

2019

**THE LEGISLATIVE ASSEMBLY FOR THE
AUSTRALIAN CAPITAL TERRITORY**

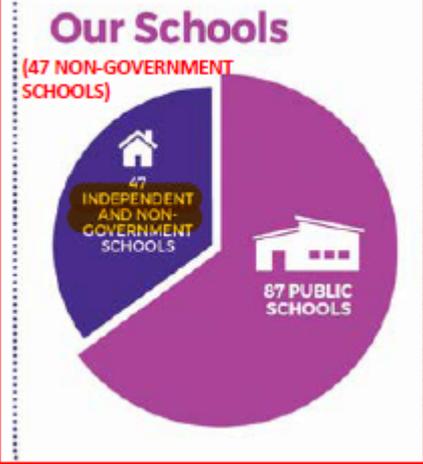
**Corrigenda to the Education Directorate
Annual Report 2017-18**

**Yvette Berry MLA
Minister for Education and
Early Childhood Development
February 2019**

Corrigenda to the Education Directorate Annual Report 2017-18

The Directorate has identified a number of errors in the report. These errors and corrections are given in the table below. Relevant pages of the Annual Report showing the sections with errors highlighted and struck through and corrections/additions in parentheses and red font have been appended for quick reference.

Corrigenda will be published online at the annual report webpage.

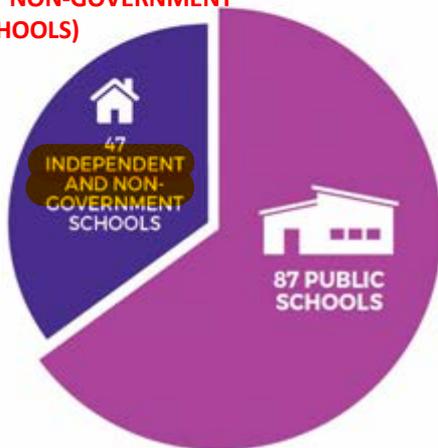
| Page numbers | Sections of the report with errors highlighted and struck through in red and corrections/additions in parentheses and red font |
|--------------|--|
| 11 |  <p>The pie chart is titled "Our Schools" and is divided into three segments. The largest segment, colored purple, represents "47 NON-GOVERNMENT SCHOOLS". A smaller segment, colored blue, represents "47 INDEPENDENT AND NON-GOVERNMENT SCHOOLS". The remaining segment, colored pink, represents "87 PUBLIC SCHOOLS".</p> |
| 18 | <p>Under section 126 of the <i>Education Act 2004</i> (the Act), the Minister may establish a School Education Advisory Committee as required to advise the Minister about school education or a related matter for a specified period. During the reporting period of July 2017-June 2018, one School Education Advisory Committee (<i>'Devices in Schools' was established</i>). The Committee was chaired by Ms Sue Chapman and comprised of another eight members who have particular expertise in the use of technology in education.</p> |
| 22 | <p>➤ The Children's Education and Care Assurance unit (CECA) conducted 69 assessments and ratings cycles, and 36 (247) compliance audits.</p> |
| 94 | <p>As at 30 June 2018, the team had processed 811 notifications. Of those 811 notifications, 59 matters were investigated, 23 matters were subject to risk audit, and one matter was subject to both investigation and risk audit. The team carried out 247 compliance audits in the financial year and 20 risk audits in response to incidents or allegations that substantiated (required) a rapid response.</p> |
| 95 | <p>As at 30 June 2018 CECA issued 59 (65) compliance actions to the sector. Compliance actions range from administrative letters, to conditions on service or provider approval, enforceable undertakings, emergency action notices, compliance directions, compliance notices, suspension or cancellation of services and prohibition of individuals.</p> |
| 118 | <p>The Directorate has been performing above expectations since the introduction of the performance targets. In this reporting period, the Directorate experienced a significant decrease in the number of claims for musculoskeletal disorders however an increase in psychological injury and secondary psychological injury has seen a sustained number of new five-day claims (along with a decrease in psychological injury). A decrease in claims</p> |

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|--------------|---|
| | in the broader ACT Public Service is also reflected in the data. |
| 254 | <p>The 2,220 CRM records logged during the period, 302 were complaints about ACT public schools. These complaints comprised:</p> <ul style="list-style-type: none"> > 35 complaints about communication; > 36 (28) complaints about enrolment; > 18 (17) complaints about facilities and infrastructure; > 16 (15) complaints about inclusion and engagement; > 22 (14) complaints about policies; > 83 (75) complaints about staff behaviour; > 113 (110) complaints about student behaviour management; and > 8 complaints about teaching and learning. |

