the Department are currently unfilled as a result of the Government's staffing freeze?
 - a. When will these positions now be filled?
 - b. How much money has the Department saved as a result of the freeze?
4. For each pay grade, how many staff are administrative, and how many are considered frontline service delivery staff?
5. How many additional staff will be employed in 2011-12 (in FTE), and what level is each (please provide a breakdown by output and level).
 - a. How many are administrative or policy staff, and how many are considered frontline service delivery staff?
6. How much will be spent on training programs 2011-12? What is the purpose of each training program, and how many staff are expected to participate?
7. Will officers attend any training programs in 2011-12 interstate?
 - a. If so, what is the purpose of these training programs?
 - a. How many officers will attend?
 - b. What is the cost of each programs, including travel expenses?

PLEASE NOTE

- 1: Answers to questions on notice must be lodged electronically and in hard copy with the Committee Office within **5 working days** of receipt of the question.
- 2: Where an answer provides a referral to sources of information in published documents, the answer should include the exact name of the document, the author and agency publishing the document, the specific page numbers and an electronic link to the document.

8. What training programmes in 2011-12 will be held which will result in no marginal cost to the Government?
9. What in-house training programs will be held in 2011-12 which will result in a cost to the Government, and what was this cost expected to be?
10. What is the average oncost for each officer budgeted to be 2011-12?
 - a. What is included in this oncost?
 - b. What is the marginal oncost of an additional worker at the current staffing levels in 2011-12?
11. What specialist qualifications are required by staff for the Department or Agency to undertake its roles and responsibilities?
 - a. What skills are currently lacking in Department or Agency?
 - b. How will these gaps be filled in 2011-12?
 - c. Has the staffing freeze contributed to this shortfall?
12. What is the average salary for each employee who as a specialist skill that is required for the Department or Agency to undertake its roles and responsibilities? What will be the average salary in 2011-12? Please provide a breakdown by specialisation.
13. What training must employees undertake on a regular basis to maintain their specialist skills, and what is the budgeted total cost of this training in 2011-12? What is the average cost per employee? Who provides the training?
14. What specialist equipment is required for officers to undertake their jobs? For each piece of equipment:
 - a. How many are required
 - b. What is the capital cost of each,
 - c. What is the running cost of each?
 - d. Over what period is each piece of equipment depreciated?
 - e. What equipment will be purchased in 2011-12 for this purpose?
15. How many graduates will be employed in 2011-12?
 - a. What is the cost of employing each graduate?
 - b. How many have been employed on average each year since 2001?
16. How many staff will be recruited in 2011-12, and how much has been spent on recruitment in 2010-11 to date?
 - a. How much is budgeted to be spent on recruitment in 2011-12, and how is this broken down?
17. How much office space is currently leased?
 - a. Will this change in 2011-12, if so how will it change and what is the cost of the change?
 - b. What is the cost of the current lease, what is the make-good provision, and when will this lease be complete?
 - c. If a new lease is to be signed in 2011-12, what is the cost of the lease, what is the make-good provision, and when will this lease be complete?
18. How many staff, are budgeted to receive HDA in 2011-12? For each staff member,
 - a. Why will they receive HDA?
 - b. How long will they be on HDA?
 - c. What is the budgeted expense for staff receiving HDA in 2011-12?
 - d. Please provide a breakdown by output class and level.

19. How many staff are currently on any form of leave indefinitely?
 - a. What are the reasons for these staff being on indefinite leave?
 - b. Please provide a breakdown by output class and level

Simon Corbell : The answer to the Member's question is as follows:--

1. As at 8 June 2011, the pay grades for the total staff and number of staff employed at each grade are provided in the table below.

Classification	Total FTE
Ambulance Manager 1	3
Ambulance Manager 2	5
Ambulance Paramedic	5.31
Administrative Services Officer 1	1.94
Administrative Services Officer 2	58.27
Administrative Services Officer 3	98.66
Administrative Services Officer 4	126.94
Administrative Services Officer 5	95.32
Administrative Services Officer 6	145.95
Clinical Co-Ordinator	3
Contract Executive	39
Communications Officer	4
Correctional Officer Class 1	127.64
Correctional Officer Class 2	25
Correctional Officer Class 3	7
Correctional Officer Class 4	4
Emergency Services Manager	1.63
Fire Brigade 1	17
Fire Brigade 2	0
Fire Brigade 3	14
Fire Brigade 4	31
Fire Brigade 5	160.56
Fire Brigade 6	86
Fire Brigade 7	16
Fire Brigade 8	6
Graduate Administrative Assistant	6
General Service Officer Level 10	2.93
General Service Officer Level 5	1
General Service Officer Level 7	11.74
General Service Officer Level 8	5.8
Health Professional Level 1	1
Health Professional Level 2	3
Health Professional Level 3	4.01
Health Professional Level 4	1
Intensive Care Paramedic	4
Intensive Care Paramedic 1	62.68

Intensive Care Paramedic 2	28.74
Indigenous Trainee	1
Judicial	13
Legal 1	47.01
Legal 2	32.73
Para Legal Grade 1 (Lower)	8.14
Para Legal Grade 2	4
Professional Officer Class 1	1
Professional Officer Class 2	5.36
Prosecutor Grade 1 (Lower)	8
Prosecutor Grade 1 (Upper)	10.64
Prosecutor Grade 2	3
Prosecutor Grade 3	10
Qualified Ambulance Support Officer	6.26
Research Officer Grade 1	1
Senior Information Technology Officer Grade B	1
Senior Officer Grade A	25.85
Senior Officer Grade B	51.05
Senior Officer Grade C	108.94
Student Paramedic	21.81
Senior Professional Officer Grade A	1.6
Senior Professional Officer Grade B	2
Senior Professional Officer Grade C	5
Statutory Office Holders	9.50
Trainee Ambulance Support Officer	14
Technical Officer Level 3	2
Technical Officer Level 4	1
WorkCover Manager C	3
WorkCover Officer 4	1
WorkCover Officer 5	2
WorkCover Officer 6	19
	1634.01

2. The total staff turnover rate in 2009-10 is 6.36% and 2010-11 to date is 6.45%. The Directorate does not budget for staff turnover rates.
3. There is no staff freeze currently in place in the ACTPS.
4. To facilitate the accurate compilation on the number of administrative staff and frontline service delivery staff for each pay grade, operational staff would need to be brought offline to assist as the requested information is not readily captured.
5. The estimated staffing outcome for 2011-12 is in Budget Paper 4. Recruitment during 2011-12 will occur on an as-needs basis to meet operational requirements, and it is not possible to provide further details.

6. As the Legislative Assembly has not yet passed the 2011-12 Budget, the Directorate's budget allocations have not yet been finalised. There are however a number of training programs already planned that are set out in the table below.

<p><u>Ambulance Service</u></p> <ul style="list-style-type: none">• Advanced Diploma of Paramedical Science• Certificate III/ IV level – for Patient Transport Officers, Call-takers and Dispatchers• Graduate intern Intake for 2011 and 2012 <p><u>ACT Fire Brigade</u></p> <ul style="list-style-type: none">• 2011 ACT Fire Brigade Recruit College 34• 2012 – Chemical Biological and Radiological Training• 2012 – Fire Investigation Course <p><u>ACT Corrective Services</u></p> <ul style="list-style-type: none">• Correctional Officer Mandatory Training, including Drug Analysis, Breathing Apparatus, Certificate III and IV in Correctional Practice for approximately 150 officers• 2 x 12 week exercises per year for Correctional Officer recruit training for approximately 20-30 officers <p><u>ACT Law Courts</u></p> <ul style="list-style-type: none">• Certificate IV in Government (Court Services) for 5 staff <p><u>Office of Regulatory Services</u></p> <ul style="list-style-type: none">• Integrated Data Management System and customer service training <p><u>General Management/Ethics Programs</u></p> <ul style="list-style-type: none">• Induction• Respect, Equity and Diversity Awareness• Bullying Prevention and Management Training• Human Rights Act for ACT Government Agencies• Aboriginal and Torres Strait Islander Cultural Awareness• Respect, Equity and Diversity Contact Officer Training• Personal Achievement and Development Plan Workshops• Workplace Health and Safety for Managers: Providing Leadership for a Safe Workplace• Conducting Effective Workplace Health & Safety Risk Assessments• Understanding Legislation• Privacy Act• Freedom of Information
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7. As outlined in the response to Question 6, the Directorate training budget is not yet finalised.
8. Training programs to be offered in 2011-12, which will result in no marginal cost to the Directorate, include the National Counter Terrorism Committee (NCTC) and National Emergency Committee (NEMC) training programs.
9. The in-house training program for the Justice and Community Safety Directorate for 2011-12 have not been finalised.
10. The Directorate uses the Treasury Salary and Admin On-cost Model (August 2010) to determine salary on-cost estimates for each generic classification based on an average salary cost for each classification, and a standard figure for administrative on-costs.
- a. The salary on-costs include estimates for Superannuation, Employer Productivity Superannuation Contribution, Long Service Leave Provision, Annual Leave Loading, Workers Compensation Premium, and other issues as necessary on a

case by case basis. The salary on-cost, which varies depending on Superannuation scheme and Workers Compensation Premium rate, totals approximately 21% of the average salary.

The administrative on-cost model is based on average estimates for IT and communications related costs; accommodation; insurance; training; fleet; other administrative items including OH&S expenses, office machines and equipment, stationery and postage; and a corporate component covering payroll and human resource costs per FTE across Government. The total standard figure for administrative on-costs (in the August 2010 Guideline) was approximately \$0.017m.

b. The standard on-cost of an additional worker is as per the estimate above.

11. The table below sets out specialist qualifications that are required by staff for the Justice and Community Safety Directorate to undertake their roles and responsibilities.

