



## I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

### Notification of Incident

#### Provider

Provider Name	Northside Community Service Limited
Provider Number	PR-00005856
Provider Approval Status	Approved

#### Service

Service Legal Entity Name	Northside Community Service Limited
Service Trading Name	Treehouse in the Park Early Learning Centre (NCS)
Service Approval Number	SE-00009852
Service Approval Status	Approved

#### Incident Details

Incident Type	Any circumstances posing risk to health, safety and wellbeing
Incident date	14/05/2024
What action is required?	Any circumstances posing risk to health, safety and wellbeing
Risk due to	Localised Issue
Closed as a result of	<p>On Thursday 16 May, a parent reported to an educator verbally and in writing about an incident that they witnessed occurring on Tuesday morning, 14 May 2025 at around 9.25am.</p> <p>The parent (P01 P01) alleges she witnessed Early Childhood Teacher (P01 P01) roughly physically handling and being verbally forceful to a child.</p> <p>The child's name is unknown at this stage. Possible witnesses are being sought.</p> <p>An investigation is being planned and P01 will be placed on paid leave from Monday 20 May.</p>
Please upload any relevant documentation	

Email of concern - P01 P01 16.5.2024.pdf	Email of concern - P01 P01
Record of conversation - P01 P01 via phone 17.5.2024.docx	Phone conversation - P01 P01
20240517110604180.pdf	Educator log



20240517110630556.pdf	Educator log
20240517114159843.pdf	Educator log
report.pdf	Child sign in
report 2.pdf	Child sign in
report 3.pdf	Child sign in

## Contact Details

Name	P01 P01
Phone Number	P03
Email Address	P03