FAST FACTS

Our Schools

(47 NON-GOVERNMENT SCHOOLS)



\$23.8 million
infrastructure
investment



6,814
Education
staff including
3,735 teachers

Our Students



47,945
STUDENTS

-  **4,597 preschool enrolments** for 2018
-  **25,762 primary school enrolments** for 2018
-  **11,062 high school enrolments** for 2018
-  **6,524 college enrolments** for 2018



2,553
students
awarded a Year 10
Certificate in 2017



2,793
students
Year 12 graduates
in 2017

Information Communications Technology Working Group

The Information Communications Technology (ICT) Working Group provides advice on the development and implementation of ICT policies, programs and strategies. The ICT Working Group makes recommendations to the Education Directorate's Senior Executive Team through the Deputy Director-General about ICT strategic directions, policies and proposals for system wide ICT initiatives.

School Education Advisory Committee

Under section 126 of the *Education Act 2004* (the Act), the Minister may establish a School Education Advisory Committee as required to advise the Minister about school education or a related matter for a specified period. During the reporting period of July 2017-June 2018, one School Education Advisory Committee ('Devices in Schools' was established). The Committee was chaired by Ms Sue Chapman and comprised of another eight members who have particular expertise in the use of technology in education.

Our Planning Framework and Direction-Setting Mechanism

The Directorate's priorities for 2017-18 reflect the intent and domains outlined in the Directorate's strategic plan *2014-17 Education Capital: Leading the Nation*. This plan focused on ensuring every child and young person benefits from a high quality, accessible education and childcare system; every student learns, thrives and is equipped with the skills and attitudes to lead fulfilling, productive and responsible lives; and our highly educated and skilled community contributes to the economic and social prosperity of our city and the nation. Domains outlined in the plan include; quality learning, inspirational teaching and leadership, high expectations and performance, connecting with families and the community, and business innovation and improvement. These domains provided the framework for the priorities outlined in the *2017-18 Budget Statement*, guiding the work of the Directorate for the year.

In 2017-18, the Directorate embarked on a collaborative staff engagement process to develop our new *Strategic Plan 2018-2021: A Leading Learning Organisation*. The new Strategic Plan outlines our vision, mission and goals for the years ahead, along with the capabilities we need to achieve them.

A comprehensive organisational planning framework and implementation approach has been developed and will ensure the Directorate is well placed to deliver on the new Strategic Plan and the ACT Government's *Future of Education Strategy*. The organisational planning framework incorporates the Directorate's strategic reforms, annual action plans, and individual staff performance and development plans, to ensure all staff members and divisions are working towards a shared direction. The Directorate has also shifted the annual action plan cycle to calendar years to better align with school planning processes, in recognition that schools are our core business and everything we do in the Education Support Office should be in support of schools.

The implementation approach builds in an action learning culture and integrated planning and delivery functions while continuing to build the strategic capability of the organisation.

The Directorate designed internal controls to monitor and manage risk in delivering the Strategic Plan. The Directorate's risk management system includes the Directorate's Education Governance Committee monitoring identified key risks and the progress of implementing controls and mitigation strategies for each risk. The Audit Committee independently monitors the implementation of controls and mitigation strategies.

BUSINESS INNOVATION AND IMPROVEMENT



- Delivered significant improvements to schools in a range of areas through the staged implementation of the School Administration System (SAS).
 - Initiation of coordinated service delivery model to meet identified whole of system school improvement needs.
 - \$85 million for new learning environments and more contemporary, safe and comfortable environments for students and staff.
 - Developed new indicators to better reflect the measure of equity and gain in student performance, particularly in the National Assessment Program – Literacy and Numeracy.
 - Invested \$80.388 million during 2017-18 to deliver infrastructure and capital works improvements, including school expansion projects, repairs and maintenance and asbestos management programs at Campbell High School and Narrabundah College.
 - Improved corporate planning frameworks.
 - Development of the *Sustainable Delivery of Public School Facilities* suite of documents that inform the design of new and refurbished learning spaces in accordance with contemporary pedagogy.
 - The Children’s Education and Care Assurance unit (CECA) conducted 69 assessments and ratings cycles, and **36 (247)** compliance audits.
 - 100 percent of annual compliance audit of early childhood education and care services delivered during the reporting period.
 - 99 percent of assessment and ratings completed within legislated timeframes for early childhood education and care services.
 - 100 percent of non-government schools operating in the ACT during the reporting period were registered.
 - 100 percent of home educated students were provisionally registered for home education within 10 school days of the receipt of the application.
 - 100 percent of grants paid to non-government schools within the required period of receiving funds from the Commonwealth Government.
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Quality Assurance

The key objective of Quality Assurance is to assist providers and services in their journey of continuous improvement in delivering quality early childhood learning to children. CECA's Quality Assurance team undertakes the assessment and rating process of the sector in accordance with the National Law. This process provides several benefits:

- > educators with increased skills and qualifications;
- > better support for children's learning and development; and
- > a national register to help parents assess the quality of education and care services in their local area.