Classification/Role	Specialist Qualifications
Chief Solicitor	Bachelor of laws or equivalent qualification, including some higher degrees (Masters or Doctorate), admission to legal practice in the ACT Supreme Court or the another jurisdiction and hold a current practicing certificate from the ACT Law Society.
Deputy Chief Solicitor	Bachelor of Laws or equivalent qualification, including some higher degrees (Masters or Doctorate), admission to legal practice in the ACT Supreme Court or another jurisdiction and hold a current practising certificate from the ACT Law Society. In addition each lawyer must hold an authorisation from the Chief Solicitor under the <i>Government Solicitor Act 1989</i> (ACT).
Chief Finance Officer	Accounting Degree or equivalent, membership of an Australian professional accounting body.
Group Finance Officer	Accounting Degree or equivalent.
Custodial Officer	Certificate III in Correctional Practice following 12 months of service. Senior First Aid Certificate or equivalent.
Assistant Director (Director of Public Prosecutors)	Admitted to practice or eligible to practise as a barrister and solicitor in the ACT. Not less than 5 years experience as a legal practitioner.
Director of Public Prosecutors	Admitted to practice or eligible to practise as a barrister and solicitor in the ACT. Not less than 10 years experience as a legal practitioner.
Legal 1 / 2	(1) Bachelor of Laws or equivalent qualification degree in law of an Australian tertiary institution, or a comparable. (2) For legal practitioners, admission as a practitioner, however described, of the High Court, or the Supreme Court of an Australian State or Territory. Note: Solicitors must hold an authorisation from the Chief Solicitor under the <i>Government Solicitor Act 1989</i> (ACT).
Registrar of the Magistrates Court	Law Degree and the relevant period of working experience as a Legal Practitioner.
Registrar/Deputy Registrar of the Supreme Court	Law Degree and the relevant period of working experience as a legal practitioner.
Special Magistrate	Law Degree at least 5 years relevant work experience as a lawyer.

Classification/Role	Specialist Qualifications
Prosecutor Graduate 1 (lower and upper), 2 and 3	Admitted to practise or eligible to practise as a barrister and solicitor in the ACT.
Health Professional	Degree in Psychology or Social Work. In addition, (1) Psychologist must be registered. (2) Victim Support Case Manager, post graduate qualification in counselling.
Senior Information Technology Officer	Information technology qualification from a tertiary institution.
Senior Professional Officer B/C	Tertiary qualifications in a relevant discipline e.g. Psychology degree, Finance, Accounting, Law, Library, Social Work or Human Services.
Fire Fighters – Various Classifications	PUA20601: Certificate II Public Safety (Fire Fighting and Emergency Operations). PUA30601: Certificate III Public Safety (Fire Fighting and Emergency Operations). PUA40301: Certificate IV Public Safety (Fire Fighting Supervision). PUA50501: Diploma of Public Safety (Fire Fighting Management). Technical training to ACT Fire Brigade Standards
ACT Ambulance Service – Various Classifications	Patient Transport - Certificate III in Non-emergency Client Transport. Call Taker/Dispatcher - Certificate IV in Call Taking and Despatch. Ambulance Paramedic – Diploma of Paramedical Science Intensive Care Paramedic – Advanced Diploma of Paramedical Science (Ambulance). Flight Paramedic – Advanced Diploma of Paramedical Science (Ambulance) + Aeromedical Retrieval and Rescue Training. Note: All listed positions require an Authority to Practice at the described levels from the Chief Officer ACT Ambulance Service.
Mechanics	Trade Certificate / Appropriate licences.

- a) There is no specific area of skill shortage readily identifiable.
- b) N/A – refer to part a.
- c) N/A – refer to part a and response to question (3).

12. To facilitate the accurate compilation on the average salary for employees with specialist skills that is required to undertake their roles and responsibilities, operational staff would need to be brought offline to assist as the requested information is not readily captured.
13. The table sets out the training that must be undertaken by employees on a regular basis to maintain their specialist skills and costs of this training for 2011-12.

Agency	Training and Cost
ACT Government Solicitor	<ul style="list-style-type: none"> • On 1 July 2010 the ACT Law Society introduced the Continuing Professional Development Program whereby ACT lawyers who hold practising certificates are required to undertake mandatory training modules to a total of 10 points per year. The cost for 2010 to undertake the mandatory training requirements averaged between

Agency	Training and Cost
	<p>\$1,200 to \$1,500 per lawyer.</p> <ul style="list-style-type: none"> • Training programs are provided from various organisations, such as ACT Law Society, Australian Government Solicitor, LexisNexis, Australian Corporate Lawyers Association and Australian Lawyers Alliance and selected other organisations that may provide specialist training modules specific to a relevant area of law.
Parliamentary Counsel's Office	<ul style="list-style-type: none"> • As above. The Parliamentary Counsel's Office also conducts in-house training.
ACT Corrective Services	<ul style="list-style-type: none"> • All Correctional Officers Grade 1, 2 and 3 must be assessed annually as competent in each of the following: <ul style="list-style-type: none"> ▪ First Aid [Senior or equivalent] – provided by Allen's Training, 25 sessions pa at \$660.00 a session. A total of \$16,600.00 is allocated for first aid training in the 2011 – 12 budget. This equates to an average cost of \$99.00 per Correctional Officer. Please note that every third year personnel are required to complete a full requalification at a current cost of \$1,100.00 per session increasing the cost of this training to \$27,500.00 pa or \$163.00 per correctional officer. The next full requalification is due in 2013. ▪ Breathing Apparatus (BA) - provided by Drager Training, 25 sessions at \$1,210.00 a session. A total of \$30,250.00 is allocated for BA training in the 2011 – 12 budget. This equates to an average cost of \$179.00 per correctional officer. ▪ Fire Drills, ASP Batons, Knowledge of processes and procedures – This training is conducted by the ACTCS Training and Development Unit at no additional cost to participants and instructors wages. ▪ Court Transport Unit Officer, Field Training Officer, Armourers and K9 Unit Officers require annual firearms and chemical munitions training. The training is coordinated by the ACTCS Training and Development Unit and conducted by the Field Training Officers. The total cost of the training is estimated as \$10,000.00 pa or \$286.00 per officer. The cost of the training includes the rental of Australian Defence Force and civilian firearms ranges as well as ammunition and chemical munitions. • All Correctional Officers Grade 4 must hold a current First Aid certificate (Senior or above). The cost of this training is included in the budget for Correctional Officer grade 1, 2, and 3 First Aid training. • The total amount allocated for employees to undertake regular training to maintain their specialist skills in the 2011 – 12 budget is \$56,850.00. This equates to \$336.00 per person.
Emergency Services Agency	<ul style="list-style-type: none"> • All positions within the Emergency Services Agency undertake regular in-service training in line with position requirements. The cost of this training varies but typically the training is conducted in-house with the principal cost relating to staff time.
Strategic Finance	<ul style="list-style-type: none"> • The training budget for 2011-12 has not yet been finalised, however it is expected that Professional development training (e.g. by CPA Australia or similar) will be undertaken as required.

14. The specialist equipment required by the Justice and Community Safety Directorate varies depending on the requirements of the position, and include the following:

ACT Corrective Services

The table below sets out specialist equipment required for ACT Corrective Services Officers to undertake their jobs. Further details may compromise security and safety requirements.

- e) Approved 2011-12 funded specialist equipment procurement includes:
- Human Presence (Heartbeat) detection system; and
 - Access system (Keywatcher) software upgrade.

Office of Regulatory Services

Parking Officers of the Office of Regulatory Services require Parking Hand Held Ticketing Devices for the issue of Parking Infringement Notices. Details are provided in the table below.

Equipment and Number (a)	Capital Cost each (b)	Running cost (c)	Depreciation period (d)
50 Pidion BIP 6000 Series PDAs	Intact asset – unable to supply this information	Lease through InTact at \$220.70 per unit per quarter over 3 years	InTACT asset – unable to supply information

- e) The introduction of new smart working technology is currently being considered.

Emergency Services Agency

The Emergency Services Agency has a large inventory of specialist equipment. All ESA operational services require specialist equipment to undertake their work including fire pumpers, hoses, defibrillators and specialist medical monitoring equipment. Detailed analysis cannot be done without affecting ESA operational capability. To facilitate the accurate compilation of information, operational staff would need to be brought offline to assist as the requested information is not readily captured.

15. The Directorate is planning to recruit a minimum of two graduates under the 2012 ACT Government Graduate Program. Final numbers will depend on the quality of applicants and available positions.
 - a. A Graduate Administrative Assistant is employed on a salary of \$54,956 per annum under the current Enterprise Agreement. The ACT Graduate Program costs \$15,000 per graduate, including assessment and selection processes and a training and development program.
 - b. The Directorate has employed an average of 2.5 graduates since 2001.

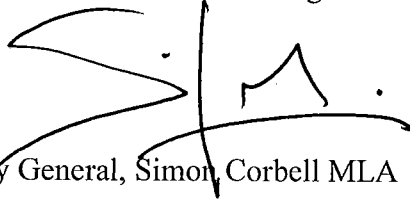
16. Recruitment during 2011-12 will occur on an as-needs basis to meet operational requirements. To April 2011 approximately \$0.380m has been spent on recruitment related expenses.
 - a. As the Legislative Assembly has not yet passed the 2011-12 Budget, the Directorate's budget allocations have not yet been finalised.

17. Rented office accommodation is procured on a whole of government basis with buildings often being used to accommodate more than one directorate. Over the course of any year, changes to administrative arrangements can result in different directorates partly or fully occupying a building even though the occupants remain the same. Information about the ACT Government's leased office space portfolio, including how much is leased and what rents are or will be paid is provided in the answer to Estimates Question 125 (E11-125) asked by Mr Seselja.

- a. No decision has been made at this stage by JACS to lease additional space in 2011-12.
 - b. The cost of current JACS leases are incorporated within the response to Estimates Question 125 (E11-125). The estimated make-good provision for current JACS office leases for 2011-12 is \$2.4m. The lease expiry date varies across the JACS Directorate.
 - c. Not applicable (see response a. above).
18. The Directorate prepares its budget based on the number of positions it will fill at each level. It does not differentiate between those filled by people at level and those filled by people receiving HDA.
19. The Directorate does not recognise indefinite leave as a leave type. All leave, with the exception of unplanned personal leave (sick leave), is approved prior to its taking, and will have an end date.

Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature:



By the Attorney General, Simon Corbell MLA

Date:

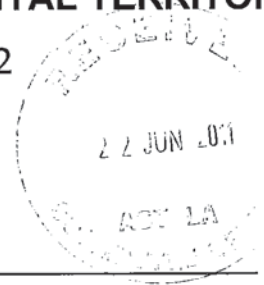
28.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselj MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249-290

In relation to : Budget initiatives

1. For each expense, revenue or capital measure reported in Budget Paper No. 3:
 - a. what is the staffing increase required
 - b. what are the IT requirements, including those which are to be purchased “off the shelf” and those which are to be custom built
 - c. what is the average on cost per additional staff member
 - d. what consultancies are required, including the purpose of the consultancy and budgeted cost, and whether the contract for the consultancy will be single select or open tender.
 - e. What are the capital requirements, including any equipment that will be purchased
 - f. Has the Agency/Department offset any funding to accommodate any part of the measure, and what was the offset?
 - g. Will the initiative require any form of regulatory change and if so, what change is required, and will a regulatory impact statement be published prior to it being considered by the Assembly?

Simon Corbell : The answer to the Member’s question is as follows:–

The Directorate’s 2011-12 Budget Initiatives are included in Chapter 4.2 and Chapter 5.5, Budget Paper 3. These chapters provide Expense and Capital budgets for each initiative.

In relation to part (c.), The Directorate uses the Treasury Salary and Admin On-cost Model (August 2010) to determine salary and on-cost estimates for each generic classification based

PLEASE NOTE

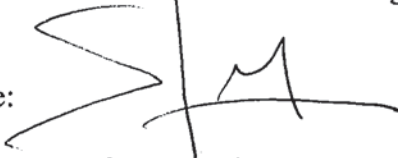
- 1: Answers to questions on notice must be lodged electronically and in hard copy with the Committee Office within **5 working days** of receipt of the question.
- 2: Where an answer provides a referral to sources of information in published documents, the answer should include the exact name of the document, the author and agency publishing the document, the specific page numbers and an electronic link to the document.

on an average salary cost for each classification, and a standard figure for administrative on-costs. The salary on-costs include estimates for Superannuation, Employer Productivity Superannuation Contribution, Long Service Leave Provision, Annual Leave Loading, Workers Compensation Premium, and other issues as necessary on a case by case basis. The salary on-cost which varies depending on Superannuation scheme and Workers Compensation Premium rate, totals approximately 21% of the average salary. The administrative on-cost model is based on average estimates for IT and communications related costs; accommodation; insurance; training; fleet; other administrative items including OH&S expenses, office machines and equipment, stationery and postage; and a corporate component covering payroll and human resource costs per FTE across Government. The total standard figure for administrative on-costs (in the August 2010 Guideline) was approximately \$0.017m.

In relation to other parts of the question, the ACT Government prepares its budget on an output basis. Data at that level is published in the Budget Papers, along with budgeted financial statements for agencies. Similar information on actual performance is published in annual reports including audited financial statements. Data is not available in the form and at the level of disaggregation requested without diversion of significant resources from the Justice and Community Safety Directorate's ongoing business that I am not prepared to authorise.

Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature:



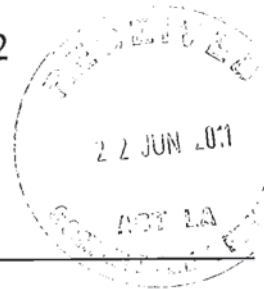
By the Attorney General, Simon Corbell MLA

Date:

14.6.11

**LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY**

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mr Zed Seselja MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249-290

In relation to : Budgeted Costs

1. What is the budgeted cost for the Department in 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15 of:
 - a. Electricity
 - b. Internet communications
 - c. Telecommunications
 - d. Travel for senior executive staff
 - e. Travel for non-executive staff
 - f. Local travel, including taxis, bus fares, and vehicles
 - g. Printing
 - h. Paper
 - i. Official entertainment
 - j. Consultant's fees
 - k. Official entertainment

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- 2: Where an answer provides a referral to sources of information in published documents, the answer should include the exact name of the document, the author and agency publishing the document, the specific page numbers and an electronic link to the document.

Simon Corbell : The answer to the Member's question is as follows:-

The table below outlines the budgeted costs for 2010-11 for each item:

Item	Category	2010-11 Budget \$m
a.	Electricity	1.501
b.	Internet communications ¹	0.116
c.	Telecommunications	1.115
d. & e.	Travel ²	0.687
f.	Local Travel and Vehicle Fleet Costs ³	0.745
g.	Printing	0.540
h.	Paper	0.083
i. & k.	Official Entertainment (including official ceremonies & functions)	0.038
j.	Consultant's Fees ⁴	0.771

Notes:

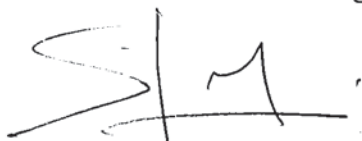
1. Based on Internet Charges estimate included in the 2010-11 InTACT Service Level Agreements.
2. Internal Budget Allocations do not distinguish between executive and non-executive staff level.
3. Including car and taxi hire costs and vehicle fleet charges.
4. Including consultants, valuations associated with the Department's assets and other professional charges.

In relation to 2011-12, the Directorate's internal budgets have not yet been disaggregated to line items.

In relation to the forward estimates, the internal budgets will not be disaggregated to a detailed level until just before the commencement of each financial year.

Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature:



By the Attorney General, Simon Corbell MLA

Date:

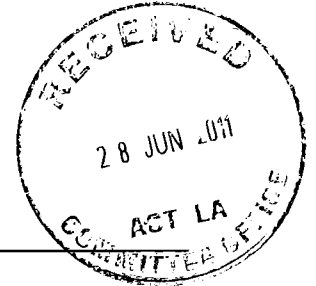
14.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselja MLA: To ask the Attorney General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249 - 290

In relation to : Capital Costs

1. What are the annual depreciation costs for the Department/Agency?
2. How much depreciation is allocated to small capital items which are used in the day-to-day activities of the Department, and how much is related to major capital works or items? What are those major capital works or items specifically?
3. What capital initiatives will be completed by the Department in 2011-12?
 - a. What was the original cost of those initiatives when they were first considered by Government?
 - b. What is the current budgeted cost of the initiative?
 - c. What are the ongoing costs to the Budget of the initiative, including running costs and depreciation costs?
4. What capital initiatives were completed/will be completed by the Department in 2010-11?
 - a. What was the original cost of those initiatives when they were first considered by Government?
 - b. What is the current budgeted cost of the initiative?
 - c. What are the ongoing costs to the Budget of the initiative, including running costs and depreciation costs?
 - d. What was the estimated completion date when the initiative was first considered by Government?

PLEASE NOTE

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Attachment A

Capital initiatives expected to be physically completed in 2011-12 include the following:

	Original Capital Budget \$'000	Current Capital Budget \$'000	Total Estimated Ongoing Additional Cost to Budget related to Capital Costs \$'000
Capital Initiatives expected to be physically completed in 2011-12			
ESA - Communications Project	23,668	23,668	2,367
ORS- Integration	260	260	52
Work Cover Integration	416	416	83
ESA - Increased Fire Vehicle Replacement	6,500	6,500	550
New Forensic Medical Centre	4,770	5,570	209
CCTV Phase 3	1,808	1,808	409
New Belconnen Police Station - Forward Design and Construction	18,188	22,350	783
New Supreme Court - Forward Design	4,000	4,000	-
ESA - ICT Infrastructure	2,834	2,834	994
Liquor Reforms for a Safer Community	100	100	53
ESA - Tidbinilla Rural Fire Service Shed	1,644	1,644	115
ESA - Mobile Data Solution Project	2,576	2,576	790
Courts Security Upgrade	1,000	1,000	181
Forensic Medical Centre Equipment	293	293	31
Future Correctional Facility Requirements (Feasibility)	620	620	-
ESA Station Upgrade and Relocation (Phase 1 - Due Diligence and Forward Design)	3,961	3,961	775
Increase Capacity in ACTAS Front Line Vehicles	1,250	1,250	308
Flood Mitigation Program (SES)	100	100	20
Plant and Equipment for Servicing Breathing Apparatus and Hazardous Materials (ACTFB)	1,191	1,191	129
AMC Security and System Upgrade	1,438	1,438	292
Legal Practice Management System Software Upgrade	210	210	53
Centracom Replacement (ESA)	1,450	1,450	295
Conventional Radio Realignment	90	90	5
Remedial Capital Improvements for ACT Policing Facilities	338	338	19

Note: Capital programs for which the Directorate has ongoing capital funding have been excluded.

Attachment B

Capital initiatives expected to be physically completed in 2010-11 include the following:

	Original Capital Budget \$'000	Current Capital Budget \$'000	Total Estimated Ongoing Additional Cost to Budget related to Capital Costs \$'000	Estimated Completion Date when first Considered by Govt
Capital Initiatives expected to be physically completed in 2010-11				
ESA - New Headquarters (includes Specialist Outdoor Training Centre and Helicopter Base)	18429 ¹	29074 ¹	4,073	Jun-08 ¹
Upgrade of Court Security & Facilities	1,904	1,904	186	Dec-08
ESA - Stations Upgrade	831	831	78	Jun-11
ESA - Thermal Imaging Camera	213	213	16	Jun-11
Human Right Commission Database	250	250	120	Jun-08
Court Case Management System	834	834	225	Jun-10
Sexual Assault Reform Program Information System	80	80	16	Jun-09
Maintenance of Operational Capacity	807	807	98	Dec-08
ESA - Jerraberra & Rivers Sheds	2,270	2,270	113	Jun-10
ESA - Community Fire Units	289	289	142	Jun-11
Additional Jury Courtroom	450	450	60	Jun-11

Note: Capital programs for which the Directorate has ongoing capital funding have been excluded.

