

P01

From: P01, p01
Sent: Tuesday, 18 June 2024 8:09 AM
To: P03
Subject: Re: Incident Notification - CAS-00305259



Follow Up Flag: Follow up
Flag Status: Flagged

Dear P0p01, p01

Re: Incident Notification - CAS-00305259

The Education and Care Regulation and Support Team received an anonymous complaint yesterday (17/6/24), from a parent providing information that when dropping off their child to the Genius Symonston Centre (ACT) there was 1 Educator to 14 Children.

I am an Authorised Officer under the *Education and Care Services National Law*. Part of my role is to conduct an initial assessment of notifications.

To assist in initial assessment of your notification could you please provide the following documents or information:

1. Working Directly With Children Records for 17 June 2024.
2. Child Attendance Records for 17 June 2024.

I would be grateful if you could provide those documents by COB on Wednesday 19 June 2024.

Kind Regards,

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Daryl Adams | Senior Investigator

daryl.adams@act.gov.au

Education and Care Regulation and Support | Education | ACT Government
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Hybrid work locations this week for me are:

Mon	Tues	Wed	Thur	Fri



I acknowledge the traditional custodians of the lands and waters where we live and work, and pay my respects to elders past, present, and future.

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