



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	OSHCLUB PTY LTD
Provider Number	PR-40004402
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Rosary OSHClub
Service Approval Number	SE-40020190
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service
Incident date	23/02/2023
Incident Time	AM
Did Emergency Services attend?	No
Risk due to	Localised Issue
Please upload any relevant documentation	
Staff_Roster.PNG	Staff Roster
Student_Roll.pdf	Student Roll



Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

Detailed description of the incident including nature of risk, time, cause, etc.

The educational service had an educator sustain an injury outside of work impacting their ability to attend their shift this afternoon. An additional agency educator was requested however only one of the two shifts were successfully filled, to support with the afternoon an educator from a near by service was able to relocate, they arrived shortly before 330pm. For approximately 20 minutes the service had 3 educators and 40 children. During this time the children remained indoors and seated until all children had been signed in and accounted for. all activities including afternoon tea was held until the other educator arrived.

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name

p01 p01

Phone Number

P03

Email Address

p01 p01