¹ These budgets are not directly comparable as the project has been expanded to include a new Specialist Outdoor Training Centre and the Helicopter Base at Hume. The 2009-10 Budget provided additional \$1.9m to the ESA Headquarters project and \$5.7m for the new Specialist Outdoor Training Centre and Helicopter Base, with revised completion date of December 2010. The 2010-11 Budget provided an additional \$3.045m.



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselja MLA: To ask the Attorney General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249 - 290

In relation to : Environment

1. What are the estimated greenhouse gas emissions in 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15?
2. What initiatives or measures has the Department implemented in 2010-11 to reduce greenhouse gas emissions?
 - a. What is the cost of each initiative
 - b. how much greenhouse gas has each initiative saved?
3. What initiatives or measures will the Department implement in 2011-12 to reduce greenhouse gas emissions?
 - a. What is the budgeted cost of these initiatives
 - b. How much greenhouse gas will each initiative save?
4. How much paper recycling will be undertaken in 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15, what percentage of total paper used is this, and what benchmark is the Department measuring its success in recycling against?

Simon Corbell : The answer to the Member's question is as follows:-

1. In terms of greenhouse gas emissions the JACS Directorate is guided by the Environment and Sustainable Directorate (ESD) projections. Currently there are no projections available from ESD for future greenhouse gas emissions. Details of Greenhouse gas emissions will be reported in the Directorate's Annual Report.

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Greenhouse gas reductions targets as outlined in the *Climate Change and Greenhouse Gas Reduction Act 2010* will be used to guide future actions towards CO2 emissions reductions.

2. In early 2011 the Magistrates Court commenced a project aimed at improving environmental and building efficiency and reducing CO2 emissions. Initiatives include upgrading lighting systems, installation of draught seals, upgrading BMS controls, installation of smart meters. Green Champions have also been appointed to assist with the promotion of more environmental consciousness behaviour in the workplace. The total budgeted cost for this project is \$130,000.

Additionally, solar hot water panels have been installed at the new ESA Training Centre at Hume to assist in the reduction of CO2 emissions. The cost of this initiative is in-built with trade services contracted for hydraulic aspects of the project and as such a specific cost is not able to be identified.

The New Belconnen Police station, expected to open in December 2011, is being designed with a strong focus on energy efficiency and a commitment to minimise the carbon footprint and impact on the environment. The building will operate with a Chilled Beam air-conditioning system which provides a cleaner and more efficient form of ventilation. It will also include rain water harvesting, solar hot water, use of low volatile organic compound materials and a floor design that provides an abundance of natural light.

Information on greenhouse gas reductions will be reported in the Directorate's Annual Report.

3. The JACS Directorate has recently formed a Sustainability Committee that will be responsible for implementing programs to reduce greenhouse gas emission in 2011-12. This will include similar initiatives, as undertaken at the Magistrates Court, such as lighting upgrades, BMS upgrades, installation of smart meters together with a program aimed at behaviour change amongst staff. A total amount of \$254,000 Capital Upgrade Program (CUP) funding has been allocated for these initiatives.

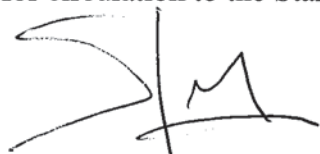
In the 2011-12 financial year, in line with the Government's Efficiency Realisation Program, all Business Units are required to make 10% reductions in energy use.

4. Figures for the total amount of paper recycled in 2010-11, as with future years will not be available for all sites until the end of the relevant financial year.

Consistent with the Government's Waste Management strategy JACS plans to achieve ACTSmart accreditation across all properties as a key benchmark for recycling practices. 12 Moore Street has recently received accreditation. ESA HQ at Fairbairn and the Magistrates Court have implemented ACTSmart recycling processes and will be seeking future accreditation.

Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature:



By the Attorney General, Simon Corbell MLA

Date:

19.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY
SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mr Zed Seselja MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249 - 290

In relation to : Grants Programs

1. What grants programs will commence in 2011-12, and which grants programs will cease?
2. Which grant programs ceased in 2010-11?
3. For each program above, what is the total cost of the program, including:
 - a) the cost to administer the program
 - b) the cost to advertise the program
 - c) the total amount of grants that are budgeted to be awarded in 2010-11 and 2011-12?
4. For those grants programs commencing in 2011-12, when is the program scheduled to cease?
5. What process will be used to determine the recipients of the grants?
6. Will grants under each program be contingent upon a contribution.

Simon Corbell : The answer to the Member's question is as follows:-

1. Grants programs that will commence in 2011-12:

Wheelchair Accessible Taxis (WATs)

From 1 July 2011 funds will be available to assist operators of WATs with the purchase and modification costs of WAT vehicles. The assistance will be available to a WAT

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operator once in any 8 year period, when the operator purchases a WAT vehicle, which is under two years old, and which can accommodate two wheelchairs.

Grants programs that will cease in 2011-12:

None.

2. The Improving Safety and Security Grants (ISSG) program will cease by 30 June 2011. The ISSG program supported community organisations to purchase infrastructure and equipment to improve the safety and security of their facilities. The ISSG program is a separate category under the Community Services Directorate's broader Community Support and Infrastructure Grants (CSIG) program.

3. In relation to the total cost of the programs:

Wheelchair Accessible Taxis (WATs)

- a) The cost to administer the scheme will be negligible as there are only a small number of WAT operators and only a few operators are expected to replace their vehicles each year.
- b) Operators will be notified by letter of the availability of this assistance.
- c) A one off grant of \$4500 will be available to WAT operators to assist them with the purchase and modification costs of WAT vehicles that are under 2 years of age. Based on the profile of the current WAT fleet and anticipated new WAT operators entering the sector, it is estimated, expenditure will be approximately \$22,500 in 2011-12. However, this could vary, depending upon decisions made by operators about the timing of replacing existing WAT vehicles.

Improving Safety and Security Grants (ISSG)

- a) There were minor costs associated in administering this scheme, which have been absorbed by the JACS and Community Services Directorates.
- b) The scheme was advertised as part of the Community Services Directorate's normal advertising of its larger grant programs. There was no additional cost associated in advertising this scheme.
- c) The ISSG program supported community organisations to purchase infrastructure and equipment to improve the safety and security of their facilities.
 - Approximately \$150,000 was provided for community organisations through this process.
 - A maximum of \$10,000 was awarded per organisation. A total of thirty community organisations received a total of \$149,336 through this process.
 - A range of safety and security measures were implemented including security grills and doors, lighting, alarms (including duress alarms), security locks and CCTV. This equipment ranged in cost from \$303 to \$10,000, with an average grant amount of \$4810.
 - The grants ensure that people, often children and older people, can access community facilities with increased confidence in their safety.
 - This program improved the ability of community organisations to respond to property crime such as burglary and property damage.
 - It assisted in providing a minimum standard of security for organisations whose choices may otherwise be limited by the cost of security hardware.

4. *Wheelchair Accessible Taxis (WATs)*

The scheme has no end date, but as noted above, the assistance is available for the replacement of a vehicle only once in any eight year period.

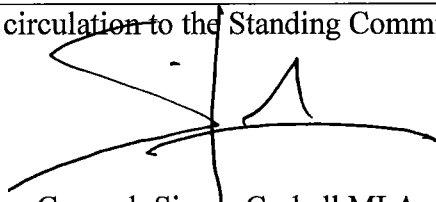
5. In relation to Wheelchair Accessible Taxis, WAT operators, when replacing an existing WAT vehicle, must provide evidence of purchase and details of the vehicle's

registration and insurance for the Road Transport Authority to determine the age of the vehicle and whether the operator is entitled to the assistance.

6. In relation to Wheelchair Accessible Taxis, the WAT operator must meet the purchase and conversion costs of a new WAT vehicle in order to obtain the assistance.

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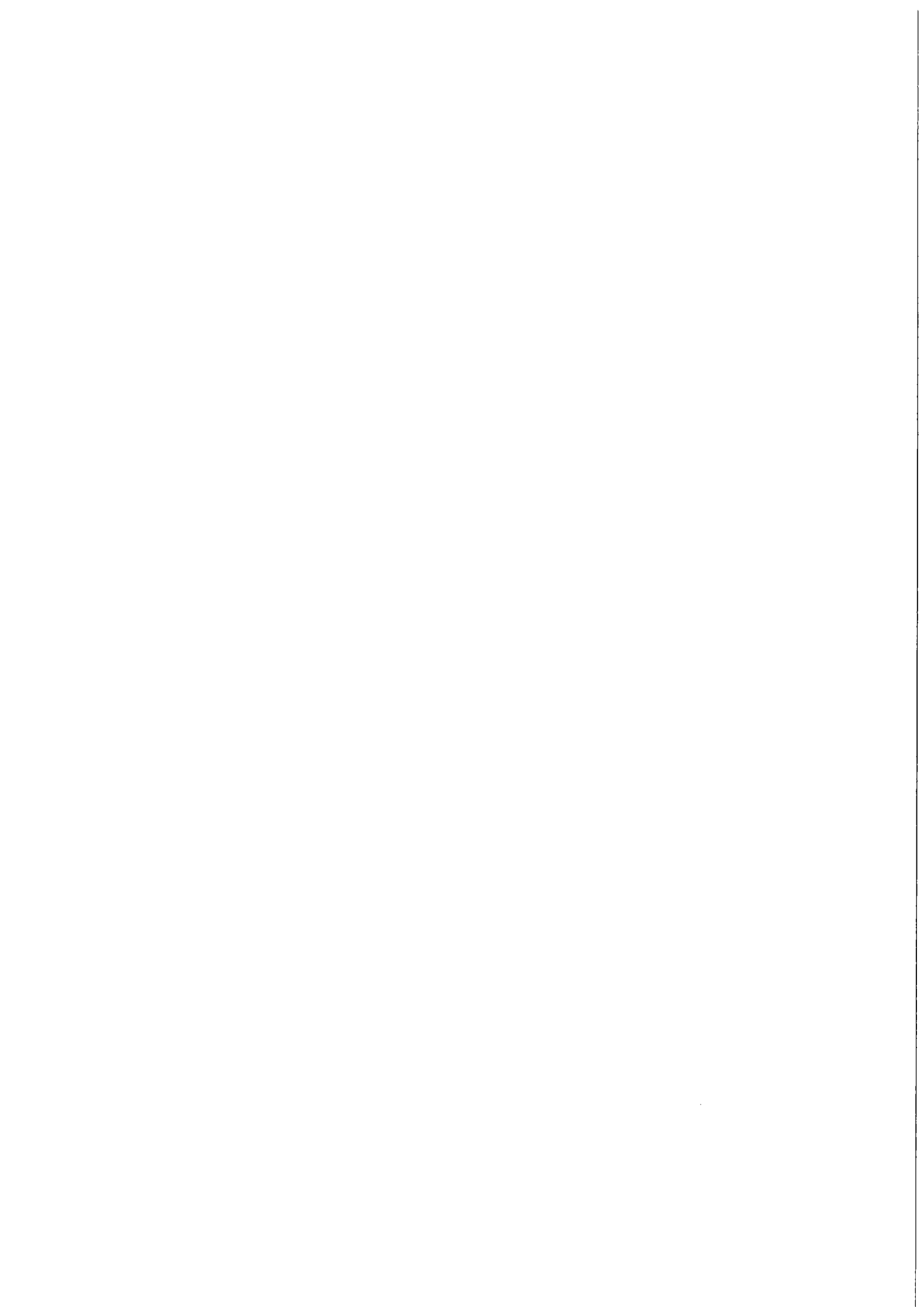
Signature:

