

STAKEHOLDER MEETING MINUTES

PROJECT	RSPCA Home
PLACE LAB REF	2128
DATE	06 June 2021
TIME	3:30 PM
PREPARED BY	Anna Chauvel

ATTENDEES		Attendance
Personal information		
		Part
CJ	TCCS - Craig Jordon Territory & Business Services	Yes
SK	TCCS – Shane Kelly	Yes
PPF	MPC – Peter Parry-Fielder	Yes
LT	MPC – Laurence Thomas	Yes
NN	TCCS – Nivad Nafisi	Yes
Person	Place Lab (PL) – Personal information	Yes
Person	WSP – Personal information	Yes
Person	WSP – Personal information	Yes
Person	WSP – Personal information	Part

NO.	AGENDA ITEM	I – For information A – Action	Responsibility	Due Date
1.0	Site Visit - General			
1.1	Animals come to the shelter via – surrender, confiscation, or stray.	I		
1.2	Universal accessibility is a major issue at the current centre and limits access and participation of people with a disability.	I		
1.3	Wild/feral animals include rabbits and snakes. Not many birds.	I		
1.4	Revenue: 65% fund raising 13% Service Agreement with ACT Gov 22% Revenue from services – pet store, cat boarding.	I		
1.5	No specific noise issues.	I		
2.0	Site Visit - Accommodation			
2.1	Need flexibility – Multi-purpose facilities with emphasis on adaption to the required use (e.g. when differing animal quantities and species are dropped off).	I		
2.2	Currently have 238 animals. A portion of this number is through the foster program.	I		
2.3	They mainly hold Cats, dogs, rabbits and then small animals such as reptiles/ guinea pigs. Not many horses and the occasional pig.	I		

[https://placelaboratory.sharepoint.com/sites/Intranet/Files/Projects/2128 RSPCA Project Home/09 Management/Meeting Minutes/Stakeholder Meeting Minutes/210607 RSPCA Workshop Meeting Minutes Rev B.docx](https://placelaboratory.sharepoint.com/sites/Intranet/Files/Projects/2128%20RSPCA%20Project%20Home/09%20Management/Meeting%20Minutes/Stakeholder%20Meeting%20Minutes/210607%20RSPCA%20Workshop%20Meeting%20Minutes%20Rev%20B.docx)

Perth Studio: Level 1, 289 Murray St, Perth WA 6000 | Canberra Studio: Pavilion Studios, 14 Kendall Lane, Acton ACT 2601

E ourplace@placelaboratory.com W www.placelaboratory.com

Place Laboratory Pty Ltd ACN 146 195 020 as trustee for The Lab Unit Trust ABN 24 169 889 699

2.4	Currently house 107 cats in the shelter and 107 in foster homes. When cat containment policing starts this could increase. TCCS and RSPCA are still to negotiate any arrangements.	I		
2.5	Biosecurity is critical. Need to keep a number of areas and facilities separate – whelping, quarantine, diseased animals.	I		
2.6	Currently have a cat boarding facility as a source of revenue.	I		
2.7	Facility security – Recently 1 cat was stolen from the boarding facility. Sitewide security to be reviewed.	I		
2.8	Storage appeared to be an issue onsite, lots of items outside (eg animal cages/carriers)	I		
3.0	Site Visit – Vet Clinic			
3.1	Important RSPCA facility and service	I		
3.2	Main public service is desexing approx. 2800 animals a year.	I		
3.3	Like to have a Wildlife Clinic as currently no rescue service in ACT.	I		
	RSPCA currently offer space primarily during emergency situations for other groups to use facilities, having available space would be beneficial.	I		
4.0	Site Visit – Workplace Conditions			
4.1	Limited facilities.	I		
4.2	No board room/ meeting area	I		
4.3	Low quality staff areas.	I		
4.4	High morale at RSPCA is generated from a passion for animals not from a good/ safe workplace environment.	I		
5.0	Site Visit – Deliveries Waste			
5.1	Icon water have not agreed to connect DAS macerator to the sewer infrastructure. Needs to be considered by WSP hydraulic.	A	WSP	
5.2	Deliveries appear to be by 12.5m SU Truck as Design Vehicle, provision for 19m Semi to be used as Check Vehicle.	I		
6.0	Masterplan and Site Discussion			
6.1	Add Burwood VIC in the comparison. Scale of Walcol scale is not a good comparison.	A		
6.2	It was agreed that the area schedules identified in the Masterplan are suitable to assess the future requirements of the Pialligo site. A combined café, op shop and pet store is to incorporate educational/public use space shown in the schedule.	I		
6.3	Vision of RSPCA is to prevent cruelty to animals, change/ improve animal behaviour, and improve pet ownership and management. Ultimately, they will be able to reduce the number of kennels.	I		
6.4	RSPCA is a a community facility – a place for education, training, vet clinic. Want to welcome everyone – school children, elderly, families, individuals. Refer to Dumb Friends Society in USA is an example.	I		
6.5	Completed the table below:	I		

