



Mr Tom Duncan  
Clerk of the Legislative Assembly  
GPO Box 1020  
CANBERRA ACT 2601

*By email: Tom.Duncan@parliament.act.gov.au*

Dear Mr Duncan,

On 24 December 2025, I provided you with documents in response to an ACT Legislative Assembly order to produce, passed in accordance with Standing Order 213A on 24 June 2025 and amended on 18 September 2025, relating to early childhood education and care incident records (the Order).

Following the initial release of those documents, the Education Directorate became aware that record keeping errors in the Australian Children's Education and Care Quality Authority's National Quality Agenda IT System, meant that 179 documents were inadvertently missed during the first return. Those documents have now been retrieved and processed and, accordingly, I write to provide them to the Legislative Assembly.

I enclose with this letter a Schedule listing all additional documents identified.

The terms of the Order permit targeted redactions of individuals' names, birthdates and contact details. These targeted redactions have been made in the additional documents provided, as listed in the Schedule.

The documents, including documents to which a claim of privilege has been made by the Chief Minister, will be provided to you in printed and accessible electronic formats as soon as possible.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Kathy Leigh".

**Kathy Leigh**  
**Head of Service**

25 March 2026