



213A
EDU

I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Guardian Community Early Learning Centres Pty Ltd
Provider Number	PR-00000823
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Petit Early Learning Journey Barton
Service Approval Number	SE-40003620
Service Approval Status	Approved

Incident Details

Incident Type	Reg 12-Any incident involving serious injury or trauma to a child occurring while that child is being educated and cared for by an education and care service which a reasonable person would consider required urgent medical attention from a registered medical practitioner; or for which the child attended, or ought reasonably to have attended, a hospital
Incident Date	25/01/2024
Incident Time	11:00 AM
Location	Outdoors
Sub Location	Play Space/Classroom
General Activity at the time	Play-based program
Cause of Injury/Trauma	Fall/trip
Did Emergency Services attend	No
Further Details of the Incident	P01 was standing and holding onto the back of a chair when he lost his balance and fell. P01 fell and the chair fell onto P01 hitting his face. Upon approach P01 had sustained a cut underneath his nose.



Details of Action Taken (e.g. First Aid)

First aid was administered. Pressure was applied to minimise bleeding and the wound cleaned. A cold compress was applied and P01 closely monitored for any change in condition as Mum was called and notified.

Please detail what steps were taken to ensure parents were notified as soon as practicable, including time, date and nature of notification

The NS called and notified Mum, P01, of P01's incident at 11:08am. It was recommended further medical assessment may be required. Mum confirmed she would make her way to collect P01.

Mum called and spoke with the NS confirming P01 was taken to Hospital for further medical assessment. Due to the location of the wound stitches were administered. P01 is recovering well and Mum will continued to monitor over the weekend and provide an update should there be any change to his condition.

It is anticipated that P01 will return to care on his next enrolled day of attendance, Monday 29 January 2024.

Name of Witness to the incident

P01 P01

Please detail what steps were taken or will be taken to prevent or minimise this type of incident in the future

As part of the immediate actions taken the NS has reinforced supervision practices with team members. Team members to review the outdoor environment and supervision plan to ensure adequate supervision is applied. The NS to review equipment and resources to ensure these are age appropriate and in good working condition.

Photos and Evidentiary Documents

BeSafe.pdf	Serious Incident Report
IMG_7860.jpg	Photo of equipment - wooden chair
SKM_C250i24012512490.pdf	Educator room log
SKM_C250i24012513290.pdf	Enrolment form

Child Details

Child's Name	P01 P01
Child's Gender	Male
Child's Date of Birth	P02
Parent(s)/Guardians(s) Name	P01 P01
Parent's Email	P03
Parent(s)/Guardians(s) Phone	P03
Was urgent medical attention required by a registered practitioner/hospital?	No
Type of Injury/Trauma	Cut/open wound/bleeding
Part of the Body	Face/head

Contact Details



Name	P01	P01
Phone Number	P03	
Email Address	P03	