



## I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

### Notification of Incident

#### Provider

Provider Name	GUNGAHLIN MONTESSORI ACADEMY PTY LTD
Provider Number	PR-40017814
Provider Approval Status	Approved

#### Service

Service Legal Entity Name	GUNGAHLIN MONTESSORI ACADEMY PTY LTD
Service Trading Name	Gungahlin Montessori Academy
Service Approval Number	SE-40020141
Service Approval Status	Approved

#### Incident Details

Incident Type	Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service
Incident date	25/03/2024
Incident Time	AM
Did Emergency Services attend?	No
Risk due to	Localised Issue
Please upload any relevant documentation	

CYPS Report.pdf	CYPS Report for <b>P01</b> <b>P01</b>
<b>P01</b> Day.pdf	<b>P01</b> initial email 26/3/2024



## Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future	
Risk due to	Localised Issue
Localised issue type	
Detailed description of the incident including nature of risk, time, cause, etc.	<p>On Tuesday 26th March 2024 Nominated Supervisor <b>P01 P01</b> came into the service and logged into her emails. Upon opening her emails she had received and email from <b>P01 P01</b> (Mum of <b>P01 P01</b>) informing me that there had been an incident at service on Monday 25th March 2024 between <b>P01</b> and two other children. <b>P01</b> attempted to contacted <b>P01</b> and left a voicemail. <b>P01</b> then spoke with <b>P0 P01</b> from Preschool 1 about the email before contacting <b>P01</b> again on her personal phone at 7:34am where <b>P01</b> asked <b>P01</b> if she could to disclose any other information she had about the incident mentioned in the email. <b>P01</b> disclosed that they went home happy after the day, had an early dinner and was going to go for a walk when they asked <b>P01</b> to go to the toilet. <b>P01</b> reluctantly went but screamed out in pain which brought her parents <b>P01</b> and <b>P01</b> to her attention. <b>P01</b> and <b>P01</b> took her off where <b>P01</b> was complaining of a sore bum. <b>P01</b> examined <b>P01</b> where she noticed she was a bit red in her vaginal area and placed Sudocrem on her and a pull up. <b>P01</b> and <b>P01</b> took <b>P01</b> to the Gungahlin Walk in clinic where they were soon sent to the hospital for further examination. Whilst at the hospital they examined <b>P01</b>'s vaginal area and found a 5ml x 3ml tear in her Libia caused from what <b>P01</b> told them a boy touching and poking her in her private area in her pants. The alleged children was asked to stop by both <b>P01</b> and another child as "Its not a toy" (something <b>P01</b> and <b>P01</b> have taught her) but they didn't. <b>P01</b> was rightfully upset and distressed by this phone call and apologised to <b>P01</b> for the incident explaining it would go under investigation at the service, viewing footage, speaking with higher management and would follow up with them if or when we had viewed the footage. <b>P0 P01</b> will write up all her interactions with <b>P01</b> on Monday 25th March, CYPS Report has been made on behalf of <b>P01</b> and her family.</p>

## Child Details

Child's Name	
Child's Gender	
Child's Date of Birth	
Parent(s)/Guardians(s) Name	
Parent's Email	
Parent(s)/Guardians(s) Phone	

## Contact Details

Name	<b>P01 P01</b>
Phone Number	<b>P03</b>
Email Address	<b>P03</b>