

Minutes

RSPCA Project Home monthly meeting

Date	Friday, 2 August 2024	
Time	10:00am – 11:00am	
Venue	Microsoft Teams	
Members		
Ben McHugh	Deputy Director-General	Transport Canberra & Business Services (Chair)
Daniel Childs	EGM	Territory & Business Services
Shane Kelly	Business Manager	Territory & Business Services (secretariat)
Sophie Clement	EBM	Infrastructure Delivery
Michelle Robertson	RSPCA CEO	RSPCA
Chris Collins	RSPCA ACT Director	RSPCA
Steven Hare	Senior Director	City Services, Infrastructure Delivery
Rochelle Crowe	Senior Director	City Services, Infrastructure Delivery

Item No.	Comments	ACTION	ACTION BY	WHEN
1.	Welcome and apologies. • Introductions made for Ms Crowe. Ms Crowe will be stepping in to the role for Mr Hare. • Mr Hare is moving projects. • Mr Pederson apology			
2.	Review of action items • Certain timeframes and milestones are still contingent upon certain business/government processes. • Mr Collins requested that the project program be circulated. • Discussions with MPC and Treasury have occurred. Treasury's motivation in relation to market testing appear to relate to cost of delivery and comparing facility to other similar facilities. Discussions will continue. • Ms Robertson noted that the level of scoping done on project so far has been significant. Ms Robertson also noted that there is no real like for like comparison available or appropriate in terms of other facilities. • Need to decide how to bring delivery forward. Briefing an incoming government is key in enabling a new government to make the right decision. • Will a two-phase contract delivery process provide confidence to Treasury in relation to cost? • February and June represent next budget timeframe options. • Mr McHugh did discuss the ILRP with relevant officials. Costings have not been updated in relation to the Weston Site. This can be done upon request and will be required for future work. Currently listed for 2026/27. Mr McHugh indicated that he had requested that the costings for the Weston site be updated.	Key Dates will be captured in a table and circulated after this meeting. Circulate Project Program	SH/SK	

3.	Grant Discussion/Delivery - Mr McHugh discussed an example of an MOU for a funding arrangement he will review prior to circulation. - MOU example will be shared ahead of a series of workshops to discuss	MOU will be shared. Workshops established		
4.	General Project Update and Status of Concept Design - UXO survey completed and favourable. - Members discussed the layout of the facility in relation to the new site noting minimal changes. Ring road slightly altered. - Flood studies have been completed and identify main drainage area through site. Dam overflow has resulted some rearranging of carparks and future dog modules. - These plans will be shared for comment prior to progressing to PSP. - Major change of site relocation is in topographic variation. - Contract to progress to concept designs will be progressed. Will lead into workshops.			
5.	RSPCA ACT update Ms Robertson noted discussion with colleagues in relation to South Australian facility approx. \$28m and suggested reviewing the project for learnings.	ID to discuss visiting South Australian facility		
6.	Next key milestone Working with incoming government post-election. Will continue working on the design and costing, noting caretake does not provide any barriers on this work.			
7.	Any other business Ms Robertson noted approaches to RSPCA ACT donors is imminent.			
Next meeting				
10-11.00am		Friday, 6 September 2024		



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