

Minutes

RSPCA Project Home monthly meeting

Date	Friday, 5 July 2024	
Time	10:00am – 11:00am	
Venue	Microsoft Teams	
Members		
Judith Sturman	A/g Deputy Director-General	Transport Canberra & Business Services (Chair)
Daniel Childs	EGM	Territory & Business Services
Shane Kelly	Business Manager	Territory & Business Services (secretariat)
Vanessa Althorp	A/g Senior Director	Territory & Business Services
Sophie Clement	A/g EBM	Infrastructure Delivery
Michelle Robertson	RSPCA CEO	RSPCA
Chris Collins	RSPCA ACT Director	RSPCA
Andrew Pedersen	A/g EGM Infrastructure Delivery	Infrastructure Delivery
Steven Hare	Senior Director	City Services, Infrastructure Delivery

Item No.	Comments	ACTION	ACTION BY	WHEN
1.	Welcome and apologies. Daniel Childs and Steven Hare expressed their apologies. Mick Roberts from Infrastructure Delivery was in attendance.			
2.	Review of action items ID shared cost plan with RSPCA.	TCCS to update and map out timeline for dissemination.	ID	
3.	Design Update and Environmental Approvals - The variation for the concept design for the new northern site is finalised with site specific studies underway, - Consultant will develop DA ready package. Final costing on consulting fees about to be finalised. - Consideration being given on design development ahead of mid-year budget review prior to costing. Need to determine when to finalise design. - Market testing exercise with MPC to commence. - Decisions on scope of project and what needs to progress to PSP design are required. Consideration will be given to future works. - Education centre will be included in DA submission regardless of inclusion in construction at this stage. "Why are we being asked to conduct market testing?" TCCS will reach out to Treasury officials in relation to this question. - If education centre not included at this stage its function will need to be included in some aspect at this stage. - Noted new site does include minor civil challenges such as slope and drainage.	TCCS to contact Treasury on Market testing question. Site maps to be presented at August meeting.	BMcH ID	

4.	RSPCA ACT update - RSPCA described challenges being experienced in relation to the uncertainty of the future of the project. - From TCCS perspective work is progressing. - Update requested on communication with Equestrian Association. They have been informed. - EA have expressed concerns around access particularly safe access at night. They have also expressed concerns around dog walking in the facility. These concerns can be mitigated through design. - Still outside of crash zone. - Enabling works to be designed and then discussed with relevant Asset Managers to fund. - Grant funding, if required, would more than likely take the form of a lump sum. Details will need to be workshopped. Potentially source deed template for information.	Confirm ILRP timeframes and numbers. Date of Release TCCS to discuss grant funding options with relevant officials Will supply a deed for information to RSPCA.	TCCS BMcH	
5.	Next key milestone Caretaker conventions will be managed by TCCS. Time frames and design package to be updated and set prior to caretaker date.			
6.	Any other business			

Next meeting

10-11.00am

Friday, 2 August 2024