



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Camp Australia Pty Limited
Provider Number	PR-00002539
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Camp Australia - Calwell Primary School OSHC
Service Approval Number	SE-00009651
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service
Incident date	11/08/2023
Incident Time	AM
Did Emergency Services attend?	No
Risk due to	Localised Issue
Please upload any relevant documentation	
20230822 - Incident Notification Template - Risk to Health and Safety of Children-p01 P01.pdf	Form



Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

Detailed description of the incident including nature of risk, time, cause, etc.

11.8.23- Camp Australia Calwell Primary School OSHC operated the BSC session without the required 1st qualified educator.

The ongoing Responsible Person and 1st qualified (P01, p01) was not available for shift, her succession plan (P01, p01) supported the Responsible person role for the day. Camp Australia's team support placed an educator into the assistant educator role, however p01 does not meet the required 1st qualified educator. p01 is currently studying her Bach- July 2022 has been employed with Camp Australia since July 2022- and meets 2nd qualified requirements.

Ratio was maintained 2:14. All children participated in indoor activities and nil incidents occurred during the session of care.

Camp Australia Team support, the regional manager and operations manager continue to review ongoing rosters and individual educator profiles to ensure 1st and 2nd qualified requirements are met in all rosters.

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name

p01 p01

Phone Number

P03

Email Address

P03