



213A
EDU

I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Northside Community Service Limited
Provider Number	PR-00005856
Provider Approval Status	Approved

Service

Service Legal Entity Name	Northside Community Services Limited
Service Trading Name	Civic Early Childhood Centre
Service Approval Number	SE-00009766
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service
Incident date	22/09/2023
Incident Time	AM
Did Emergency Services attend?	No
Risk due to	Localised Issue
Please upload any relevant documentation	No documents supplied



Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

Detailed description of the incident including nature of risk, time, cause, etc.

On Friday 22/9/2023 an educator, **P01 P01**, from Civic ECC called through to the Northside Head Office raising concerns about two incidents at the service. **P01 P01**, Director of Early Education, spoke to **P01** on the phone regarding his concerns. He provided them in writing through email. **P01 P01** and **P01P01** Director of HR, met with **P01** on Monday 25/9/2023 to clarify his concerns and collect further detail. **P01** is currently on paid leave from Northside Community Services for an unrelated matter. Both parents of the below are being notified by the Nominated Supervisor on Monday 25/9/2023. CECA were notified via email on Friday 22/9/2023, a phone conversation took place with Vittorio Colosimo

1. It is alleged that several weeks ago (possibly week of 28 August) an educator, **P01 P01**, has taken a child to the bathroom and left them in there to remove them from a situation where they were hitting another child. It is not alleged that the child was locked in the bathroom, but not able to remove themselves independently. The allegation includes the possible use of force by grabbing and pulling the wrist.

The educator is currently unaware of the allegation due to the information ready to present and further preliminary investigation needing to take place.

Child - **P01 P01**

2. It is alleged that on Thursday 21/9/2023 an educator, **P01 P01** disclosed to him that she smacked a child on the bottom lightly after water mess was made in the bathroom.

Due to lack of information, but as a precaution this educator has been sent home early on Friday and the educator is on annual leave this week. She is currently unaware of the allegation.

Child **P01 P02**

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name

P01 P01

Phone Number

P03

Email Address

P01 P01

Submitted By: **P01 P01**



ACT
Government
Education

Notification Number: **NOT-40906155**
Date generated: 25/09/2023