Inquiry into referred 2017–18 Annual and Financial Reports

ANSWER TO QUESTION ON NOTICE

Asked by Miss Lee MLA:

In relation to: Injury Prevention and Management Committee (IPMC) page 117

1. When was this Committee established?
2. What is its current membership and how are those people selected?
3. What is the length of appointment?
4. How many times a year does this Committee meet?
5. How are agenda items generated for discussion?
6. Does this Committee routinely examine issues relating to teacher injuries?
   a. If not why not?
   b. If so, how many and what where their outcomes?

Yvette Berry MLA: The answer to the Member’s question is as follows:

1. The Directorate has had in place committees responsible for injury prevention management (WHS) since 2002.
   In 2015 the Terms of Reference (TOR) were revised to reflect the agreed purpose, function and membership of the committee.

2. The IPMC includes representatives from directorate work groups. The role of individual committee members is to represent the group they represent; raising matters and reporting back to their group.

The IPMC membership includes:

- Director, People and Performance, ACT Education Directorate (the Chair)
- Senior Manager, Infrastructure and Capital Works (ICW), ACT Education Directorate
- Manager, Audit and Assurance, ACT Education Directorate
- Manager, Health Safety and Wellbeing (HSW), ACT Education Directorate
- Principal Representative nominated by ACT Principals Association (ACTPA)
- Business Manager Representative nominated by the Business Managers Network
- Health and Safety Representative nominated by the HSR Network
- Building Services Officer Representative nominated by the BSO Network
- Representative, Teacher
- Australian Education Union (AEU)
• Community and Public Sector Union (CPSU)
• United Voice
• Manager, Safety Support Team, Chief Minister, Treasury and Economic Development Directorate (CMTEDD)

The IPMC Chair may invite others to assist with the consideration of particular issues.

Most positions are job title specific and belong to the incumbent in that role. However, the Business Manager, Health and Safety Representative, and Building Services Officer Representative, and Principal Representative are all nominated by their respective networks.

3. Incumbents remain in the role for as long as they can reasonably fulfil their duties or until they ask to be replaced. At the beginning of each year the membership is asked if they wish to continue in their role.

4. The committee meets four times a year, once per school term.

5. The secretariat calls for agenda items two weeks prior to each meeting from the members.

6. Occupational violence updates on programs of work and related incident report trends and investigation outcomes are routinely discussed at the meeting.

7.
   a. The IPMC has never referred any matter to Worksafe. Notifiable incidents that are reported to Worksafe occur post incident event and are done so in accordance with the Directorate and whole of government incident reporting procedures.

   b. Not applicable.