A handwritten signature in black ink, appearing to be 'S. Corbell', written over a horizontal line.

Date:

27.6.11

By the Attorney General, Simon Corbell MLA





LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE

Mr Zed Seselja MLA: To ask the Attorney General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249 - 290

In relation to : Capital Costs

1. What are the annual depreciation costs for the Department/Agency?
2. How much depreciation is allocated to small capital items which are used in the day-to-day activities of the Department, and how much is related to major capital works or items? What are those major capital works or items specifically?
3. What capital initiatives will be completed by the Department in 2011-12?
 - a. What was the original cost of those initiatives when they were first considered by Government?
 - b. What is the current budgeted cost of the initiative?
 - c. What are the ongoing costs to the Budget of the initiative, including running costs and depreciation costs?
4. What capital initiatives were completed/will be completed by the Department in 2010-11?
 - a. What was the original cost of those initiatives when they were first considered by Government?
 - b. What is the current budgeted cost of the initiative?
 - c. What are the ongoing costs to the Budget of the initiative, including running costs and depreciation costs?
 - d. What was the estimated completion date when the initiative was first considered by Government?

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Simon Corbell : The answer to the Member's question is as follows:-

1. The annual estimated depreciation and amortisation costs for Justice and Community Safety Directorate and Territorial are outlined in the 2011-12 Budget Paper No. 4 on pages 273 and 280 respectively.
2. Depreciation expense is not broken down into small and major capital items. However, an estimated allocation for small capital items including Plant and Equipment, Vehicles, Communications, Office Equipment and Intangibles, is approximately 40% and the estimated allocation for major capital items including Buildings, Leasehold Improvements and property assets, is approximately 60% of the annual estimated Directorate depreciation and amortisation costs.

Depreciation expense relating to Territorial assets is approximately 100% for major capital items.

The top 10 major capital works or items based on estimated annual depreciation for 2010-11 are listed below:

Asset Description
Alexander Maconochie Centre
ESA Radios
ESA Headquarters
Winchester Centre
Supreme Court
Symonston Temporary Remand Centre
Tuggeranong Police Station
City Police Station
Magistrates Court Fitout
ESA Computer Aided Dispatch

3. Information relating to capital initiatives that the 2011-12 Budget estimates forecast will be physically completed in 2011-12 is included at Attachment A.
4. Information relating to capital initiatives that are expected to be physically completed in 2010-11 is included at Attachment B.

Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature: 

By the Attorney General, Simon Corbell MLA

Date:

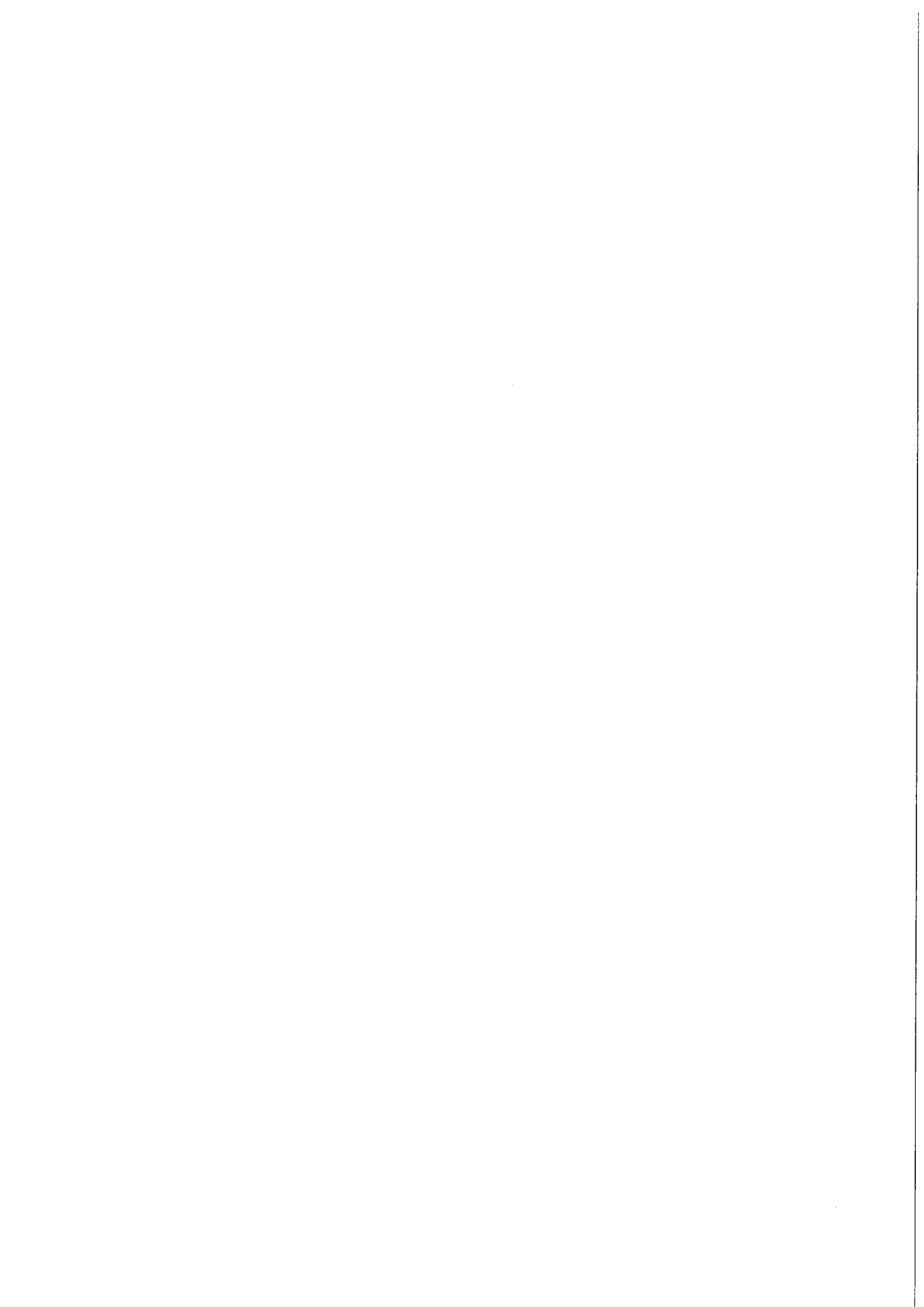
27.6.11

Attachment A

Capital initiatives expected to be physically completed in 2011-12 include the following:

Capital Initiatives expected to be physically completed in 2011-12	Original Capital Budget \$'000	Current Capital Budget \$'000	Total Estimated Ongoing Additional Cost to Budget related to Capital Costs \$'000
ESA - Communications Project	23,668	23,668	2,367
ORS - Integration	260	260	52
Work Cover Integration	416	416	83
ESA - Increased Fire Vehicle Replacement	6,500	6,500	550
New Forensic Medical Centre	4,770	5,570	209
CCTV Phase 3	1,808	1,808	409
New Belconnen Police Station - Forward Design and Construction	18,188	22,350	783
New Supreme Court - Forward Design	4,000	4,000	-
ESA - ICT Infrastructure	2,834	2,834	994
Liquor Reforms for a Safer Community	100	100	53
ESA - Tidbinbilla Rural Fire Service Shed	1,644	1,644	115
ESA - Mobile Data Solution Project	2,576	2,576	790
Courts Security Upgrade	1,000	1,000	181
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ESA Station Upgrade and Relocation (Phase 1 - Due Diligence and Forward Design	3,961	3,961	775
Increase Capacity in ACTAS Front Line Vehicles	1,250	1,250	308
Flood Mitigation Program (SES)	100	100	20
Plant and Equipment for Servicing Breathing Apparatus and Hazardous Materials (ACTPB)	1,191	1,191	129
AMC Security and System Upgrade	1,438	1,438	292
Legal Practice Management System Software Upgrade	210	210	53
Centracom Replacement (ESA)	1,450	1,450	295
Conventional Radio Realignment	90	90	5
Remedial Capital Improvements for ACT Policing Facilities	338	338	19

Note: Capital programs for which the Directorate has ongoing capital funding have been excluded.



