



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	WODEN COMMUNITY SERVICE LIMITED
Provider Number	PR-00005883
Provider Approval Status	Approved

Service

Service Legal Entity Name	Woden Community Service Incorporated
Service Trading Name	Curtin OSHC
Service Approval Number	SE-00009667
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-An allegation of physical or sexual abuse of a child or children at the service (other than an allegation raised as a formal complaint)
Please supply the following information: -Detailed description of the incident including nature of risk, cause etc -Detailed description of impact on the operation of the service -Involvement of emergency services or other authorities (if relevant) -Action taken by Approved Provider to manage the risk -Any other relevant information	<p>Child has alleged that the staff member put his hands around his neck and choked him.</p> <p>WCS are now investigating this allegation and all reports and relevant documents have been sent to the ACT Ombudsman.</p> <p>Attached to this report is: S17G notification Risk Matrix Incident Report Planning document Staff members response email</p>
Incident date	29/09/2023
Incident Time	02:05 PM
Location	Play Space/Classroom
General activity at the time	Leisure-based program
Interaction Type	Child/Adult
Witness full name	P01 P01
Witness phone number	P03 [REDACTED]

Submitted By: [P01](#) [P01](#)



Witness type	Staff Member
Did Emergency Services attend?	No
Referral to any other third party	ACT Ombudsman

This notification meets the requirements of the Education & Care Services National Law. You may also be required to notify the incident under your state or territory child protection law.

Please upload any relevant documentation

CSIN-550 Curtin Incident report 29.9.23.pdf	WCS incident report
Planing document for Incident Curtin Oct 2023docx.pdf	Planning document
Response P0 P01 Incident in Curtin hoilday program on 29_09_2023.pdf	Response P0 P01
risk matrix Curtin 2023.pdf	Risk Matrix
s-17G-Notification-coversheet-2022 Curtin OCT 2023.pdf	Notification to Ombudsman

Child Details

Child's Name
Child's Gender
Child's Date of Birth
Parent(s)/Guardians(s) Name
Parent's Email
Parent(s)/Guardians(s) Phone

Contact Details

Name	P01 P01
Phone Number	P03
Email Address	P01