

PROPOSAL FOR NON-EXECUTIVE MEMBER TO UNDERTAKE "STUDY TRAVEL" (Updated Nov 08)

The relevant Remuneration Tribunal Determination (copied overleaf) provides non-Executive Members with an entitlement to financial assistance for the purposes of studies and investigations ("study travel") as well as an accompanied travel entitlement when travelling on Assembly Business.

Consistent with the requirements of the Determination and the Assembly's **Guidelines for non-Executive Members' Travel**, a non-Executive Member proposing to utilise this entitlement is required to submit certain details of their proposal to the Speaker for approval. Non-Executive Members should complete the following details to address these requirements.

Members should note that approval to utilise this entitlement cannot be sought retrospectively.

Mr Speaker

I am proposing to utilise my "study travel" entitlement and seek your approval accordingly. To enable you to consider my proposal, the following details are provided:

Brief Description of the Proposed Activity (including the purpose of the journey/activity and details of any conferences to be attended or training to be undertaken):

Meeting with NSW Minister for Health, NSW Minister for Mental Health's Chief of Staff, NSW Attorney General and NSW Minister for Police and Emergency Services; to discuss issues relating to health, mental health, corrections and police.

I will be accompanied by my Senior Adviser, Brigitte Morten. Given my Adviser has taken the lead in research and policy development for these subject areas, the meetings would be more productive if my Adviser was also present and able to interact with the experts we are meeting with.

Detailed itinerary (including dates and times) of the places to be visited/activity to be undertaken:

**Meeting with NSW Minister for Health – Thursday 29 September at 10:00am
Meeting with NSW Minister for Mental Health's Chief of Staff - Thursday 29 September at 12:00pm
Meeting with NSW Minister for Police and Emergency Services - Thursday 29 September at 1:30pm
Meeting with NSW Attorney General – Thursday 29 September at 4:00pm**

All meetings will be held at Governor Macquarie Tower, 1 Farrer Place, SYDNEY

Estimated Cost of Activity: **\$950.00**

(cost should include fares, travelling allowances, conference fees and other training expenses)

I have confirmed with the Secretariat's Corporate Services Office that I have approx **\$ 20,846** available/remaining of my "study travel" entitlement.

I understand that, if the proposal is approved, I will submit to you, within eight weeks of completing the activity, a written report detailing the travel undertaken and expenses incurred (including any reimbursement received for nominee accompanied travel), names and area of responsibility of persons contacted, a summary of business undertaken, and, in relation to any approved training undertaken, a report on that training.

Jeremy Hanson

Member's Name

Signature

30/8/11

APPROVED/ NOT APPROVED

Speaker

5/9/11



REPORTS ON MEMBER'S STUDY TRIPS

A study trip report must be submitted within eight weeks of completing any travel made under the Member's study entitlement. The report, together with the original study travel proposal, will be published on the Assembly's website.

The following format may be used by Members or may act as a guideline for Members in preparing reports.

STUDY TRIP REPORT

Name: Jeremy Hanson MLA – accompanied by senior advisor.

Purpose of Visit:

Meeting with NSW Minister for Health, NSW Minister for Mental Health's Chief of Staff, NSW Attorney General and NSW Minister for Police and Emergency Services; to discuss issues relating to health, mental health, corrections and police.

Places visited and dates of visit:

Governor Macquarie Tower, 1 Farrer Place, SYDNEY, Thursday 29 September 2011

Expenses incurred (including any reimbursement received for spouse accompanied travel):

Canberra Airport Parking - \$23
Taxi Airport to Sydney City - \$40
Taxi Sydney City to Airport - \$35

Organisation(s) and individuals visited:

Meeting with NSW Minister for Health did not occur.

Visited NSW Minister for Mental Health's Chief of Staff, NSW Attorney General and NSW Minister for Police and Emergency Services; to discuss issues relating to health, mental health, corrections and police.

Area of responsibility of persons contacted:

As above

Business undertaken:

Discussions on cross border policy.

Conclusions and/or recommendations: Agreement for ongoing discussions

Signed:

A handwritten signature in black ink, appearing to read "J. Hanson", written over a horizontal line.

Date:

4 Oct 11