

Minutes

RSPCA Project Home monthly meeting

Date	Friday, 7 February 2025	
Time	11:30 am – 12:30 pm	
Venue	Microsoft Teams	
Members		
Ben McHugh	Deputy Director-General	Transport Canberra & Business Services (Chair)
Daniel Childs	EGM	Territory & Business Services
Vanessa Althorp	Senior Director	Territory & Business Services (secretariat)
Sophie Clement	EBM	Infrastructure Delivery
Michelle Robertson	RSPCA CEO	RSPCA
Chris Collins	RSPCA Board Member	RSPCA
Rochelle Crowe	Project Manager	City Services, Infrastructure Delivery
Emily Goodall	Project Manager	City Services, Infrastructure Delivery
Maxwell Yarra	Project Manager	City Services, Infrastructure Delivery



Item No.	Comments	ACTION	ACTION BY	WHEN
1.	Welcome and apologies. Ben McHugh, Chris Collins, Vanessa Althorp, Maxwell Yarra			
2.	Review of action items Noted. Cleared			
3.	Grant Discussion/Delivery GSO and TCCS Legal have drafted letter from DDG TCBS to RSPCA. DC and SK to finalise some remaining questions ahead of getting correspondence top RSPCA Board next week. This will outline/finalise funding profile and mechanism.	DC. SK. BMcH		
4.	General Project Update and Status - Recent workshop resulted in a saving of approx. \$5m. ID team continue to develop DA documents. Some simplifications of plans are being done. These simplifications will be run past RSPCA in coming week. Late March lodgement of DA expected. - Some information being sought on SA facility in terms of comparative analyses. - RSPCA concerned that SA facility does not represent a like for like analysis. ID want to examine certain specific elements that could be relevant/helpful to compare. It is worth noting that the facilities are different. MR has undertaken to assist with provision of information ID to provide detail on what is required.	ID to provide details to MR on SA facility questions.		
5.	RSPCA ACT update Nil			
6.	Next key milestone date .DA, Letter from TCCS to RTSPCA Board.			

Next meeting

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