

PROPOSAL FOR NON-EXECUTIVE MEMBER TO UNDERTAKE "STUDY TRAVEL" (Updated Nov 08)

The relevant Remuneration Tribunal Determination (copied overleaf) provides non-Executive Members with an entitlement to financial assistance for the purposes of studies and investigations ("study travel") as well as an accompanied travel entitlement when travelling on Assembly Business.

Consistent with the requirements of the Determination and the Assembly's Guidelines for non-Executive Members' Travel, a non-Executive Member proposing to utilise this entitlement is required to submit certain details of their proposal to the Speaker for approval. Non-Executive Members should complete the following details to address these requirements.

Members should note that approval to utilise this entitlement cannot be sought retrospectively.

Mr Speaker

I am proposing to utilise my "study travel" entitlement and seek your approval accordingly. To enable you to consider my proposal, the following details are provided:

Brief Description of the Proposed Activity (including the purpose of the journey/activity and details of any conferences to be attended or training to be undertaken):

Travel to Perth, Western Australia to meet with Ministers or their staff in the portfolio areas of Transport, Housing and Youth. I am interested to learn about their use of stimulus package resources for social housing. I will also investigate management and planning of road infrastructure, taxi regulation, and the delivery of local services at the council level. I will learn more about engagement and funding models in the area of youth policy.

Detailed itinerary (including dates and times) of the places to be visited/activity to be undertaken:

Visit to Perth:

Dates:

15-18 July 2009

Subjects to be studied:

Public transport, housing, youth and delivery of council services

Meetings arranged:

Office of Minister for Transport and tour of transport facilities 11am, 16 July
Stephen Tindale, CEO, City of Subiaco 9am, 17 July
Chief-of-Staff to Minister for Housing 4pm, 17 July

TBC: Donna Faragher MLC, Minister for Youth

Estimated costings:

Flights (economy) \$750
Travel Allowance (3 x \$270) \$810

Estimated Cost of Activity \$1560.....
(cost should include fares, travelling allowances, conference fees and other training expenses)

I have confirmed with the Secretariat's Corporate Services Office that I have \$19,894.77 available/remaining of my "study travel" entitlement.

I understand that, if the proposal is approved, I will submit to you, within eight weeks of completing the activity, a written report detailing the travel undertaken and expenses incurred (including any reimbursement received for nominee accompanied travel), names and area of responsibility of persons contacted, a summary of business undertaken, and, in relation to any approved training undertaken, a report on that training.

ALISTAIR COE
Member's Name

Ally Coe
Signature 13/7/09

APPROVED NOT APPROVED

Speaker

13/7/09

Attachment B

REPORTS ON MEMBER'S STUDY TRIPS

(Version 2.2- December 02)

A study trip report must be submitted within eight weeks of completing any travel made under the Member's study entitlement. The report will be presented in the Assembly by the Speaker. The following format may be used by Members or may act as a guideline for Members in preparing reports.

STUDY TRIP REPORT

Name: Alistair Coe MLA

Purpose of Visit:

Places visited and dates of visit:

15 July..... Depart Canberra, Arrive Perth
16 July..... Perth
17 July..... Perth
18 July..... Depart Perth, Arrive Canberra

Expenses incurred (including any reimbursement received for spouse accompanied travel):

Travel Allowance	\$810.00
Flights	\$714.66
Total	\$1524.66

Organisation(s) and individuals visited:

Chief of Staff and Housing Advisor, WA Minister for Housing
Transport Advisor, WA Minister for Transport
Chief Executive Officer, Subiaco City Council

Area of responsibility of persons contacted:

Housing (policy development, stimulus package, eligibility requirements)
Transport (policy development, scheduling, acquisition, planning, security, ticketing systems)
Urban services (parking, traffic management, planning, cycle paths, pedestrian)

Business undertaken:

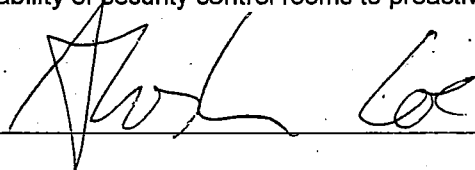
Meetings at the WA Ministry buildings
Tour of train station and security control room
Visit to Subiaco Council chambers

Conclusions and/or recommendations:

Gained a greater understanding of:

- how States and Territories are implementing the Federal Government Stimulus package with regard to social housing
- the scope for technology in council services for controlling parking and traffic
- the ticketing system used on buses and trains in Perth (similar to the system that will be in operation on ACTION buses)
- the capability of security control rooms to proactively prevent and limit criminal activity

Signed:



Date: 18 September 2009