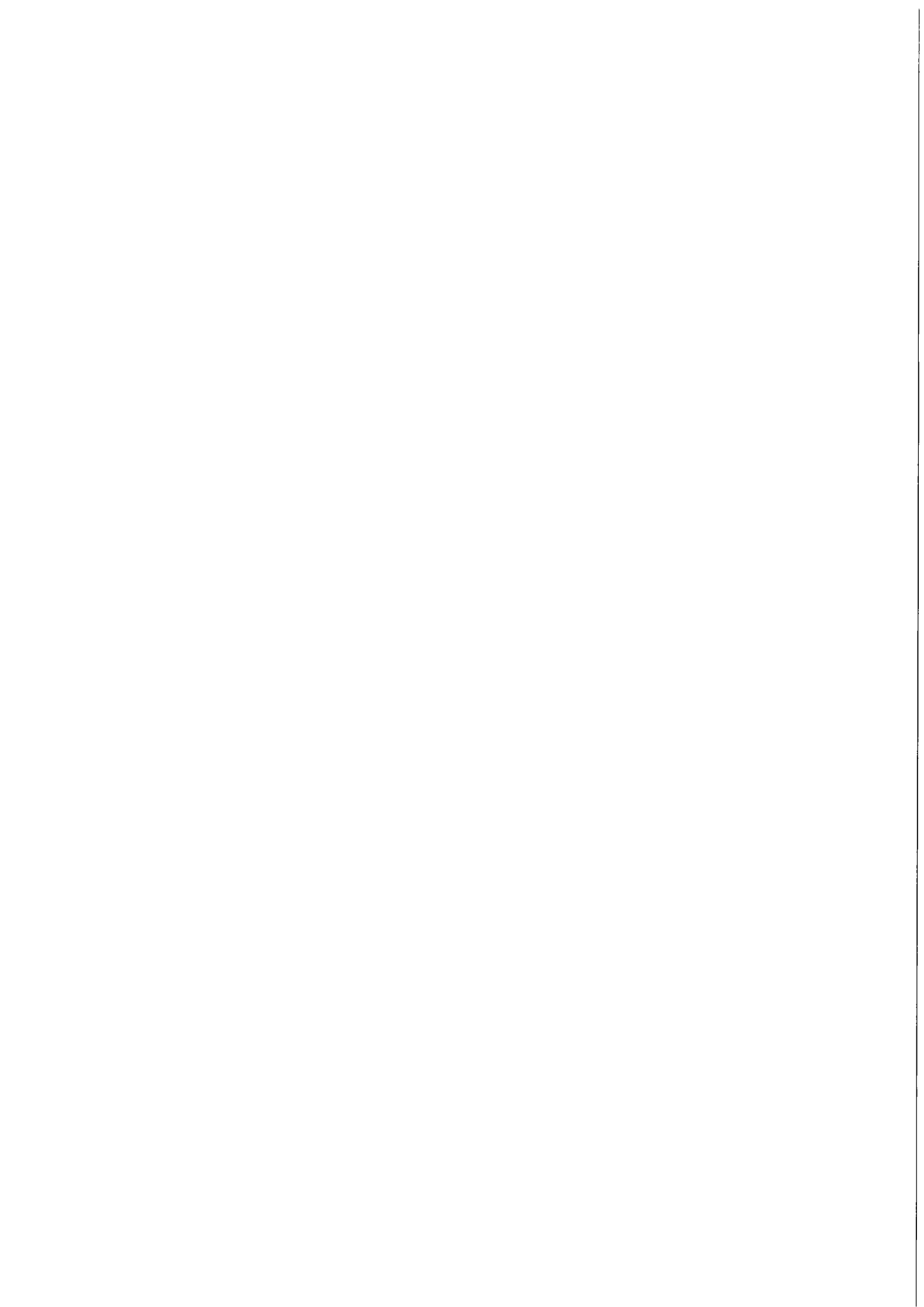
Attachment B

Capital initiatives expected to be physically completed in 2010-11 include the following:

Capital Initiatives expected to be physically completed in 2010-11	Original Capital Budget \$'000	Current Capital Budget \$'000	Total Estimated Ongoing Additional Cost related to Budget Capital Costs \$'000	Estimated Completion Date when first Considered by Govt
ESA - New Headquarters (includes Specialist Outdoor Training Centre and Helicopter Base)	18429 ¹	29074 ¹	4,073	Jun-08 ¹
Upgrade of Court Security & Facilities	1,904	1,904	186	Dec-08
ESA - Stations Upgrade	831	831	78	Jun-11
ESA - Thermal Imaging Camera	213	213	16	Jun-11
Human Right Commission Database	250	250	120	Jun-08
Court Case Management System	834	834	225	Jun-10
Sexual Assault Reform Program Information System	80	80	16	Jun-09
Maintenance of Operational Capacity	807	807	98	Dec-08
ESA - Jerrabomberra & Rivers Sheds	2,270	2,270	113	Jun-10
ESA - Community Fire Units	289	289	142	Jun-11
Additional Jury Courtroom	450	450	60	Jun-11

Note: Capital programs for which the Directorate has ongoing capital funding have been excluded.

¹ These budgets are not directly comparable as the project has been expanded to include a new Specialist Outdoor Training Centre and the Helicopter Base at Hume. The 2009-10 Budget provided additional \$1.9m to the ESA Headquarters project and \$5.7m for the new Specialist Outdoor Training Centre and Helicopter Base, with revised completion date of December 2010. The 2010-11 Budget provided an additional \$3.045m.





LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselja MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249 - 290

In relation to : Overhead costs

1. What are the overhead fixed costs for the Department or Agency for 2010-11 and 2011-12 and how much is each?
2. How are these costs forecast to change between 2010-11 and 2014-15 (please provide a breakdown by output).
3. What are the variable and marginal costs for the Department or Agency for 2010-11 and 2011-12 and how much is each.
4. How are these costs forecast to change between 2010-11 and 2014-15 (please provide a breakdown by output).

Simon Corbell : The answer to the Member's question is as follows:—

1. The Directorate's overhead fixed costs that do not vary significantly with the Directorate's activities during the financial year include rental; utility and outgoing costs; finance, procurement and human resources provided by Shared Services; insurance; workers compensation premium; ACT Audit Office fees and depreciation and amortisation of fixed assets.

For 2011-12, the Directorate's internal budgets are not yet disaggregated to line items. However, indicative estimates are shown in the following table based on 2010-11 budgeted costs and adjustments included in the 2011-12 Budget process.

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	2011-12 Estimate \$'000
Fixed Costs	
Worker's Compensation	6,891
Rent & Outgoings (incl Utilities & Cleaning)	15,110
Insurance	3,177
Shared Services Centre Fees	3,325
External Audit	157
Depreciation & Amortisation	20,560

2. The Directorate's budget for the forward estimates is outlined in the 2011-12 Budget Paper No. 4. The budget in the Budget Papers has not been broken down into specific overhead cost line-items requested, however, indicative allocations for 2011-12 are provided in the answer to question 1.

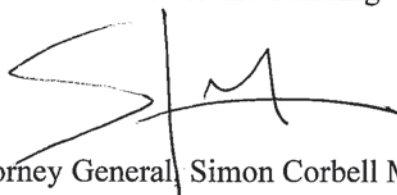
The above costs will vary each year due to a range of circumstances such as indexation, market conditions, asset base etc. The budgeted forward estimates as published in the 2011-12 Budget Papers assumes an indexation rate, and other variations for known impacts. However, the actual breakdown of overhead costs by line item and by output is not yet determined.

This will be done closer to the relevant financial year, taking into account operational requirements, overall budget limits and other prevailing circumstances.

3. Costs of the Directorate are outlined in the 2010-11 Budget and 2011-12 Budget Papers. The budget as reported in the Budget Papers is not broken down into fixed, variable and marginal costs.
4. The Directorate's budget for the forward years to 2014-15 is shown in the 2011-12 Budget Paper No. 4. As mentioned above, the budget as reported in the Budget Papers is not broken down into fixed, variable and marginal costs for the forward estimates. As outlined in Question 2 the costs will vary each year due to the range of circumstances. The budgeted forward estimates as published in the 2011-12 Budget Papers assumes an indexation rate, and other variations for known impacts. However, the actual breakdown of overhead costs by line item and by output is not yet determined. The variation in total cost from 2010-11 to 2011-12 is shown in the budget papers for each output and each line item.

Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature:



By the Attorney General, Simon Corbell MLA

Date:

19.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselja MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249 - 290

In relation to : Output programs

1. Please provide a list of initiatives or programs that are run under each output.
 - a. What is the budgeted cost or revenue for each in 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15?
 - b. What is the termination date of these programs or initiatives?
 - c. How many staff (by ASL) work in each, and what is level of each staff member??
 - d. What capital equipment is required by each?
 - e. What specialist skills are required by staff in each?

Simon Corbell : The answer to the Member's question is as follows:-

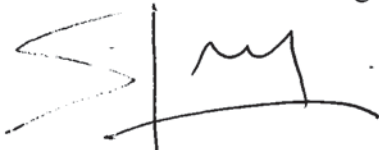
Budget initiatives are included in Chapter 4.2 and Chapter 5.5, Budget Paper No. 3. The ACT Government prepares its budget on an output basis. Data at that level is published in the Budget Papers, along with budgeted financial statements for agencies. Similar information on actual performance is published in annual reports including audited financial statements. Data is not available in the form and at the level of disaggregation requested without diversion of significant resources from Justice and Community Safety Directorate's ongoing business that I am not prepared to authorise.

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Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature:

A handwritten signature in black ink, consisting of a stylized 'S' followed by a vertical line and a wavy line above a horizontal base.

Date:

19.6.11

By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselja MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Justice and Community Safety Directorate, Budget Paper 4, pages 249 – 290

In relation to : IT and Advertising

1. What is the budgeted cost of the provision of IT services for the Department/Agency for 2011-12?
2. What is the budgeted or forecast increase in costs for the provision of IT services in 2012-13, 2013-14 and 2014-15?
3. What will be the marginal cost and the average cost of the provision of IT services at the forecast staffing levels in 2011-12?
4. How much will be spent on advertising in 2011-12, and what is forecast to be spent in 2012-13, 2013-14 and 2014-15?
5. What form of advertising will be undertaken?
6. What is the purpose of each form of advertising?
7. How much has been spent on graphic design purposes in 2010-11, and how much will be spent on graphic design in 2011-12, 2012-13, 2013-14 and 2014-15?

