

# PROPOSAL FOR NON-EXECUTIVE MEMBER TO UNDERTAKE "STUDY TRAVEL"

(Updated Nov 08)

The relevant Remuneration Tribunal Determination (reproduced below) provides non-Executive Members with an entitlement to financial assistance for the purposes of studies and investigations (study travel) as well as an accompanied travel entitlement when travelling on Assembly Business.

Consistent with the requirements of the Determination and the Assembly's Guidelines for non-Executive Members' Travel, a non-Executive Member proposing to utilise this entitlement is required to submit certain details of their proposal to the Speaker for approval. Non-Executive Members should complete the following details to address these requirements.

Members should note that approval to utilise this entitlement cannot be sought retrospectively.

## Mr Speaker

I am proposing to utilise my "study travel" entitlement and seek your approval accordingly. To enable you to consider my proposal, the following details are provided:

Brief Description of the Proposed Activity (including the purpose of the journey/activity and details of any conferences to be attended or training to be undertaken):

Justice Health in Australia Conference 2009

Detailed itinerary (including dates and times) of the places to be visited/activity to be undertaken: .....

Melbourne, Victoria. 6-7 April 2009

Estimated Cost of Activity \$ 1520  
(cost should include fares, travelling allowances, conference fees and other training expenses)

I have confirmed with the Secretariat's Corporate Services Office that I have \$ 24,000 available/remaining of my "study travel" entitlement.

I understand that, if the proposal is approved, I will submit to you, within eight weeks of completing the activity, a written report detailing the travel undertaken and expenses incurred (including any reimbursement received for nominee accompanied travel), names and area of responsibility of persons contacted, a summary of business undertaken, and, in relation to any approved training undertaken, a report on that training.

Jeremy Hanson CSC MLC  
Member's Name

Signature

513109

APPROVED/NOT APPROVED

Speaker



**Jeremy Hanson CSC MLA**

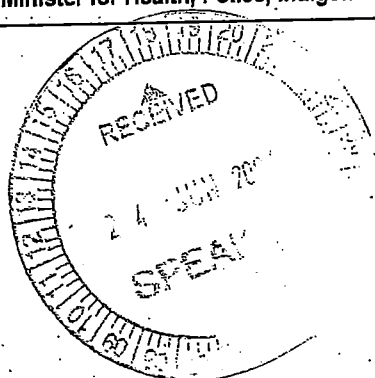
Australian Capital Territory

## Member for Molonglo

Opposition Whip

Shadow Minister for Health, Police, Indigenous Affairs, Veterans' Affairs and Corrections

Mr Shane Rattenbury MLA  
Speaker  
GPO Box 1020  
CANBERRA ACT 2601



Dear Mr Speaker;

Please find attached the Study Trip Report for my recent travel to Melbourne. I apologise for the delay in not submitting this report within the time required.

Yours sincerely,

**Jeremy Hanson, CSC, MLA**

23 June 2009

## STUDY TRIP REPORT

**Name:** Jeremy Hanson CSC MLA

**Purpose of Visit:** To attend a Justice Health Conference to discuss various issues relating to prisoner health.

See attached.

**Places visited and dates of visit:** Melbourne, Victoria. 6<sup>th</sup> and 7<sup>th</sup> April 2009

**Expenses incurred:**

Air Fares: \$259.73  
Conference Fees: \$627.27  
TA: \$650.00  
Taxi: \$170.84  
Total Cost: \$1707.84 ex GST

**Organisation(s) and individuals visited:** n/a

**Area of responsibility of persons contacted:** n/a

**Business undertaken:** n/a

**Conclusions and/or recommendations:** n/a

Signed: 

Date: 15 June 09

Note: One or more attachments have been removed from this internet published version of the travel report. It is Secretariat policy not to scan images of certain documents that are incidental to the travel and the travel report (e.g. conference programs, promotional brochures) that Members attached to their study travel reports. Individuals wanting copies of these papers should contact the Assembly Secretariat via e-mail at [secretariat@parliament.act.gov.au](mailto:secretariat@parliament.act.gov.au)