	(note due a shortage of time not areas were addressed) No additional feedback is required RSPCA Actions are highlighted in red			
--	---	--	--	--

Consideration	Impact	Description of impact	Response
Horse Agistment	Noise	Dog barking upset horses	Buffer zone and design of the facility will mitigate noise
	Size of the facility	Loss of horse paddock	Keep size of the facility as efficient as possible while allow for growth as additional services are provided. Are there any possible sites or offsets?
	Proximity	Possible benefits	RSPCA will investigate possible incentives.
	RSPCA Inspector role	RSPCA have an inspector role and that might be perceived as a threat.	Note
Airport	Building Heights	Restricted to 20m	Can be mitigated through design. RSPCA would like to consider some double height buildings.
	Noise	Airplane noise on animals	Not an issue or can be mitigated through design. RSPCA will investigate any other facilities near airports
	Lights	Low level/ downwards	Can be mitigated through design.
	Avoid attracting birds	Manage feed	Can be mitigated through design and operation
Proximity to Duntroon	Noise	Dog barking/ residential	Greater than 600m distance and is not an issue.
Access & Movement	Public Transport	Access to public transport	Access to public transport for volunteers, staff and customers is important.
	Alternative Transport (bike)	Access to cycle path network	Cycle is less important – but is good as it fits the profile of the RSPCA customer.
	Intersection at Fairbairn	Safe entry and exit	Safety is critical
	Addison Road	Increased traffic on local road.	Selecting part of the site closer to Fairbairn will reduce impact. Entry to the facility from Addison needs to be carefully considered.
Public Interface	Parking	How many bays?	Use Cox Masterplan as a guide RSPCA to provide additional information if any

	Visitor Vehicular Access and Circulation	Separated	Use Masterplan as a guide
	User Experience	Sequencing	Use the Cox schedules to determine areas. Will have a combined café, op shop and pet store. Café space is to incorporate educational/public use space where possible.
	Special events	Overflow parking Space	No discussion – but will be considered in the planning.
Staff	Parking	How many bays	Use Masterplan as a guide
	Vehicular Access and Circulation	Separated	Use Masterplan as a guide
	Workplace zones		Use Masterplan as a guide
Animal Wellbeing	Access to nature	Preferred outlook	Design can mitigate
	Noise	Plane and traffic noise	RSPCA did not think the plane noise would be an issue – can be mitigated by design. RSPCA will investigate any other facilities near airports
	Accommodation	Special considerations	No discussion
	Separation	Distances	Use Masterplan as a guide
Infrastructure	Power/ Solar	Preferences	No discussion
	Water - Irrigation	Collect on-site stormwater for irrigation purposes.	Currently use scheme water. Currently use water to cool animals, however this may not be best practice for new facility. Could provide tanks for irrigation. RSPCA will send through usage.
NCA	Fairbairn is an entry route under the NCA National Capital Plan. Duntroon has a precinct plan	Planning implications	Consultant team seeking advice. However it will be able to be mitigated through design.
Organic waste	Green waste only	No impact	No Action