Audit and Risk Management

CECA's Audit and Risk Management team undertake compliance audits and risk assessment audits of education and care services. Compliance audits help to ensure that services are meeting their minimum requirements as set by the National Law.

Announced and unannounced compliance audits are conducted within the year. The team also carries out short notice audits in response to relevant incidents or allegations. These types of audits are called risk audits or if appropriate, emergency response audits. Risk audits and emergency response audits are conducted to resolve any specific and immediate risk to children.

The team also makes a risk assessment of each service in the ACT. These are used to inform the long-term scheduling of audits and quality assessment and ratings. Each service is provided with a risk rating score and overall risk rating which informs the frequency of visits required to the service to ensure the health, safety and wellbeing of children is being sufficiently met.

In early 2017, CECA introduced a compliance self-assessment tool for services to use to monitor their compliance with the National Law. The tool is a positive measure in continuous improvement for the sector in preparing for audits and maintaining compliance. Since its distribution, there has been an improvement in the awareness of services' obligations under the National Law, reflected during audits.

As at 30 June 2018, the team had processed 811 notifications. Of those 811 notifications, 59 matters were investigated, 23 matters were subject to risk audit, and one matter was subject to both investigation and risk audit. The team carried out 247 compliance audits in the financial year and 20 risk audits in response to incidents or allegations that **substantiated (required)** a rapid response.

Investigations

CECA's Investigation team works on any information that CECA becomes aware of, that there has or may have been a contravention of the National Law, where the contravention represents a risk, or the potential for risk, to the safety, health and well-being of children. Officers in the Investigation team hold Certificate IV in Government (Investigations), Diploma of Government (Investigations) and/or investigation training of a policing standard.

As at 30 June 2018, 59 investigations were conducted by the team. At the end of June 2018, there were approximately 15 investigations in progress, and 63 cases closed of which 19 have been carried over from 2016-2017. Major areas of investigation for the financial year were: allegations of harm to children; staffing arrangements and inadequate supervision; and missing/unaccounted for children.

Compliance

As at 30 June 2018 CECA issued 59 (65) compliance actions to the sector. Compliance actions range from administrative letters, to conditions on service or provider approval, enforceable undertakings, emergency action notices, compliance directions, compliance notices, suspension or cancellation of services and prohibition of individuals.

One compliance action was subject to application for external review by the ACT Civil and Administrative Tribunal. This appeal was resolved through a consent to an enforceable undertaking.

Assessment and ratings completed within legislated timeframes

This indicator measures the percentage of quality assessment and ratings of education and care services completed by Authorised Officers within legislated timeframes.

Under the *Education and Care Services National Law (ACT) Act 2011* the legislated timeframe between the assessment visit and the issue of the final report and rating notice is within 60 days.

Authorised Officers from CECA conduct assessment and rating of services against the National Quality Standard. The process meets statutory requirements and a national approach to the assessment and reporting of the quality of education and care services across a variety of service settings.

The target of assessment and ratings completed within legislated timeframes for the 2017–18 financial year was 100 percent. The result for the outcome is determined by calculating the number of assessment and rating cycles in which the final report and rating notices were issued within the legislated timeframe. The final report and rating notice sent date must fall within the reporting timeframe.

The number of assessment and rating cycles conducted to completion during the time period 1 July 2017 to 30 June 2018 was 69. The number completed within the legislated timeframe was 68. This resulted in 99 percent achievement against a target of 100 percent.

Annual compliance audit is delivered in full

This measures the percentage of compliance audits undertaken for the purpose of a minimum target number established by the Directorate's Senior Executive Team for the 2017–18 financial year. A formal letter from the Director Early Childhood Policy and Regulation to the Senior Executive Team of the Directorate stipulates the number of compliance audits to be undertaken in the financial year for the purposes of this indicator.

