



**213A
EDU**

I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Affinity Education Group Limited
Provider Number	PR-40001112
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Papilio Early Learning Yarralumla
Service Approval Number	SE-00009805
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service
Incident date	29/11/2022
Incident Time	AM
Did Emergency Services attend?	No
Risk due to	Localised Issue
Please upload any relevant documentation	
Incident Investigation Papilio Early Learning Yarralumla .pdf	Incident Investigation Form



Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

Detailed description of the incident including nature of risk, time, cause, etc.

On the 29 November a child was found in the bathroom by a parent when they arrived to collect their child in the afternoon. From initial investigations it is understood the child was in the bathroom for approximately 60 seconds. The bathroom leads to the outdoor environment and it is believed a parent may have left the door open when entering the outdoor space to allow the child to get into the bathroom. The parent was informed on the day at collection and the Approved Providers Incident Management Team was advised 01 December. The Approved Provider is gathering statements.

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name

P01 P01

Phone Number

P03

Email Address

P03