



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Guardian Community Early Learning Centres Pty Ltd
Provider Number	PR-00000823
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Guardian Childcare & Education Gungahlin
Service Approval Number	SE-40005341
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service
Incident date	12/12/2023
Incident Time	AM
Did Emergency Services attend?	No
Risk due to	Localised Issue
Please upload any relevant documentation	

BeSafe P01 .pdf	Incident report
From P01 .docx	Statement from P01 P01
SKM_C22723122014550.pdf	Statement from P01 and P01 's email
SKM_C22723122014560.pdf	Enrolment form
SKM_C22723122015260.pdf	Educator room log
SKM_C22723122015261.pdf	educator room log
Third Party Contact Log 20-12-23.pdf	Third party contact log



Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

Risk due to

Localised Issue

Localised issue type

Detailed description of the incident including nature of risk, time, cause, etc.

On Tuesday 12th December 2023, **P01** (Educator) discussed with Nominated Supervisor **P01** **P01** some observations made in the toddler classroom whilst walking past the room. **P01** observed an educator **P01** **P01** pulled **P01** (Child) out of the bed in a forceful manner. During the interaction, the educator noticed **P01** to be distressed at the time and observed **P01** taking **P01** to the outdoor area. **P01** heard **P01** saying to the child in the outdoor area 'don't you understand what go to sleep means. **P01** informed **P01** (Educator) in the classroom to go outside a support the situation. **P01** supported **P01** and brought her back inside the classroom.

Immediate Actions,

Portfolio Manager has been notified of the incident and commenced an internal investigation into this incident. Witness statements has been collected and a formal meeting will be scheduled to discuss the incident. (Witness statement attached). In addition, NS contacted Child protection to provide information in relation to this matter on the 19th of December 2023. Further information will be provided as soon as the account of events have been confirmed as part of the investigation.

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name

P01 **P01**

Phone Number

P03

Email Address

P03