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**LEGISLATIVE ASSEMBLY**  
FOR THE AUSTRALIAN CAPITAL TERRITORY



**Committee Support Office**

Mr Max Kiermaier  
Secretary  
Select Committee on Privileges 2019  
Legislative Assembly for the ACT  
GPO Box 1020  
CANBERRA ACT 2601

## **Select Committee on Privileges 2019- Request for details**

Dear Mr Kiermaier

Thank you for your letter of 15 May 2019 regarding the Select Committee on Privileges 2019 examination into whether a breach of parliamentary privilege had occurred in relation to the unauthorized disclosure of documents relating to the Standing Committee on Health, Ageing and Community Services (HACS Committee).

The Select Committee is seeking written assurances from all those who may have had access to correspondence from the Chief Executive of Canberra Health Services to the HACS Committee dated 21 March 2019 (the correspondence). For the information of the Select Committee, I set out below the four forms in which the correspondence existed within Committee Support and who may have had access (excluding IT staff):

- The “LA Committee – HACS” inbox. The correspondence was received to this inbox. The HACS Secretary, the Committee Support Manager and administrative support have access to this inbox.
- The correspondence was then stored in the HACS folder of the shared G: Committee drive. All staff within Committee support have access to this large drive but are expected to only access areas relevant to their duties.
- The L:COMMHealth shared drive. The correspondence was placed on this drive for use by members. It is accessible by the HACS secretary, the Manager, the members of the committee and their nominated staffers.
- Hard copy. A single hard copy was printed and retained by the HACS secretary. It was shown to others as detailed below but no additional copy was made.

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As all staff had access to the G: Committees drive, on 22 May 2019 I wrote to all Committee Support staff (and one former staff member who was present during the relevant dates) and asked that they respond in writing to the following:

- Prior to 4 April 2019, did you, or anyone you are aware of, provide a copy of the correspondence to the HACS Committee from the CEO of Canberra Health Services, dated 21 March 2019 to any person; if so, to whom and why?

I received responses from all those I wrote to.

The following staff responded in the negative: Danton Leary, Nicola Kosseck, Kate Harkins, Brian Lloyd, Lydia Chung, Andrew Snedden, Michelle Atkins and Brianna McGill.

The HACS secretary, Josephine Moa, informed me that she saved a copy of the correspondence to the G: Committee and L:COMMHealth drives. She showed, but did not provide, a printed copy to the HACS Chair. She also showed, but did not provide, that copy to her colleague Annemieke Jongsma and to me in order to seek procedural advice.

Annemieke Jongsma was aware of the correspondence due to being shown it by the HACS Secretary in the course of seeking advice but did not make a copy prior to 4 April 2019. Ms Jongsma was acting HACS Secretary on 4 April when the Committee first considered a possible privilege issue arising from the disclosure of the correspondence.

I was shown a copy of the correspondence when the HACS Secretary sought my procedural advice but I am not aware of any copies of the correspondence being provided to anyone other than as detailed above.

I hope that this information will be of assistance to the Select Committee and please contact me if you require any further information

Yours sincerely



Hamish Finlay  
Manager, Committee Support

22 May 2019

[Redacted]