



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Communities@Work
Provider Number	PR-00005824
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Communities@Work Theodore Out of School Hours Care
Service Approval Number	SE-00009711
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-An allegation of physical or sexual abuse of a child or children at the service (other than an allegation raised as a formal complaint)
---------------	---



Please supply the following information:

- Detailed description of the incident including nature of risk, cause etc
- Detailed description of impact on the operation of the service
- Involvement of emergency services or other authorities (if relevant)
- Action taken by Approved Provider to manage the risk
- Any other relevant information

13.12.21 @ 4pm - Service received a text from **P01P01** (mother) explaining her daughter **P01** (aged 8 years) had told her that a couple of weeks ago a male student took **P01** and two other female students near the 3/4 building and asked the girls to look and touch his penis, as well as suck it. There was no confirmation this request was actioned.

13.12.21 @ 4.05pm - **P01 P01** (Program Coordinator) contacted **P01 P01** (OSHC Manager) to explain the text, and was informed to reply to the mother explaining this had been forwarded through to management, who would be in contact. **P01** was requested by **P01** to discuss with her team if this was a possibility, and review the supervision plan.

14.12.21 @ 8.15am - **P01** called **P01** to explain the team were very confused about the alleged incident. There are apparent inconsistencies with the story that had been reported. Firstly, the male student has a supervision plan that with an eyes-on approach to support his inclusion at OSHC, therefore there's minimal opportunities for this to occur due to the one-on-one nature surrounding his supervision. However he is known for openly sexual talk at times. Additionally the year 3/4 building is an out-of-bounds area in OSHC, that is not included in the service's supervision plan. All children know they are not permitted in that area and therefore no child plays in that area.

14.12.21 @ 9am - **P01** emailed **P01** (after unsuccessful phone call) to reassure the alleged incident was being taken seriously and would be in contact with findings.

14.12.21 @ 9.15am - **P01** spoke with School Principal (**P01**) and explained what had been reported. **P01** was concerned, and agreed it may have occurred during school hours, although she had not received any reports of concern from teachers or other parents. **P01** further explained the male student has been spoken to about his sexually content talk at school, but he has never been involved in actions.

14.12.21 @ 10.53am - **P01** replied to **P01**'s email thanking her for the response and was looking forward to an outcome. She also mentioned her younger daughter claims the male student shows his penis.

14.12.21 - All students involved, except one, are currently on holidays interstate with family, and no longer attending the school or OSHC for the remainder of 2021. The one remaining student chatted to **P01** at OSHC today @ 3.30pm, and **P01** asked her about her friendship groups at school. She did mention she was friends with **P01** and the other students at school, but has other friends and doesn't really play with them at OSHC.

14.12.21 - Child Concerns Report submitted about the alleged incident, as precautionary supportive measures.

Incident date	13/12/2021
Incident Time	04:00 PM
Location	Outdoor other
General activity at the time	Play-based program
Interaction Type	Child/Child
Witness phone number	P03
Witness type	Staff Member
Did Emergency Services attend?	No
Referral to any other third party	3 female students, 1 male student

This notification meets the requirements of the Education & Care Services National Law. You may also be required to notify the incident under your state or territory child protection law.

Submitted By: **P01 P01**



Please upload any relevant documentation

Child Concerns Report
14.12.21.pdf

Child Concerns Report

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name

[P01](#) [P01](#)

Phone Number

[P03](#)

Email Address

[P01](#) [P01](#)