



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Communities@Work
Provider Number	PR-00005824
Provider Approval Status	Approved

Service

Service Legal Entity Name	Communities@Work
Service Trading Name	Communities@Work Gordon Out of School Hours Care
Service Approval Number	SE-00009679
Service Approval Status	Approved

Incident Details

Incident Type	Any circumstances posing risk to health, safety and wellbeing								
Incident date	12/02/2025								
What action is required?	Any circumstances posing risk to health, safety and wellbeing								
Risk due to	Localised Issue								
Closed as a result of	<p>At 3:45pm P01 P01 (child - aged 5y11m) left the school grounds and walked to the nearby park - Point Hut Pond District Park. She was supported by an educator at all times, however was unresponsive to educator attempts to redirect her back to the service.</p> <p>Following this incident a suspension was put in place to allow time for support planning to occur. P01 (inclusion Support Officer) met with the family on 14/02/2025. The family then requested a break before P01 returns to care.</p>								
Please upload any relevant documentation	<table border="1"> <tr> <td>Gordon.pdf</td> <td>P01 - Family Meeting Notes</td> </tr> <tr> <td>Walking path.jpg</td> <td>Walking path</td> </tr> <tr> <td>Image (69).jpg</td> <td>Incident Report - Front</td> </tr> <tr> <td>Image (70).jpg</td> <td>Incident Report - Back</td> </tr> </table>	Gordon.pdf	P01 - Family Meeting Notes	Walking path.jpg	Walking path	Image (69).jpg	Incident Report - Front	Image (70).jpg	Incident Report - Back
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Contact Details

Name	P01
Phone Number	P03
Email Address	P03