

Minutes

RSPCA Project Home monthly meeting

Meeting # 1		
Date	Friday, 2 June 2023	
Time	10:00am – 11:00am	
Venue	Microsoft Teams	
Members		
Ben McHugh	Deputy Director-General	Transport Canberra & Business Services (Chair)
Daniel Childs	EGM	Territory & Business Services
Shane Kelly	Business Manager	Territory & Business Services (secretariat)
Bruce Fitzgerald	EGM	City Services, ID & NoWaste
Sophie Clement	A/g EBM	Infrastructure Delivery
Steven Hare	Senior Director	City Services, Infrastructure Delivery
Michelle Robertson	RSPCA CEO	RSPCA
Chris Collins	RSPCA ACT Director	RSPCA
Deborah Flood	RSPCA ACT Director	RSPCA
Apologies		
Chris Collin	RSPCA ACT Director	RSPCA
Ben McHugh	Deputy Director-General	Transport Canberra & Business Services (Chair)

Meeting # 1

Bruce Fitzgerald

EGM

City Services, ID & NoWaste

Item No.	Comments	ACTION	ACTION BY	WHEN
1.	Welcome and apologies			
2.	Review of action items Members noted update provided by SH around concept and broader designs.			
3.	Budget Process Update - Members discussed progress on Budget noting ERC and Ministerial discussions specifically around contingency. - Comments were provided back to treasury around risks associated with not progressing with contingency. - Descoping risks were outlined to Treasury, and the approach was supported by Minister's office. - Treasury is looking for numbers with surety. - Outlook positive at this time. TCCS CFO continues to work with Treasury. - Members discussed thoughts around costs and reluctance to publish entire cost and whether this was a risk. Members were assured that the provisioned funds offer certainty. - Members noted that provisioned funds can be released, and mid-year budget will align with project timings. - Current state of budget will not impact timelines. - Members noted the land development outcomes associated with Weston site as a driver. - Noted that announcements will be made at the appropriate time.			
4.	Design Update	Updates on design will be		



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	- Members noted that more nuance is being developed in relation to facility such as Vet clinic. - Members noted risks associated with Environmental approvals. - ID met with Commonwealth 1 July, and it was noted that there questions/comments were comprehensive. - It is suspected that this could be a drawn-out process highlighting the importance of ensuring documentation is thorough. - Members noted that the translocation of Striped Legless Lizard has received approval from Conservator Flora Fauna. Commonwealth approvals will still be required and present a risk in relation to timelines. - Environmental approvals will have a flow on effect for other studies which will in turn delay the DA.	coming in the next few weeks.		
5.	RSPCA ACT update Nil			
6.	Next key milestone date Nil			
7.	Any other business Nil			

Next meeting

10-11.00am

Friday, 7 July 2023