ACT Government
Education

Notification Number: **NOT-40710695**
Date generated: 24/05/2022

213A EDU

I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your Regulatory Authority for assistance.

Notification of Incident

Provider

Provider Name	Aranda Afters Association Incorporated
Provider Number	PR-00005802
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Aranda Afters
Service Approval Number	SE-00009641
Service Approval Status	Approved

Incident Details

Incident Type	Reg 12-Any incident involving serious injury or trauma to a child occurring while that child is being educated and cared for by an education and care service which a reasonable person would consider required urgent medical attention from a registered medical practitioner; or for which the child attended, or ought reasonably to have attended, a hospital
Incident Date	9/05/2022
Incident Time	04:00 PM
Location	Outdoors
Sub Location	Play Space/Classroom
General Activity at the time	Play-based program
Cause of Injury/Trauma	Fall/trip
Did Emergency Services attend	No

Submitted By: P01 P01

Further Details of the Incident	I have been on leave and away from the service and was only notified about the incident today (24/5/2022). I am aware that this notification is outside the required notification period. P01 was running at one of our playgrounds (the 5/6 playground) when she slipped over. Her eyebrow hit the edge of one of the platforms. The wound was cleaned, disinfected and a dressing was applied. A concussion check was done and then P01 was monitored until her Mother was able to come and collect her. P01 (mother) was called at 4:01 PM to be notified and then P01 was collected at 4:30 PM.
Details of Action Taken (e.g. First Aid)	Injury cleaned. Injury disinfected. Dressing applied. Concussion check done. Child Monitored.
Please detail what steps were taken to ensure parents were notified as soon as practicable, including time, date and nature of notification	P01 P01 (Mother) called on 9/5/2022 at 4:01 PM. P01 P01 (Father) notified in person when P01 was collected at 4:30 PM.
Name of Witness to the incident	P01 P01 P01 P01 P01
Please detail what steps were taken or will be taken to prevent or minimise this type of incident in the future	Staff will remind children to be aware of their surroundings, and ensure that if they are running that they have plenty of space around them to ensure that if the children trip, they don't fall into any equipment. To prevent the notifying of the incident being outside of the notification period, I will ensure that our co-director, P01 has access to the NQAITS portal, or if neither of us are at the service we will ensure that all educators are aware that they must contact the directors or the executive officer to notify ACEQUA of the incident.
Photos and Evidentiary Documents	
P01 09.05.2022.pdf	Incident and Injury Record

Child Details

Child's Name	P01 P01
Child's Gender	Female
Child's Date of Birth	P02
Parent(s)/Guardians(s) Name	P01 P01
Parent's Email	P03
Parent(s)/Guardians(s) Phone	P03
Was urgent medical attention required by a registered practitioner/hospital?	Yes
Type of Injury/Trauma	Cut/open wound/bleeding
Part of the Body	Face/head

Submitted By: P01 P01

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Contact Details

Name	P01 P01
Phone Number	P03
Email Address	P03

Submitted By: P01 P01