Simon Corbell : The answer to the Member's question is as follows:–

1. As the Legislative Assembly has not yet passed the 2011-12 Budget, the Directorate budget allocations have not been finalised. However, the estimated budgeted cost for the provision of standard IT services for the Directorate staff, based on the Department of Treasury Salary and Administrative on-Cost Model (August 2010) is approximately \$3,900 per staff member, which totals approximately \$6.544m for standard IT services

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for the Directorate's budgeted FTE in 2011-12. This cost does not include specialist IT systems and services, including IT budget initiatives and projects, and specialised business system support costs.

2. Costs for the provision of IT services vary in the forward years, depending on indexation, individual budget initiatives and other budget adjustments.

The standard IT service cost for Directorate staff as outlined in the response to Question (1) are forecast to increase by approximately 2% for 2012-13, 2013-14 and 2014-15. These increases are as advised by ACT Treasury and represent InTACT's estimated composite indexation increases with respect to those financial years.

3. The marginal cost for the provision of IT services for the Directorate at the forecast staffing levels for 2011-12 varies depending on the role of the employee and IT requirements associated with the position. The average/marginal cost for the provision of standard IT services, based on the Treasury Directorate Salary and Administrative On-Cost Model (August 2010), is approximately \$3,900 per staff member.
4. As the Legislative Assembly has not yet passed the 2011-12 Budget, the Directorate budget allocations have not been finalised for 2011-12. Any advertising costs in 2011-12, 2012-13, 2013-14 and 2014-15 are managed within the Supplies and Services budget as outlined in the JACS Directorate chapter of the 2011-12 Budget Paper No 4.
5. In 2011-12 it is possible that the Justice and Community Safety Directorate will advertise using various media such as website, newspaper, radio and television.
6. The purpose of the advertisements may include the recruitment of staff, general advertising for work safety and other portfolio activities, change of legislation and community safety campaigns.
7. Estimated graphic design expenses in 2010-11 to May 2011 is approximately \$0.018m, however, costs incurred cannot be accurately quantified as invoices from suppliers may not provide details of such individual cost items.

As the Legislative Assembly has not yet passed the 2011-12 Budget, the Directorate budget allocations have not been finalised for 2011-12. Any graphic design costs in 2011-12, 2012-13, 2013-14 and 2014-15 are managed within the Supplies and Services budget as outlined in the JACS Directorate chapter of the 2011-12 Budget Paper No 4.

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Signature:



Date:

19.6.11

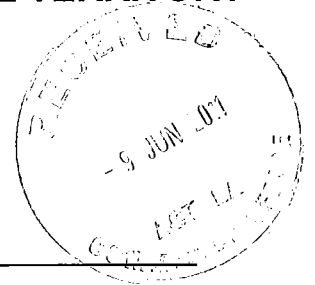
By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselj MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Legal Aid Commission, Budget paper 4, Page number 501-510

In relation to : Working Groups

1. Have any working groups, consultation groups, inter-departmental committees, roundtables or other intra-Government committees been created (or will be created) by the Department/Agency in 2010-11?
2. Will any working groups, consultation groups, inter-departmental committees, roundtables or other intra-Government committees be created by the Department/Agency in 2011-12?
3. For each group, committee or roundtable in questions 1 and 2:
 - a. What is the cost of creating and maintaining each?
 - b. For how long will each run?
 - c. How many staff will regularly be involved?
 - d. How often will each meet?
 - e. Where will each meet?
 - f. Which departments, agencies or non-government organisations will be represented, and what is the role of each?

Simon Corbell : The answer to the Member's question is as follows:–

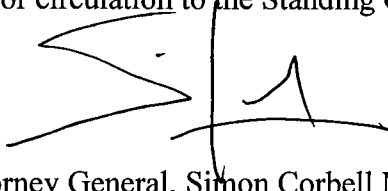
1. No.
2. No
3. Not applicable.

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Signature:

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a vertical line and a horizontal line, resembling the initials 'SC'.

Date:

7.6.11

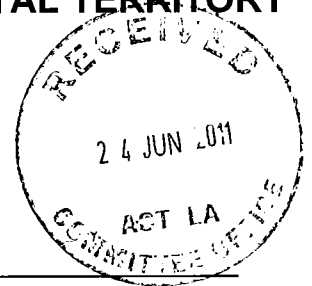
By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselja MLA : To ask the Attorney-General, Mr Simon Corbell MLA

Ref: Legal Aid Commission, BP4, pages 501-510

In relation to : Staff Management

1. Please provide a comprehensive list of pay grades for the total staff and how many staff are employed at each grade.
2. What was the total staff turnover rate in 2009-10 and 2010-11 to date, and what is the budgeted staff turnover rate for 2011-12? Please provide a breakdown by output class and level.
3. How many positions within the Department are currently unfilled as a result of the Government's staffing freeze?
 - a. When will these positions now be filled?
 - b. How much money has the Department saved as a result of the freeze?
4. For each pay grade, how many staff are administrative, and how many are considered frontline service delivery staff?
5. How many additional staff will be employed in 2011-12 (in FTE), and what level is each (please provide a breakdown by output and level).
 - a. How many are administrative or policy staff, and how many are considered frontline service delivery staff?
6. How much will be spent on training programs 2011-12? What is the purpose of each training program, and how many staff are expected to participate?
7. Will officers attend any training programs in 2011-12 interstate?
 - a. If so, what is the purpose of these training programs?
 - a. How many officers will attend?
 - b. What is the cost of each programs, including travel expenses?

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8. What training programmes in 2011-12 will be held which will result in no marginal cost to the Government?
9. What in-house training programs will be held in 2011-12 which will result in a cost to the Government, and what was this cost expected to be?
10. What is the average oncost for each officer budgeted to be 2011-12?
 - a. What is included in this oncost?
 - b. What is the marginal oncost of an additional worker at the current staffing levels in 2011-12?
11. What specialist qualifications are required by staff for the Department or Agency to undertake its roles and responsibilities?
 - a. What skills are currently lacking in Department or Agency?
 - b. How will these gaps be filled in 2011-12?
 - c. Has the staffing freeze contributed to this shortfall?
12. What is the average salary for each employee who as a specialist skill that is required for the Department or Agency to undertake its roles and responsibilities? What will be the average salary in 2011-12? Please provide a breakdown by specialisation.
13. What training must employees undertake on a regular basis to maintain their specialist skills, and what is the budgeted total cost of this training in 2011-12? What is the average cost per employee? Who provides the training?
14. What specialist equipment is required for officers to undertake their jobs? For each piece of equipment:
 - a. How many are required
 - b. What is the capital cost of each,
 - c. What is the running cost of each?
 - d. Over what period is each piece of equipment depreciated?
 - e. What equipment will be purchased in 2011-12 for this purpose?
15. How many graduates will be employed in 2011-12?
 - a. What is the cost of employing each graduate?
 - b. How many have been employed on average each year since 2001?
16. How many staff will be recruited in 2011-12, and how much has been spent on recruitment in 2010-11 to date?
 - a. How much is budgeted to be spent on recruitment in 2011-12, and how is this broken down?
17. How much office space is currently leased?
 - a. Will this change in 2011-12, if so how will it change and what is the cost of the change?
 - b. What is the cost of the current lease, what is the make-good provision, and when will this lease be complete?
 - c. If a new lease is to be signed in 2011-12, what is the cost of the lease, what is the make-good provision, and when will this lease be complete?
18. How many staff, are budgeted to receive HDA in 2011-12? For each staff member,
 - a. Why will they receive HDA?
 - b. How long will they be on HDA?
 - c. What is the budgeted expense for staff receiving HDA in 2011-12?
 - d. Please provide a breakdown by output class and level.
19. How many staff are currently on any form of leave indefinitely?
 - a. What are the reasons for these staff being on indefinite leave?

- b. Please provide a breakdown by output class and level.

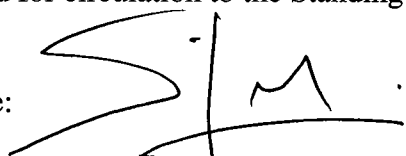
Simon Corbell : The answer to the Member's question is as follows:--

1. Refer Attachment A.
2. The total staff turnover rate in 2009-10 is 36% and 2010-11 (to 8 June 2011) is 27%. The Commission does not budget for staff turnover rates.
3. There is no staff freeze in place at the Commission.
4. The Commission does not differentiate staff as administrative or front-line service delivery and therefore this information is not available.
5. The estimated staffing outcome for 2011-12 is in Budget Paper 4. Recruitment during 2011-12 will occur on an as-needs basis to meet operational requirements, and it is not possible to provide further details.
6. \$41,364 has been budgeted for training in 2011-12. The in-house training program for 2011-12 is yet to be developed. Staff also attend external training courses when available and relevant to their needs. The purpose of training is professional development and all staff are expected to participate in some training throughout the year.
7. No interstate training is currently planned.
8. See response to question 6 above.
9. See response to question 6 above.
10. The average oncost is \$31,164.
 - a. Superannuation (15.4%) \$10,815
Long service leave \$2,809
Workers' Compensation (1%) \$702
Administrative oncosts \$16,838
 - b. The cost of an additional worker is as per the estimate above.
11. Law degree and practising certificate issued by the ACT Law Society.
 - a. None
 - b. Not applicable
 - c. Not applicable
12. 2010-11 Legal 1 \$88,977, Legal 2 \$117,809
2011-12 Legal 1 \$92,300, Legal 2 \$121,344
13. Achievement of mandatory continuing professional development (MCPD) points for lawyers holding practising certificates (10 points under three core areas must be achieved each year). \$610 is budgeted per practitioner. MCPD training is generally provided in-house, by the ACT Law Society, or by Legalwise.
14. Not applicable.

