

From: [Agostino, Julia](#)
To: [REDACTED]
Subject: FOI Request - OLA Annual Report [DLM=For-Official-Use-Only]
Date: Monday, 26 November 2018 10:39:00 AM
Attachments: [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

[REDACTED]

Freedom of information request

I refer to your application below, for documents under the *Freedom of Information Act 2016* (the Act), received by the Office of the Legislative Assembly (OLA) by email on 20 November 2018, in which you sought access to “*final briefing notes and documents prepared for the 2017-18 Annual Reports hearings*”.

I am an Information Officer appointed by the Clerk of the Legislative Assembly of the ACT under section 18 of the Act to deal with access applications made under Part 5 of the Act.

OLA is required to provide a decision on your access application by 18 December 2018.

Decision on access

Under section 51(1) OLA is required to give you written notice of the decision on your application.

A search for documents within the scope of your request has identified no final briefing notes or documents were prepared for the 2017-18 Annual Report hearings.

Therefore, under section 35 (1)(b) of the Act, I have decided that the information you have requested is not held by OLA.

For your information, OLA does not routinely prepare briefing notes or documents for its appearance at Annual Report hearings each year. Instead, it has been the practice of OLA and successive Speakers to have an oral briefing prior to the hearing to discuss possible areas of inquiry. No briefing materials are produced by OLA as a result of this discussion.

Online publishing – disclosure log

Under section 28 of the Act, the Office of the Legislative Assembly maintains an online

record of access applications called a disclosure log. Your application, together with my decision, will be added to the disclosure log.

Ombudsman review

You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the date of my decision, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: ombudsman@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

If you have any queries concerning the Office's processing of your request, or would like further information, please contact me on 02 6205 0171.

Yours sincerely

Julia Agostino

Deputy Clerk and Serjeant-at-Arms of the Legislative Assembly for the Australian Capital Territory
P 02 62050171 | F 02 62053109 | M 0466 028 562 | E julia.agostino@parliament.act.gov.au



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reliable, impartial
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www.parliament.act.gov.au

From: [REDACTED]
Sent: Tuesday, 20 November 2018 11:42 AM
To: OLA <OLA@parliament.act.gov.au>
Cc: [REDACTED]
Subject: FOI Request - OLA Annual Report

Good afternoon

I write to request under the *Freedom of Information Act 2016* final briefing notes and documents prepared for the 2017-18 Annual Reports hearings.

Should you require any further information or clarification about my request, please contact [REDACTED].

Kind regards,

[REDACTED]

[REDACTED]

[REDACTED]