



**213A  
EDU**

## I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

### Notification of Incident

#### Provider

|                          |                  |
|--------------------------|------------------|
| Provider Name            | Communities@Work |
| Provider Number          | PR-00005824      |
| Provider Approval Status | Approved         |

#### Service

|                           |                                                           |
|---------------------------|-----------------------------------------------------------|
| Service Legal Entity Name | Communities@Work                                          |
| Service Trading Name      | Communities@Work Greenway Child Care and Education Centre |
| Service Approval Number   | SE-00009788                                               |
| Service Approval Status   | Approved                                                  |

#### Incident Details

|                                          |                                                                                                                                                   |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Incident Type                            | Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service |
| Incident date                            | 21/09/2023                                                                                                                                        |
| Incident Time                            | AM                                                                                                                                                |
| Did Emergency Services attend?           | No                                                                                                                                                |
| Risk due to                              | Localised Issue                                                                                                                                   |
| Please upload any relevant documentation |                                                                                                                                                   |
| 20230922133626935.pdf                    | Incident Report                                                                                                                                   |



## Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

Detailed description of the incident including nature of risk, time, cause, etc.

At 1:45pm during rest time, a child (P01) aged 2yrs) reached up to the bench, grabbing a bottle of low-grade anti-bacterial surface cleaner and attempted to take a sip before being intercepted by an educator.

There was a total of nine children in the room, two of which were sleeping. One Educator was in the adjoining bathroom changing a nappy, and another one was sitting with a small group of children on a nearby lounge, engaged in quiet play. During this time, another Educator walked into the room, immediately noticed the child at the sink with the bottle, and acted very quickly to remove the surface cleaner from the child. As it could not be determined if fluid was swallowed, despite the child indicating they had not swallowed any, the educator following due diligence and checked the safety data sheet (SDS) and followed the actions as outlined by rinsing the child's mouth out thoroughly with water several times.

The Poison Control hotline was contacted and their advice was followed accordingly. They informed the educator that the low-grade anti-bacterial chemical involved was very low risk and considered a non-toxic chemical designed for use in childcare centres and schools. They explained it was highly unlikely there would be any effects on the child. They advised to rinse the child's mouth out with water (which had been done already several times), then offer them water to drink and to monitor the child's health. If the child were to vomit more than twice it was advised that the child seeks medical attention immediately.

While all this occurred the Centre's Acting Manager (P01) contacted the family to immediately inform them of the incident. She was unable to get through to Mum or Dad straight away, but left messages for them to return the call asap. P01 also called Senior Management. The mother called back shortly afterwards, and advised she was happy for educators to monitor her son, and call her if he declined in health.

The child was shadowed and monitored for the remainder of the afternoon. He did not vomit or show any signs that he was unwell, and continued to play happily for the remainder of the day. The parent signed the incident form upon arrival, and returned the child the following day, reporting no issues with his health, and appears normal as usual.

The service has conducted a thorough supervision plan review during sleeptimes, reminding all teams that all children must be adequately supervised during quiet times. Additionally educators have been instructed to ensure all chemicals are immediately put away inside a locked cupboard after use. New child safety locks for cupboards have been purchased, reinforcing current ones, for additional support.



## Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

## Contact Details

Name

**P01** **P01**

Phone Number

**P03**

Email Address

**P03**