



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	North Belconnen Community Association Incorporated
Provider Number	PR-00005854
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Cooinda Cottage
Service Approval Number	SE-00009769
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-Any incident where the approved provider reasonably believes that physical abuse or sexual abuse of a child or children has occurred or is occurring at the education and care service
Please supply the following information: -Detailed description of the incident including nature of risk, cause etc -Detailed description of impact on the operation of the service -Involvement of emergency services or other authorities (if relevant) -Action taken by Approved Provider to manage the risk -Any other relevant information	On Friday 26 March 2021, I was having a meeting with a parent when an educator (P01 p01) knocked on the office door at Cooinda Cottage, asking to see me (P01 p01). I informed her I was in a meeting to which she replied, 'it is urgent'. Please see attached for detailed account as word limit has not allowed me to type in this box.
Incident date	26/03/2021

This notification meets the requirements of the Education & Care Services National Law. You may also be required to notify the incident under your state or territory child protection law.

Please upload any relevant documentation

ACECQA report 29.3.21.docx	Incident Report P01 p01
P01 p01 observations of incident 26.3.21.pdf	P01 p01 incident form 26.3.21

Submitted By: P01 p01



P01 p01 observations of incident 26.3.21.pdf	P01 p01 observation of incident 26.3.21
P01 P01 observations of incident 26.3.21.pdf	P01 Observation of incident 26.3.21
P01 Incident report.pdf	P01 Incident report

Contact Details

Name	P01 p01
Phone Number	P03
Email Address	P03