15. The Commission does not have a graduate employment program.
16. Recruitment during 2011-12 will occur on an as-needs basis to meet operational requirements.
17. The Commission leases 2018.5 m² of office space and 56 m² of storage space.
 - a. No.
 - b. \$874,502 p.a. The Commission is liable remove its fittings and alterations and make good and restore any damage caused to the premises by that removal. The obligation to make good does not apply if the Commission exercises its option to renew the lease at the expiry of the current term on 30 September 2022.
 - c. Not applicable.
18. Two staff
 - a. Backfilling for staff on extended leave or temporary transfer.
 - b. Duration of nominal occupants leave or temporary transfer.
 - c. There is no specific budget for HDA allowances which are paid from the salaries budget.
 - d. 2 x ASO4's. Both Output 1.2.
19. The Commission does not recognise indefinite leave as a leave type. All leave, with the exception of unplanned personal leave (sick leave) is approved prior to it being taken and will have an end date.

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Signature:



By the Attorney General, Simon Corbell MLA

Date:

23.6.11

ATTACHMENT A

Legal Aid ACT
Pay Grade Rates @ 30/5/2011

Definition	Per Annum	No. of Employees	Frontline	Administrative
Admin Services Officer 1				
Admin Services Officer 1.1	38,249	2	0	2
Admin Services Officer 1.2	39,531	0	0	0
Admin Services Officer 1.3	40,606	0	0	0
Admin Services Officer 1.4	42,272	0	0	0
Admin Services Officer 2				
Admin Services Officer 2.1	43,289	7	7	0
Admin Services Officer 2.2	44,479	2	2	0
Admin Services Officer 2.3	45,648	4	4	0
Admin Services Officer 2.4	46,831	0	0	0
Admin Services Officer 2.5	48,003	1	1	0
Admin Services Officer 3				
Admin Services Officer 3.1	49,306	0	0	0
Admin Services Officer 3.2	50,588	0	0	0
Admin Services Officer 3.3	51,867	0	0	0
Admin Services Officer 3.4	53,214	2	2	0
Admin Services Officer 4				
Admin Services Officer 4.1	54,956	7	6	1
Admin Services Officer 4.2	56,700	0	0	0
Admin Services Officer 4.3	58,174	4	3	1
Admin Services Officer 4.4	59,668	2	1	1
Admin Services Officer 5				
Admin Services Officer 5.1	61,295	1	1	0
Admin Services Officer 5.2	63,211	0	0	0
Admin Services Officer 5.3	64,994	0	0	0
Admin Services Officer 5.4	67,305	0	0	0
Admin Services Officer 6				
Admin Services Officer 6.1	66,198	1	0	1
Admin Services Officer 6.2	67,848	0	0	0
Admin Services Officer 6.3	69,705	0	0	0
Admin Services Officer 6.4	73,209	0	0	0
Admin Services Officer 6.5	76,043	2	1	1
Legal Officer 1				
Legal 1.1	50,797	0	0	0
Legal 1.2	54,187	0	0	0
Legal 1.3	57,980	2	2	0
Legal 1.4	61,697	2	2	0
Legal 1.5	66,198	1	1	0
Legal 1.6	70,117	1	1	0
Legal 1.7	73,983	1	1	0
Legal 1.8	83,816	2	2	0
Legal 1.9	90,372	1	1	0
Legal 1.10	104,152	12	12	0
Legal Officer 2				
Legal 2.1	113,158	0	0	0
Legal 2.2	117,809	5	4	1
Senior Officers				
Senior Officer Grade C.1	83,816	0	0	0
Senior Officer Grade C.2	90,372	2	0	2
Senior Officer Grade B.1	99,033	0	0	0
Senior Officer Grade B.2	104,152	0	0	0
Senior Officer Grade B.3	111,485	1	0	1
Senior Officer Grade A.1	115,016	1	0	1
Executive				
Deputy CEO		1	0	1
CEO		1	0	1
	TOTALS	68	54	14



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselja MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Legal Aid Commission, Budget paper 4, Page number 501-510

In relation to : Budget initiatives

1. For each expense, revenue or capital measure reported in Budget Paper No. 3:
 - a. what is the staffing increase required
 - b. what are the IT requirements, including those which are to be purchased “off the shelf” and those which are to be custom built
 - c. what is the average on cost per additional staff member
 - d. what consultancies are required, including the purpose of the consultancy and budgeted cost, and whether the contract for the consultancy will be single select or open tender.
 - e. What are the capital requirements, including any equipment that will be purchased
 - f. Has the Agency/Department offset any funding to accommodate any part of the measure, and what was the offset?
 - g. Will the initiative require any form of regulatory change and if so, what change is required, and will a regulatory impact statement be published prior to it being considered by the Assembly?

Simon Corbell : The answer to the Member’s question is as follows:–

Legal Aid Helpdesk

- a. Two FTE ASO 4s.
- b. Standard networked desktop computers.
- c. The average salary and administrative on cost is \$27,000.

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- d. None.
- e. See answer to b.
- f. No.
- g. No.

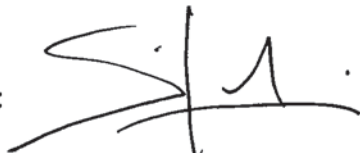
Street Law

The Commission does not hold the information requested.

Street Law is a community based legal service for homeless people managed by Welfare Rights and Legal Centre Inc (WRLC) and funded by the ACT and Commonwealth governments. It is a joint project of the Legal Aid Commission, WRLC, the other ACT community legal centres and the Aboriginal Legal Service (NSW/ACT) Inc. ACT Government funding for Street Law is provided through the Commission and remitted to WRLC under the terms of a Memorandum of Understanding between WRLC and the Commission. WRLC accounts to the Commission for expenditure of these funds on a quarterly basis.

Approved for circulation to the Standing Committee on Estimates 2011-2012

Signature:



By the Attorney General, Simon Corbell MLA

Date:

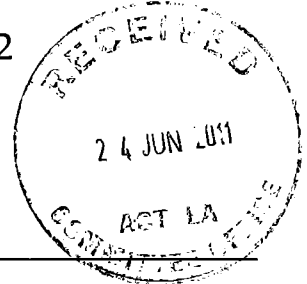
20.6.11



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselja MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Legal Aid Commission, Budget paper 4, Page number 501-510

In relation to : Budgeted Costs

1. What is the budgeted cost for the Department in 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15 of:
 - a. Electricity
 - b. Internet communications
 - c. Telecommunications
 - d. Travel for senior executive staff
 - e. Travel for non-executive staff
 - f. Local travel, including taxis, bus fares, and vehicles
 - g. Printing
 - h. Paper
 - i. Official entertainment
 - j. Consultant's fees
 - k. Official entertainment

Simon Corbell : The answer to the Member's question is as follows:-

1. The Commission does not break its budget into the categories listed above, however where the 2010-11 budget breakdown is available for a similar category, it is provided in the table below:

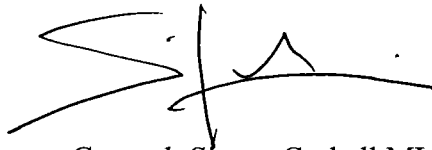
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Item	2010-11 Forecast \$	2011-12 Budget \$	2012-13 Estimate \$	2013-14 Estimate \$	2014-15 Estimate \$
Internet Line Charges	9,053	9,053	9,280	9,512	9,749
Official Phones	43,928	43,928	45,026	46,152	47,306
Travel	8,076	7,672	7,864	8,061	8,262
Printing – General	16,777	15,938	16,337	16,745	17,164
Consultants	58,425	125,590	128,729	131,948	135,246
Stationery & Supplies General	52,642	50,010	51,260	52,542	53,856

Approved for circulation to the Standing Committee on Estimates 2011-2012

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Date:

21.6.11

By the Attorney General, Simon Corbell MLA



LEGISLATIVE ASSEMBLY FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2011-2012

ANSWER TO QUESTION ON NOTICE



Mr Zed Seselja MLA : To ask the Attorney General, Mr Simon Corbell MLA

Ref: Legal Aid Commission, Budget paper 4, Page number 501-510

In relation to : Capital Costs

1. What are the annual depreciation costs for the Department/Agency?
2. How much depreciation is allocated to small capital items which are used in the day-to-day activities of the Department, and how much is related to major capital works or items? What are those major capital works or items specifically?
3. What capital initiatives will be completed by the Department in 2011-12?
 - a. What was the original cost of those initiatives when they were first considered by Government?
 - b. What is the current budgeted cost of the initiative?
 - c. What are the ongoing costs to the Budget of the initiative, including running costs and depreciation costs?
4. What capital initiatives were completed/will be completed by the Department in 2010-11?
 - a. What was the original cost of those initiatives when they were first considered by Government?
 - b. What is the current budgeted cost of the initiative?
 - c. What are the ongoing costs to the Budget of the initiative, including running costs and depreciation costs?
 - d. What was the estimated completion date when the initiative was first considered by Government?

PLEASE NOTE

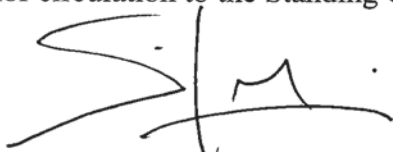
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Simon Corbell : The answer to the Member's question is as follows:-

1. The annual depreciation cost for the Legal Aid Commission for 2010-11 is \$0.338m.
2. The full amount of \$0.338m is for small capital items which include Plant and Equipment; Leasehold Improvements; Intangibles and Finance Leases. There is no depreciation for major capital items (Buildings).
3. The New Directions Program – Phase 2 will be completed in 2011-12.
 - a. The original cost was \$0.268m.
 - b. The current budget cost is \$0.268m.
 - c. There are no ongoing costs to the ACT Budget. The capital cost is being depreciated over 4 years by the Commission.
4. The ICT Upgrade was completed in 2010-11.
 - a. The original cost was \$0.161m.
 - b. The current budget cost is \$0.161m.
 - c. There are no ongoing costs to the ACT Budget. The equipment is being leased by the Commission over 3 years at \$6,117 per month.
 - d. The original estimated completion date was in 2010-11.

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Signature:



Date:

21.6.11

By the Attorney General, Simon Corbell MLA