A scheduled audit of an education and care service is conducted against the minimum requirements of the *Education and Care Services National Law (ACT) Act 2011*. The target of compliance audits to complete for 2017–18 was 36 (100% target). A total of 36 compliance audits were conducted, resulting in 100 percent compliance with the target number.

**For further information contact:
Director, Early Childhood Policy and Regulation
(02) 6207 1114**

- > pilot Certificate IV in Education Support and Trauma Training for Learning Support Assistants;
- > Occupational Violence Management Induction in schools; and
- > recruitment of a chief safety officer.

Performance against the Australian Work Health and Safety Strategy 2012-22 targets

Target 1 - A reduction of at least 30 percent in the incidence rate of claims resulting in one or more weeks off work

The Directorate has been performing above expectations since the introduction of the performance targets. In this reporting period, the Directorate experienced a significant decrease in the number of claims for musculoskeletal disorders **however an increase in psychological injury and secondary psychological injury has seen a sustained number of new five-day claims (along with a decrease in psychological injury)**. A decrease in claims in the broader ACT Public Service is also reflected in the data.

The Directorate is seeking proactive approaches to address the number of claims and to support its workers' wellbeing. The Directorate has revised its early intervention injury management support for injured workers, is focused on supporting schools with health and safety risk assessment, and is seeking specialist advice to support key stakeholder groups.

Table B7.1: Reduce the incidence rate of claims resulting in one or more weeks off work by at least 30 percent

| Education | Baseline (Avg FY 09-12) | 2012 - 13 | 2013 - 14 | 2014 - 15 | 2015 - 16 | 2016 - 17 | 2017 - 18 | 2018 - 19 | 2019 - 20 | 2020 - 21 | 2021 - 22 |
|--|-------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------|
| EDU # new 5 day claims | 50.33 | 60 | 44 | 31 | 34 | 50 | 45 | | | | |
| EDU rate per 1000 employees | 11.02 | 12.53 | 9.28 | 6.17 | 6.63 | 9.73 | 8.24 | | | | |
| EDU Target 1 | 11.02 | 10.69 | 10.36 | 10.03 | 9.70 | 9.37 | 9.04 | 8.71 | 8.38 | 8.05 | 7.72 |
| ACTPS # new 5 day claims | 243.33 | 274 | 257 | 228 | 205 | 243 | 202 | | | | |
| ACTPS rate per 1000 employees | 12.45 | 13.42 | 12.20 | 10.49 | 9.36 | 10.91 | 8.93 | | | | |
| ACTPS Target 1 | 12.45 | 12.08 | 11.70 | 11.33 | 10.96 | 10.58 | 10.21 | 9.84 | 9.46 | 9.09 | 8.72 |

Source: Chief Minister, Treasury and Economic Development Directorate

Note: Dates are based on those claims received by Comcare in each financial year. Past years' claim numbers may differ from results published in previous annual reports due to maturation of claims data. The report includes accepted claims which result in one or more weeks off work. Data includes claims up to 30 June 2018.

Feedback about ACT public schools

The 2,220 CRM records logged during the period, 302 were complaints about ACT public schools. These complaints comprised:

- > 35 complaints about communication;
- > 36 (28) complaints about enrolment;
- > 18 (17) complaints about facilities and infrastructure;
- > 16 (15) complaints about inclusion and engagement;
- > 22 (14) complaints about policies;
- > 83 (75) complaints about staff behaviour;
- > 113 (110) complaints about student behaviour management; and
- > 8 complaints about teaching and learning.

For further information contact:

**Director, Governance and Community Liaison
(02) 6207 2990**

Children's Education and Care Assurance

The National Quality Framework (NQF) for the education and care sector established the *Education and Care Services National Law 2010* (the National Law) and a uniform approach to the regulation and quality assessment of the education and care sector. The Director-General of the Directorate is the ACT's Regulatory Authority.

The National Law places obligations upon the ACT Regulatory Authority, Children's Education and Care Assurance (CECA), to undertake investigation, compliance, enforcement and assessment and rating functions against the NQS. The team is comprised of expert officers working in the following areas:

- > Quality Assurance;
- > Audit and Risk Management; and
- > Investigations.

As at 30 June 2018, the team had processed 811 notifications. Of those 811 notifications, 59 matters were investigated, 23 matters were subject to risk audit, and one matter was subject to both investigation and risk audit. At the end of June 2018, there were approximately 15 investigations in progress, and 63 cases closed of which 19 have been carried over from 2016-17. Major areas of investigation for the financial year were: allegations of harm to children; staffing arrangements and inadequate supervision and missing/unaccounted for children.

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